



MUNICIPAL NOTICE NO: 046 of 2025

The Ray Nkonyeni Municipality, an equal opportunity employer, requires the services of suitably qualified, well motivated, assertive and result driven candidates to appoint to the following posts:

HEAD OF DEPARTMENT Strategic Planning and Governance

Total Remuneration: R1 139 344 .00 CTC pa

Duration of Contract: Permanent

Requirements: Bachelor's Degree (NQF 7) in Public Administration / Business Management / Social Sciences or equivalent) • Minimum of 5 years work related experience at management level • A Certificate Programme in Management Development for Municipal Finance (CPMD) or equivalent or equivalent will be an added advantage.

Competencies: The successful candidate must have the following:-

Good knowledge and interpretation of policy and legislation • Good knowledge of performance management • Good governance • Good Knowledge of service delivery innovations and strategic capabilities • Proven ability to communicate and negotiate at all spheres and levels of governance • A passion for people development and process improvement together with well-developed planning and problem solving abilities • Have proven successful institutional transformation within public or private sector • Good knowledge of government and knowledge of Supply Chain Management Regulations and the Preferential Procurement Policy Framework Act, 2000 (Act no.5 of 2000) • Professional registration with a recognized relevant professional body will be an added advantage • Computer Literacy • A Valid Driver's Licence.

Key Performance Areas: Reporting to the Municipal Manager, the successful candidate will manage and co-ordinate the municipality's business planning processes in line with the approved Service Delivery Implementation Plan (SDBIP) • Facilitate the drafting of the Integrated Development Plan (IDP), Budget and Service Delivery Implementation Plan (SDBIP) • Ensure smooth operations of sections under the department: Performance, Monitoring & Evaluation; IDP; Mayoralty and Communications; Youth Development; Office of the Speaker; Special Programmes; Stakeholder Relations and Customer Services; Ethics and Risk Management • Provide an advisory service to the Portfolio Committees and other council committees on issues relevant to the department.

HEAD OF DEPARTMENT Public Safety

Total Remuneration: R1 139 344 .00 CTC pa

Duration of Contract: Permanent

Requirements: Bachelor's Degree (NQF 7) in Public Administration / Law; or equivalent
• Minimum of 5 years work related experience at management level • A Certificate Programme in Management Development for Municipal Finance (CPMD) or equivalent will be an added advantage.

Competencies: The successful candidate must have the following:-

Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional government systems and performance management • Good knowledge of public safety, including Law Enforcement, Motor Licensing Bureau, Fire/Rescue and Disaster Management • Understanding of council operations and delegation of powers • Have proven successful institutional transformation within public or private sector • Professional registration with a recognized relevant professional body will be an added advantage • Computer Literacy • A Valid Driver's Licence.

Key Performance Areas: Reporting to the Municipal Manager, the successful candidate will manage and co-ordinate the municipality's business planning processes in line with the approved Service Delivery and Budget Implementation Plan • Ensure smooth operations of the following sections under the department: Law Enforcement, Motor Licensing Bureau, Fire/Rescue and Disaster Management • Ensure that the implementation of Council's vision for the department is achieved through strategic and operational planning • Provide strong, visionary and decisive leadership to this critical service delivery department of the municipality • Provide an advisory service to the Portfolio Committees and other council committees on issues relevant to the department.

Vacancy Location: South Africa, KwaZulu Natal, South Coast, Port Shepstone

Interested candidates whose background and experience meet the requirements are invited to apply using the application form (Obtainable in Government Gazette no. 37245 or can be downloaded from our Ray Nkonyeni Municipality website: www.rnm.gov.za, together with a Curriculum Vitae, certified copies of qualifications, Drivers Licence ID document, testimonials not older than one year. The applications must be addressed to the Municipal Manager.

Delivery Address: Ray Nkonyeni Municipality, P O Box 5, Port Shepstone or Physical Address: Department of Corporate Services, 10 Connor Street, Port Shepstone, KwaZulu-Natal, 4240 between 7H30 to 16H00.

Please note: Applications received after the closing date will not be considered. If you have not received any response from the Ray Nkonyeni Municipality within 30 days after the closing date, please consider your application unsuccessful.

The Ray Nkonyeni Municipality subscribes to the principles of the Employment Equity Act.

Closing Date: 11 April 2025

Faxed or emailed applications will NOT be accepted. The Municipality reserves the right not to make any appointment following this advertisement.

Appointments are made according to the Local Government Systems Act, 2000 (Act No 32 of 2000), Local Government: Municipal Systems Act, 2022 (Act No 3 of

2022) And Local Government: Regulations on the Appointment and Conditions of Employment of Senior Managers (as published on 17 January 2014).

The successful candidate will undergo security vetting and will be expected to sign an employment contract, performance agreement and a disclosure of financial interests. Candidates may be required to submit proof of the NQF Level applicable to the qualifications they obtained.

Enquiries regarding this position may be directed to: Human Resources, P. O Box 5, Port Shepstone, 4240 and on Tel: 039 688 2070/1 or email: Rodger.Lubanyana@nrm.gov.za

KJ ZULU
MUNICIPAL MANAGER