



Final Annual Report 2021/2022



10 Connor Street

Port Shepstone

4240

Contents

Chapter 1 – Mayor’s Foreword and Executive Summary	6
Component A: Mayor’s Foreword:	6
Component B: Executive Summary	7
1.1 Municipal Manager’s Overview.....	7
1.2 Municipal Functions, Population and Environmental Overview	8
1.3 Service Delivery Overview	14
1.4 Financial Health Overview	16
1.5 Auditor General Report	16
Chapter 2 – Governance.....	17
Component A: Political and Administrative Governance.....	17
2.1 Political Governance	17
2.2 Administrative Governance.....	18
2.3 Audit/Performance audit Committee Chairperson’s report.....	20
Component B: Intergovernmental Relations	27
2.4 Intergovernmental Relations	27
Component C: Public Accountability and Participation	27
2.5 Public Meetings	120
2.6 IDP Participation and Alignment.....	120
Component D: Corporate Governance	120
2.7 Risk Management.....	120
2.8 Anti-Corruption and Fraud	121
2.9 Supply Chain Management.....	122
2.10 Websites.....	124
Chapter 3 – Service Delivery Performance (Performance Report Part 1).....	125
Component A: Basic Services	125
3.1 Electricity	125
3.2 Waste Management & Cleansing	129
3.3 Cemeteries and Crematoriums.....	134
3.4 Human Settlements	136

Component B: Roads	154
3.5 Roads, and waste water (Storm-water drainage)	154
Component C: Planning and Development.....	157
3.6 Planning	157
3.7 Local Economic Development and Tourism.....	160
Component D: Community and Social Services	165
3.8 Arts & Culture (Libraries, Museums, Community facilities)	165
3.9 Aquatic Safety (Beach Management).....	167
3.10 Special Programmes (Child care, Aged care and Social Programmes)	170
Component E: Environmental Management & Signage Control	172
3.11 Environmental Management (pollution control, biodiversity, landscape and coastal protection)	172
Component F: Security and Safety.....	174
3.12 Protection Services	174
3.13 Fire & Disaster Management	176
3.14 Motor Licensing and Testing Centre	177
Component G: Sport and Recreation.....	178
3.15 Sport and Recreation	178
Component H: Corporate Policy Offices and Other Services	180
3.16 Executive and Council.....	180
3.17 Financial Services (Treasury).....	182
3.18 Legal Services, Human Resources, Skills development, Fleet Management and Estates administration.....	185
3.19 Information and Communication Technology (ICT) Services	186
3.20 Meetings & Administration and Registry services.....	188
3.21 Employee wellness	190
Component I: Organisational Performance Scorecard (separate attachment).....	193
Chapter 4 – Organisational Development Performance (Performance Report Part 2)	194
Component A: Introduction to the Municipal Personnel	194
Employee Totals, Turnover and Vacancies	194
Component B: Managing the Municipal Workforce.....	195
4.1 Policies	195
4.2 Suspensions	195
4.3 Performance Rewards.....	195
Component C: Capacitating the Municipal Workforce	196

4.4	Skills Development and Training	196
Chapter 5 –	Financial Performance.....	199
Component A:	Statements of Financial Performance	199
5.1	Financial Performance of Operational Services	200
5.2	Grants	200
Component B:	Spending Against Capital Budget	201
5.3	Capital Expenditure.....	201
5.4	Sources of Finance	201
5.5	Capital Spending on 5 Largest Projects	202
Component C:	Cash Flow Management and Investments.....	203
5.6	Cash Flow.....	203
5.7	Borrowings and Investments.....	204
Component D:	Other Financial Matters	204
5.9	GRAP Compliance.....	204
Chapter 6 –	Auditor General’s Audit Findings	205
Component B:	Auditor General’s Opinion on the Financial Statements current year (2020-21).....	211
6.1	Auditor General’s report for the current year.....	211
Attached separately	211
Appendixes	212
Appendix A:	Ray Nkonyeni Municipality Councillors & Council Attendance.....	212
Appendix B:	Municipal Committees	215
Appendix C:	Third Tier Management Structure	219
Appendix D:	Municipal Functions.....	221
Appendix E:	Ward Reporting	223
Appendix F:	Disclosure of interest	248
Appendix G:	Capital Programme	249
Appendix H:	Service Provider Performance Schedule.....	254
Appendix I:	Corrective Action Plan – Auditor General’s findings for year ended 30 June 2021	259
Appendix J:	Audit Committee Recommendations.....	272
Appendix K 1:	Revenue Collection Performance by Vote.....	290
Appendix K 2:	Revenue Collection Performance by Source	292
Appendix L:	Conditional Grants (Excluding MIG).....	292
Appendix M:	Service backlogs at schools and backlogs due to another sphere of government	293
Appendix N:	Loans & grants granted by the municipality.....	293

