



NOTICE NO .SCM01-1309-22

Kindly furnish us with a written quotation for the supply of goods and services as detailed below.

Request for quotation documents may be obtained from Ray Nkonyeni Municipality – Supply Chain Management Office at 1000 Dan Pienaar Square, Margate from **13 September 2022** during offices hours (7h30 to 16h00) to closing date. However you are encouraged to download the documents at http://www.rnm.gov.za/Tenders/Pages/Current_Tenders.aspx and the Mini Tender MBD forms.

SUPPLY AND DELIVERY OF APPLICATION FORMS: DRIVING, LEARNERS LICENCE & PDP

ITEM	DESCRIPTION/SPECIFICATION	QTY	RATE		AMOUNT (EXCL VAT)	
			R	C	R	C
01	Application for Driving Licence (DL1)					
	Supply and deliver 50 packs of application forms; each pack must contain 200 forms; color <u>must</u> be green as per sample; all four (4) pages <u>must</u> be done precisely as per sample; <u>must</u> be batched and wrapped in a clear protective plastic material	1				
02	Application for Learner Licence (LL1)					
	Supply and deliver 20 packs of application forms; each pack <u>must</u> contain 100 forms; color <u>must</u> be blue as per sample; all four (4) pages <u>must</u> be done as per sample; <u>must</u> be batched and wrapped in a clear protective plastic material	1				
03	Application for Professional Driving Permit (PD1)					
	Supply and deliver 20 packs of application forms; each pack <u>must</u> contain 100 forms; color <u>must</u> be yellow as per sample; all four (4) pages <u>must</u> be done as per sample; <u>must</u> be batched and wrapped in a clear protective plastic material	1				
<ul style="list-style-type: none"> • DELIVERY OF ALL APPLICATION FORMS MUST BE DONE WITHINTWO (2) MONTHS FROM BEING AWARDED THE TENDER • ALL ITEMS MUST BE DELIVERED TO THE RAY NKONYENI MUNICIPALITY DRIVING LICENCE TESTING CENTRE IN PORT SHEPSTONE – DICK KING ROAD • THIS TENDER WILL BE VALID FOR YEAR OR UP TO 200 000 • SUPPLIER MUST QUOTE PER RATE AND PRICES MUST BE FIXED FOR 1 YEAR • FOR MORE INFORMATION CONTACT MR S GOLDSMITH 083 226 7973 						
			SUB TOTAL			
			ADD 15% VAT			
			TOTAL			

Sealed quotations must be marked: **TENDER NO.SCM01-1309-22 SUPPLY AND DELIVERY OF APPLICATION FORMS: DRIVING, LEARNERS LICENCE & PDP** must be deposited into a Tender box at the Supply Chain Management Office (Margate) by no later than **12pm 20 September 2022**. Telegraphic faxed, emailed and late quotations will not be accepted. A valid tax clearance certificate from SARS reflecting your tax pin code must be furnished. Mini Tender documents (available on our website and at the Supply Chain Management Office) must be attached. It is mandatory that all service providers are registered on the Central Supplier Database (CSD) and proof of your registration reflecting your CSD Number must be furnished with every tender submission. Failure to attach all mandatory documents as is requested on the tender documents will result in your tender not being further evaluated.

FAILURE TO COMPLY WITH THESE CONDITIONS MAY INVALIDATE YOUR OFFER.

All queries in respect of the above should be addressed to the Supply Chain Management Office – 039-3128378
The Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of the quote.

Ray Nkonyeni Municipality
P O Box 5

PORT SHEPSTONE
4240

COMPANY FULL NAME

AUTHORISED PERSON FULL NAME & SIGNATURE

DATE

COMPANY STAMP