



RAY NKONYENI MUNICIPALITY

APPLICATION FOR MUNICIPAL CONSENT TO HOST EVENTS

NAME OF EVENT: _____

NAME OF APPLICANT: _____

CONTACT DETAILS OF APPLICANT: Email: _____

Cell Number: _____

NAME OF EVENT ORGANISER RESPONSIBLE FOR EVENT LOGISTICS IN TERMS OF
SASREA ACT, ACT 2 OF 2010:

CONTACT DETAILS OF EVENT ORGANISER: Email: _____

Cell Number: _____

PROPOSED VENUE: (Full Address):

DATE/S OF PROPOSED EVENT: _____

WARDS IMPACTED BY THE EVENT:

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KEY ATTACHMENTS (The following attachments **MUST** accompany the application form)

No.	Attachment	<u>YES</u>	<u>NO</u>
1.	If Beach based event – Number of SQM to be used <i>NB: Applicants to take note of SQM & applicable tariffs as per Council-approved Tariff of Charges. Also, onus is on applicant to ensure that correct SQMs are applied & paid for.</i>		
2.	Proof of payment – Beach Deposit (Beach-based events applications only)		
3.	Proof of payment – Blue Flag Surcharge (Beach-based event applications only)		

OTHER MUNICIPAL SERVICES REQUIRED: (Tick where applicable)

No.	Municipal Service	<u>YES</u>	<u>NO</u>
1.	Traffic control		
2.	Electricity / electricity connection		
3.	Post-event waste removal		

NB: The municipality reserves the right to impose charges in line with approved Tariffs of Charges.

OTHER KEY INFORMATION: (Tick where applicable)

		<u>YES</u>	<u>NO</u>
1.	AMPLIFIED SOUND AT THE EVENT		
2.	STRUCTURES / STAGES / MARQUEES / TENTS TO BE ERECTED		
3.	GROUND DISTURBANCE		
4.	VENDING / CATERING / FOOD STALLS		
5.	LP GAS USAGE		
6.	PUBLIC LIABILITY INSURANCE IN PLACE		
7.	ROAD CLOSURES REQUIRED		
8.	ALCOHOL SALES / ON-SITE CONSUMPTION		

Important notes:

1. The Safety at Sports and Recreational Events Act, Act. 2 of 2010 regulates the hosting of events, and as such provisions of the aforementioned Act must be always observed. Granting municipal consent does not automatically approve the hosting of the event. Application to SAPS in terms of the above-mentioned Act must still be approved prior to the event taking place.
2. Granting of an Event Permit by Ray Nkonyeni Municipality is not an authorization to sell or consume alcohol at the event. A separate application must be lodged with the KwaZulu-Natal Liquor Authority.
3. Preparation of meals and vending thereof at events requires approval from designated Environmental Health Practitioners, who must issue a relevant Certificate of Acceptability (CoA) prior to vending of meals.
4. Erection of marquees and usage of LP Gas must be authorised by relevant Fire Services personnel prior to the staging of the event.
5. Road closures, whether municipal, provincial or national require prior approvals by relevant and competent authorities.
6. Submission of an application does not constitute automatic event consent approval. An event may only proceed once the municipality has formally granted the required consent, and all other approvals have been granted. Approvals in terms of the Gathering Act and SASREA Act **MUST** be in place prior to the event taking place.
7. Fully completed forms, together with applicable attachments are to be submitted electronically via email to the below email addresses or in person at LED Offices – 46 Aiken Street – Port Shepstone:

Ms. Inga Kabane:

Inga.kabane@rnm.gov.za

(039) 688 2264)

SIGNATURE OF APPLICANT: _____ APPLICATION DATE: _____

INDEMNITY FORM:

I, _____

ID No. _____ in my capacity as _____

of _____ (full name of institution/company) being duly

Authorised hereto on behalf of the aforementioned institution with regard to

_____ (event)

with full knowledge of such declaration, declare as follows:

The Company hereby indemnifies and holds Ray Nkonyeni Municipality harmless against:

- a. Any damage to the Ray Nkonyeni Municipality property, whether movable or immovable, including any consequential damage or loss directly or indirectly flowing from physical damage to such property or any act or omission on the part of the Company, its servants or agents.
- b. Liability in respect of any claims which may be lodged or instituted against the Ray Nkonyeni Municipality arising out of damage to the property, whether movable or immovable, of any third parties, including any consequential damage directly or indirectly flowing from physical damage to such property.
- c. Liability in respect of the death or injury to any person, including a servant of the Ray Nkonyeni Municipality and any consequential damage or loss flowing therefrom; and
- d. Any legal cost or expenses reasonably incurred in connection with claims or actions arising out of the foregoing, whenever the damage, loss, injury or death contemplated in (a), (b), or (c) above is due to or arises out of, whether directly or indirectly, the event or activities specified above.
- e. In addition, the company shall have no claims against the Ray Nkonyeni Municipality in the event that it is under-insured or should their claims be repudiated.
- f. It is specifically recorded that this indemnity conferred upon the Ray Nkonyeni Municipality shall not extend to damage loss, injury or death which is predominantly due to the misconduct or gross negligence of the Ray Nkonyeni Municipality or of any servant of the Ray Nkonyeni Municipality acting within the course and scope of his or her employment.

Signed at : _____ on this _____ day of _____ 202_.

Signature

Date