Appendix O: Section 71 reports not made in due time..... 293
Appendix P: National and Provincial outcomes on Local government 293
Volume II: Annual Financial Statements 293

Chapter 1 – Mayor’s Foreword and Executive Summary

The Ray Nkonyeni Municipality by the year 2036 aims to be a prime tourist-friendly, economically diversified and smart municipality with equitable access to opportunities and services in a safe and healthy environment. Our Vision 2036, as this is aptly called, is our blueprint as we aspire to deliver on services that we have committed to deliver to our community.

The financial year under review turned out to be a year of firsts for all of us in local government, and South Africa in general. Halfway through we were confronted with a then unknown virus called COVID-19, which was waging untold damage on humans the world over. As a country we were forced to shut down, putting every one of our plans in the balance. As a municipality we had to make difficult choices as we tried to balance the need for uninterrupted service delivery and the need to protect our stakeholders, both internal and external. We also had to be mindful that our residents were also affected by the lockdown, impacting on their ability to pay for services rendered.

Nonetheless during this turbulent time Ray Nkonyeni municipality made significant strides in cementing itself as a municipality that works with its people in the promotion of good governance. In as much as we could not hold our public participation platform izimbizo, as we are accustomed, the municipality ensured that our communities continue to influence our decisions by hosting targeted meetings with several stakeholders, most of which were virtual. We also received electronic inputs into the budget and the IDP. We are confident that our final budget document reflected as wide a selection of voices as was possible under the circumstances.

In this regard we had to innovate on the issue of debt control and revenue collection. In line with national and provincial government we offered several relief measures to ensure that we minimised the economic impact of the virus on both private citizens and institutions alike. In light of the devastation felt in our communities, we had to deepen our engagement with other spheres and organs of government. We have been, and remain part of inter-governmental initiatives to educate, inform and assist members of our community in dealing with the very real burden arising from the experience of COVID-19.

We are mindful that we have not been able to meet all of our objectives in the year under review, and an action plan has been developed to ensure that we deal effectively with outstanding issues so that we are able to progress to complete efficacy even under these trying conditions. Together we have done much to improve the material conditions of the majority of people living within our jurisdiction, but more than ever, much more is called upon us to do even better.

I would like to thank the political leadership for their continued support and commitment. We have also been guided by the efficient arm of our administrative management, for which we remain grateful. Together we will continue to work towards improving our performance towards the community that we serve.

Cllr S Mqadi

Mayor

Component B: Executive Summary

1.1 Municipal Manager's Overview

Ray Nkonyeni municipality, along with every other public and private institutions, experienced an unprecedented global setback during the year under review. The advent of COVID-19 brought a crisis of proportions not seen in the past and every institution had to adjust to the new normal of extended lockdowns and curfew.

Regardless, the municipality managed to remain stable and continued as far as possible to fulfil its obligation of service delivery to citizens within its jurisdiction. It is worth mentioning that the Municipality has managed to achieve **94%** of the set targets despite challenges brought by COVID -19. Despite the constraints associated with the Municipality managed to deliver planned capital projects resulting to hundred (100) percent expenditure on integrated urban development grant (IUDG). While some citizens who had been negatively affected by the economic lockdown were not in a position to pay for their rates and other utilities, the Municipality managed to collect ninety-three percent % of the billed revenue. This achievement is attributed to the resilient of our ratepayers who are the life blood and backbone of our existence.

In its quest to render quality services the municipality concluded several partnerships to improve service delivery. These partnerships include funding to attend to ageing roads and storm water infrastructure; a matter which has been on Council agenda for some time. Progress was also made on the implementation of the Electricity Infrastructure Masterplan through the revenue enhancement funding from the Development Bank of Southern Africa (DBSA). This project will assist the municipality with revenue enhancement as the elements of the project are focused on optimisation of operating costs and decrease losses associated with the service.

Additionally, the municipality received funding from National Treasury for the development of a Precinct Plan for Port Shepstone urban renewal. The renewal will focus more on road and stormwater infrastructure improvement. The first two major projects started in the financial year in question is the rehabilitation of the town's main streets Nelson Mandela Drive and Main Harding Road, which will include sidewalks, aesthetic lighting and greening of the street. The Municipality has been given a grant of more than R100 million to undertake these two projects. The confidence given by National Treasury is attributed to the consistent good governance and stability of the Municipality. This statement is supported by the fact that the Municipality has received either unqualified with matters of emphasis or clean audit opinion since its genesis.

Whilst *izimbizo* could not be held under lockdown conditions the municipality ensured that it continues to engage the public when developing its budget. Virtual meetings were held with stakeholder formations, ensuring that the community's voice was not lost during this process. We will continue to engage local organised formations in the quest for quality service delivery.

The road ahead will not be easy, but we take on the challenges ahead knowing that we have the support of our astute political leadership. We are grateful that they continue to lead us with a clear vision in the pursuit to meet the objectives contained in our blueprint, Vision 2036.

SM MBILI

Municipal Manager

1.2 Municipal Functions, Population and Environmental Overview

Ray Nkonyeni Municipality is a category B municipality and falls within Ugu District (DC21) found on the southern part of KwaZulu-Natal (KZN). Its administrative seat is in Port Shepstone. The municipality borders the Indian Ocean on its eastern part while the far southern part of the municipality runs Umtamvuna River which is the boundary between Kwa-Zulu Natal (KZN) and the Eastern Cape. The north-western part is bordered by Umuziwabantu Municipality while Umzumbe municipality borders the northern part and Umdoni Municipality is on its north-eastern boundary. Its boundary extends further to the hinterland which is basically rural and is administered under traditional authority. The coastal belt stretches from Hibberdene to Port Edward and covers approximately 72 km.

Vision

By 2036 Ray Nkonyeni will be a prime tourist-friendly: economically diversified and smart Municipality with equitable access to opportunities and services in a safe and healthy environment.

MISSION:

The Municipality is committed to create an enabling environment for the establishment of agricultural; maritime; leading tourism and industrial hubs to create business and employment opportunities for sustainable development and improved quality of lives through shared vision; smart service delivery solutions and collaboration with stakeholders.

The coastal belt is characterised by urban formal development and is more developed while the interior has sparsely populated housing typologies with less development. The hinterland is further characterized by steep topography which is one reason probably of less development and this has further affected the settlement patterns. The furthest northern part of the municipality is largely characterized by protected and conservation worthy areas. There are no economic nodes in the hinterland except for one small town, Izingolweni, with a few retail shops. Also in the hinterland is the breathtaking Oribi Gorge which serves as a tourist attraction as well as home to a number of rare species and indigenous forests. On the contrary, the coastal belt is completely dotted by economic nodes of different hierarchies. There are also conservation areas dotted along the coastal belt.

The municipal area covers approximately 1594km² in geographic area. Privately owned land constitutes approximately 26 500 hectares. The spatial location of the municipality is an advantage as the National Road (N2) runs through it providing accessibility and linkage with both Ethekeeni metropolitan area and beyond as well as the Eastern Cape. It must be noted that Durban is the main commercial center of KZN and one of the seven metropolitan cities of the Republic of South Africa. Our municipality's close proximity to this sole metropolitan city of the province is a locational advantage.

The main urban centres are found along the coast. The inland region of the municipality as indicated earlier on has more land under the leadership of tribal authorities. Following is a table indicating towns and traditional settlements of the municipality.

Town Centres and Traditional Settlements (Table 1)

Town Centres	Traditional Settlements
Hibberdene	KwaXolo
Port Shepstone	KwaNzimakwe
Shelly Beach	KwaNdwalane
Uvongo	KwaMadlala
Margate	KwaMavundla
Ramsgate	Oshabeni
SouthBroom	Kwa Nyuswa
Port Edward	KwaMthimude
Ezingoleni	KwaVukuzithathe

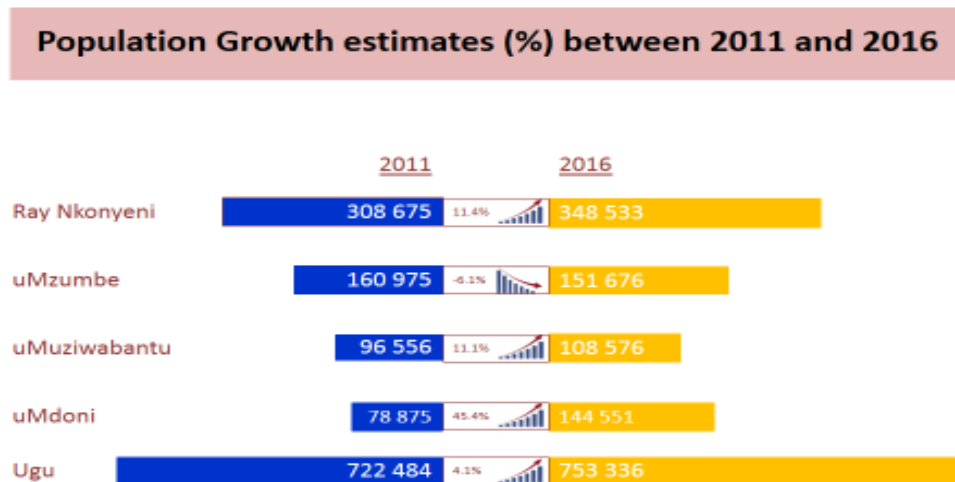
Ray Nkonyeni Municipality has a population of approximately 392 405 according to the latest StatsSA release, see below:

- Population under 15 : 34.4%
- Population 15 to 64 : 61.0%
- Population over 65 : 4.7%

The population within the municipality has been growing rapidly throughout the years due to a number of socio-economic factors. There has been a constant racial pattern as well, with Africans being dominant by a huge margin (82%) and followed by Whites (11%). The African population is distributed throughout the municipal 36 wards. Wards along the coastal belt are densely populated due to economic reasons. Compared to the other three sister local municipalities within the district, RNM has the highest population. Since 1996 to date, there has been a steady increase in the population mainly due to immigration given the better socio-economic opportunities in RNM compared to other place in the district and neighboring northern part of Eastern Cape Province. Although there was an overall increase across races, Indians fluctuated. The highest population category of the municipality is young people between the ages of 14 and 35. The entire district youth population is 434 080, with RNM alone accounting for just over 50% of this figure.

Consistent with the national trend, the municipality has less males than females. This is attributed to socio-economic factors. In as much as RNM has a thriving economy, due to the steady influx of people from other neighboring municipalities and other areas over the years, there has been a steady rise of unemployment. This has resulted in many people migrating to in search of greener pastures. Another contributing factor of why the number of males is lower is the social factor. According to the district's Department of Health, statistical information, many men succumb to diseases early in life compared to women.

Graph 1: Population Growth estimates %



Source Stats SA 2016

Dependency ratio

Ugu District Growth and Development Strategy (UDGDS) highlights that the dependency ratio within the district is quite high and there for clustering of social and economic services within rural nodes and corridors must take place to consolidate development and offer job opportunities to curb the high dependency ratio. Ray Nkonyeni Municipality is experiencing quite a lesser percentage of dependency ratio statistics in comparison to the other Ugu District local municipalities. This has been achieved partially by the initiatives the municipality has embarked on such as the development of nodes and corridors as well as the economic activities which have job opportunities. The municipality has also started developing its rural areas in terms of rural nodes.

This is in line with the PGDS initiative to develop rural nodes. For example, the Gamalakhe shopping complex is one semi- rural node that the municipality has developed. Eziqoleni is a small rural town in the hinterland of the municipality, and this also is one of the catalytic projects the municipality aims at developing to be in line with the PGDS rural development initiative. There are also Precinct Development Plans within the current SDF to develop other rural areas such as KwaMadlala and Gcilima.

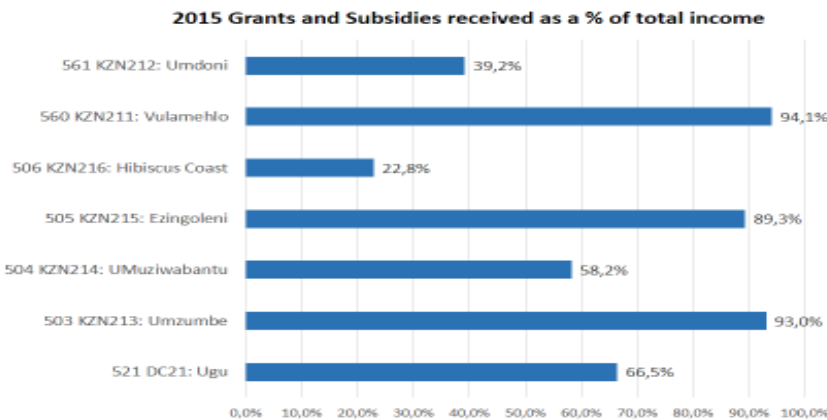
Studying the graph that follows, one notices that former Vulamehlo and Eziqoleni, Municipalities within the Ugu District experienced high dependency ratios, while current municipalities that is Umzombe and Umuziwabantu experience the same. On the other hand, former HCM and Umdoni experienced lower dependency ratios. This was attributed to the job opportunities found in both municipalities.

Below is current information showing the dependency ratio in percentages within Ugu District Local Municipalities.

- Umuziwabantu Local Municipality : 58.2%
- Ray Nkonyeni Municipality : 54%
- Umdoni Local Municipality : 65.2%
- Umzumbe Local Municipality : 90%

A summary that can be drawn from the above information is that the dependency ratio amongst each Ugu Local Municipality is quite high. Many people depend on Government grants and subsidies while few hold formal jobs. It must be noted that the strategies formulated by Ray Nkonyeni Municipality will address issues of job opportunities and other means of sustainability, thereby curbing the high dependency ratio. The graph below shows a breakdown of subsidies received as a percentage of total income per each Ugu District Local Municipality before amalgamation.

Graph 2: Grants and subsidies



Source: Stats SA 2016

Education

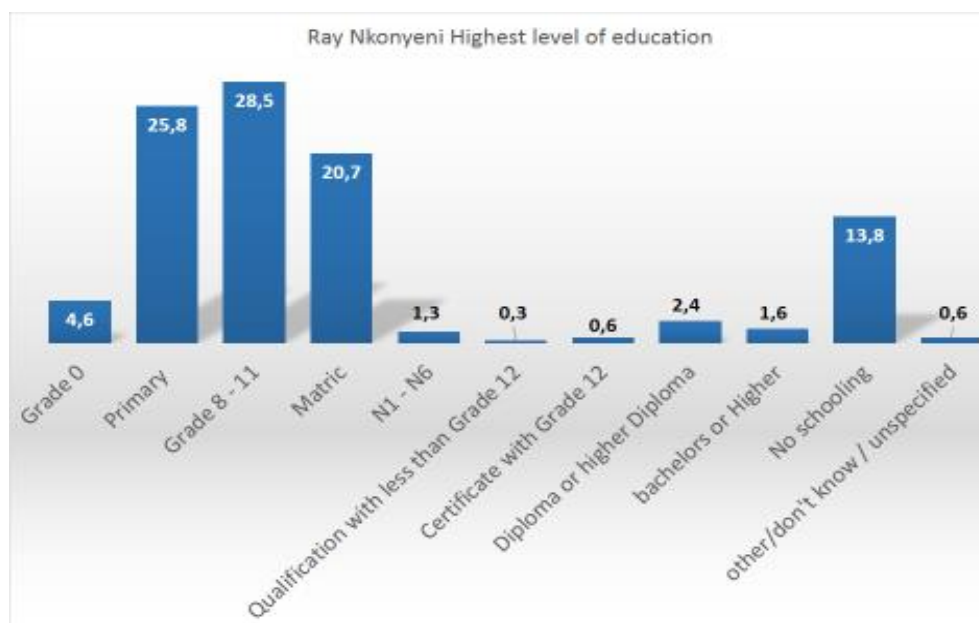
The education levels are improving as more learners are enrolled and reach secondary level (Stats SA 2016). In the past, secondary school was the dominant level of education, and it has remained as such, and now it is also showing great improvement as the number of people at secondary school level has tripled the 2001 figures. Primary schooling has also shown great improvements as more learners are enrolled. This is in line with the 2018 SOPA whereby the Premier stated that every child must have a basic education. There are some challenges however, that are experienced within the Education Sector. A number of urban schools experience a high influx as more learners abandon rural schools. This has resulted in many rural schools with very little enrolment which may result in some being closed down. The exodus is cited as lack of proper education infrastructure and long walking distances. Enrolment in Grade Rs has also seen a steady rise over the years. This is due to the fact that the National Department of Education has made it compulsory for all learners to be enrolled at preparatory school before starting Grade 1. It must be noted that the municipality boasts preschools in almost all its Primary schools. There are also creches that are privately run as well.

There is a high dropout rate at high school level due to a number of socio-economic ills. Teenage pregnancy, orphans and the abuse of substances are some contributing factors. Ray Nkonyeni Municipality experiences the highest number of teenage pregnancies as compared to the other sister municipalities. Ray Nkonyeni also has special schools that cater for children with special needs and are fully equipped with resources. The department of education provides special support to these schools to;

- Provide curriculum delivery support to LSEN schools for purposes of improving learner attainment in line with White Paper 6 (Inclusive Education)
- Improve the performance of learners in special schools especially at the level of National Senior Certificate through teacher capacity and learner supportation.

Ray Nkonyeni has four TVET colleges, at KwaNzimakwe, Oslo Beach Gamalakhe and Port Shepstone. Different courses are offered, and the highest certificate obtained is the N6 which is equivalent to a college diploma. The municipality does not have a university but has since signed an MOU with the University of South Africa to develop a university within its jurisdiction. Higher education level s(tertiary) holders within the municipality is low. This may be attributed to by a number of social factors. School dropout rate is high. Other learners are heads of their families since parents have passed on.

Graph 3: Levels of Education



Source: Stats SA 2016

There has been a decline of approximately 5 % in the matric pass rate at RNM. The table below details the pass rate.

2020 Pass	2021 pass	Target @ 5% increase/ 7%
86.80%	80.84	85.84%/ 87.84%

HIV prevalence

According to recent statistics, KZN is the worst affected in terms of HIV and AIDS and the Ugu District Municipal area with highest HIV prevalence especially amongst pregnant women visiting public health facilities. The Murchison and Port Shepstone hospitals are the two accredited Anti-Retroviral (ARV) treatment facilities within the Municipality. These two hospitals initiate ARV treatment and refer patients to the nearest clinic for follow up treatment. Integration of HIV and TB services has been strengthened by training of HIV counsellors on TB Screening.

The World AIDS Day is commemorated on an annual basis. Furthermore, the HIV and Aids jointly with the special programmes unit purchase and deliver school uniforms to vulnerable children in schools. The department of Health conducts annual HIV/AIDS surveys on women visiting antenatal clinics in the province. RNM's Council is committed in the HIV/AIDS infection reduction programme. The municipality has implemented viable programmes to fight the scourge of the disease. More educational programmes / awareness campaigns are necessary to alert the community members of the HIV/AIDS disease.

It will be important to factor into planning the impacts associated with this pandemic and provide adequate services to those living and affected by the virus. Furthermore, it is critical to involve the ward committees, Local AIDS Council and people living with HIV/AIDS in the IDP Forum to discuss issues that affect them and planning matters. The epidemic, for example, will affect infrastructure planning by reducing the projected number of people, impacts on households requiring services as well as their ability to pay for these services and increased demand for health care facilities and social services.

Murchison and Port Shepstone hospitals are the two accredited Anti-Retroviral (ARV) treatment facilities within the Ray Nkonyeni Municipality. These two hospitals initiate ARV treatment and refer patients to the nearest clinic for follow up treatment. The following clinics offer follow up treatment: Margate, Gamalakhe, Bhobhoyi, and Ntabeni. Other clinics refer clients to one of the two hospitals for ARV treatment. All clinics however provide screening, counseling and taking blood samples as part of the ARV roll-out programme.

Given the limited resources and strained health system, the demand for ARV's is outstripping the capacity to deliver. Of concern is the long-term sustainability and equitable distribution of the roll-out programme. Pressure to meet target numbers must be tempered by the need for rational drug use by dispensers, providers and consumers.

Natural Resources

Ray Nkonyeni boasts of a number of natural resources that have provided job opportunities. To mention some:

- the ocean for an example and its alignment to tourism
- The Red desert
- The KwaXolo Caves and Nyandezulu trail which are rural cultural rich
- The Oribi Gorge which is the largest tourist attraction is also one of the assets the municipality lists under its natural resources

The Municipality has various natural resources ranging from the coastal belt, nature reserves, 3 critically endangered ecosystems (Interior South Coast grasslands, Margate Pondoland-Ugu Sourveld, and the Southern Coastal Grasslands). There is one endangered ecosystem (Oribi-Port Edward Pondoland-Ugu Sourveld) and 3 vulnerable ecosystems (KwaZulu Natal Coastal belt, Ngongoni Veld, and the Pondoland Scarp forest). The Municipality is currently embarking on establishing its Environmental Management Plan which should assist in identifying environmentally sensitive areas, this will assist in ensuring that the Municipality can inform communities and developers before any development occurs that certain areas are endangered ecosystems, and any developments should not affect these areas in a negative way. The areas which are currently listed as endangered and vulnerable are no longer affected by any form of development as this is prohibited.

A major challenge right now is ensuring that environmental management is understood by members of the rural community. With endangered ecosystems which are in the rural community the municipality is challenged by the red tape that exists as the land belongs to the Tribal Authority. The Municipality is engaged in a partnership with Department of Agriculture & Environmental Affairs to provide education around environmental education and awareness at schools, and communities at large.

These awareness campaigns have assisted, and the Municipality has seen an increase in recycling by communities, also community members are now aware of the different biodiversity that exist e.g. wetlands. The awareness campaigns are an ongoing process and have been well received by the community and business.

Natural Resources	
Major Natural Resources	Relevance to the community
Indian Ocean Coastal Belt	Tourist attraction, enables community to be self-sustaining through fishing.
7 Nature Reserves (Mbumbazi, Mehlomyama, Mpenjati, Oribi Gorge, Skyline, Trafalgar Marine, and Umtamvuna)	Tourist attraction, assists in economic growth and employment of community members.
5 Rivers (Mbizana, Mtamvuna, Mzimkhulu, Mzumbe, Vungu)	Used by community for fishing, and other recreational activities.

27 Estuaries	Used by community for fishing, and other recreational activities.
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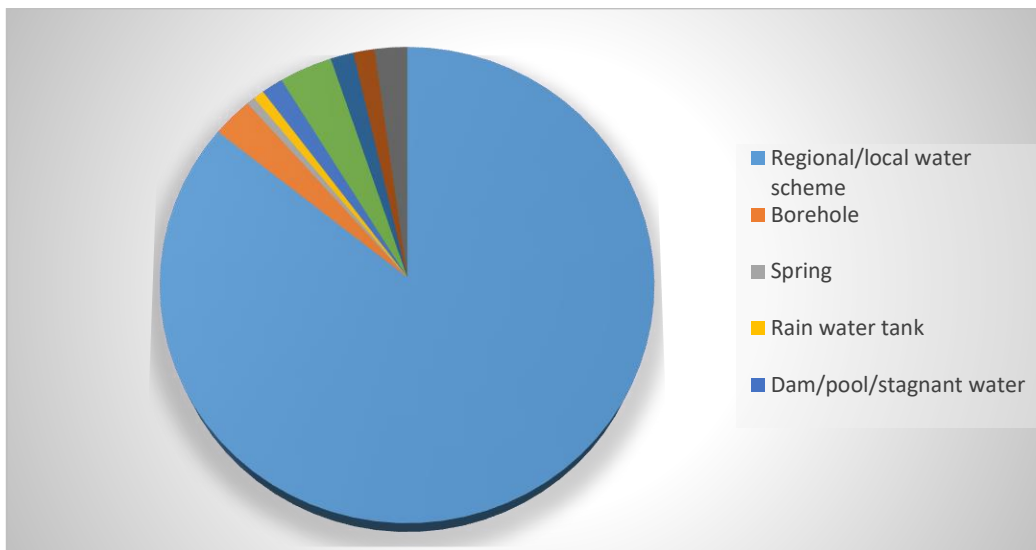
1.3 Service Delivery Overview

In terms of service delivery, the Ray Nkonyeni Municipality provides for Department of Technical Services and Community Services (Roads, PMU, Electricity and Solid Waste). The municipality does not provide water and sanitation services. Ugu District Municipality is the water authority and thus performs water and sanitation services on behalf of the Ray Nkonyeni Municipality. The municipal area is generally covered with well-developed bulk infrastructure and networks albeit with some backlog in the hinterland.

Access to water

Ugu District is the water entity to all its local municipalities. Within RNM, the number of households without access to water is estimated at 10 873 which makes up 13% of the population. The municipality noted that there are still backlogs in terms of clean water provision to some areas in rural areas. The wards with the biggest water backlog in ward 8, 15, 29, 30, 31, 32, 34 and 35. The other wards with hardship in terms of water access are ward 4, 27, 33 and 36. These households use spring, dam and rivers as sources of water and are prone to a number of water borne diseases. The Municipality has also made provision of water tankers to supply water to those communities with little or no access to water.

Graph 3: Percentage of households with different types of accessing water



Source: Stats SA 2016

Access to sanitation

Communities throughout the municipality have access to different types of sanitations. However, the flush toilet system is the most dominant in urban areas. Amongst the Ugu District Local Municipalities, Ray Nkonyeni Municipality has more households with flush toilet systems (32.9 %) followed by Umdoni Municipality with 28.1 %. It must be noted that both municipalities have large areas which are urban and the demand is extremely high. Umzumbe has only got just 2.7% households with the flush type of sanitation which may be attributed by the steep topography factor which is costly to construct water connections. The entire Ugu district has a very high number of pit toilets and these are mostly rural wards. The Ugu Water Master Plan does talk to this issue. The below graph shows this information in the entire Ugu District

Graph 3: Main type of toilet facility used

Main type of toilet facility used	Flush	Chemical	Pit / Other	None
Local municipality 2016				
KZN212 : Umdoni	28.1	15.8	51	5
KZN213 : Umzumbe	2.7	15.3	79.4	2.4
KZN214 : uMuziwabantu	9.2	11	78.4	1.5
KZN216 : Ray Nkonyeni	32.9	2.6	59.1	5.3
Ugu	24.3	8.3	63.2	4.3

Source: Stats SA 2016

Access to electricity

Eskom supplies electricity to most areas within the municipality except for the Port Shepstone area which is supplied by the Ray Nkonyeni Municipality. Survey shows that 96% of the municipality's population has access to electricity. Some rural communities still require infrastructure connection and there is an infill backlog.

Access to refuse removal

The Free Basic Refuse Removal Policy give guidance on collection of refuse for households in the jurisdiction of the municipality. It should be noted that on-site disposal is an option where travelling distances and the resulting costs may render regular waste collection services impractical hence all households with no access to refuse collection services are serviced as level 1-2 of national domestic waste collection standards of 2011 this is well addressed through EPWP and CWP programmes.

Almost all rural wards within the municipality have a backlog in the collection of waste due to lack capacity and budgetary constraints. There are areas, however, with urgent need to have solid waste removal

programme implemented. These areas are semi-rural and currently do not have the programme. These areas include;

- Bhobhoyi
- Murchison
- Qina bout and Kwa Xaba
- Gcilima
- Izingolweni (residential area)

Although the municipality is currently not uplifting waste in rural areas, however, there is a section dealing with Education and Waste programs as well as waste minimization initiatives. Some of the initiatives/study include ongoing waste education on illegal dumping/littering to communities and schools, advocating transformed attitudes in matters of waste management, school awareness programmes such as recycling, waste reduction to landfill site, Cost efficiency to rendering of services, Route Optimization for waste trucks. These are ongoing initiatives and strategic plans for sustainable waste management which also include participating in exchange program with other municipalities to learn best practices with regards to waste collection in rural areas.

1.4 Financial Health Overview

Outstanding debt is a concern for the municipality just as it is for all municipalities, therefore one of our main priorities was to focus around debt collection. To enhance our debt collection process the municipality has created its own Credit Control Section and the function is no longer outsourced, and attorney has also been appointed into this unit. By the end of the financial year we were able to see the benefit of this by the actual collection rate of **93%** being achieved.

Electricity losses still present a major challenge to the municipality, the meter audit is currently done, we are now on phase 2 of the audit were physical verification and replacement of illegal connected meters and broken meters is done.

1.5 Auditor General Report

The municipality received an unqualified audit without findings in annexure A, this is also known as clean audit (refer to chapter 6 for full report) during the 2021–2022 audit. The aim is always to ensure that a clean audit is achieved but the audit opinion was accepted and the municipality has already developed a corrective action plan to address matters raised in the management letter of the Auditor General. The Municipal Manager has put in place various systems to enable the management team to work on improving systems of internal control and the development of processes to enhance reporting throughout the financial year through the Audit Process Steering Committee which is chaired by the Municipal Manager and Audit Process Committee which is chaired by the CFO with other managers critical to the audit process sitting on this committee.

In achieving its unqualified audit opinion it can be attributed to the strong leadership the Municipality has employed within its ranks as well as the astute oversight role played by Council. The Municipality has a well-functioning internal audit unit supported by a well-rounded audit committee that is knowledgeable of all municipal regulations and GRAP compliance requirements.

Chapter 2 – Governance

Component A: Political and Administrative Governance

2.1 Political Governance



Cllr GS Shange (Deputy Mayor) – ANC



Cllr IS Mqadi (Mayor)– ANC



Cllr PZ Mzindle (Speaker) – ANC



Cllr TT Hlophe (Chief Whip – ANC)



Cllr P Shange (MPAC Chairperson) - ANC



Cllr MT Lubanyana (EXCO) – ANC



Cllr VL Ntanza (EXCO) – ANC



Cllr ET Khanyase (EXCO) - ANC



Cllr D Rawlins (EXCO) – DA



Cllr L Garbade (EXCO) – DA






Cllr N Mqadi (EXCO) – EFF



Cllr ZB Ndwalane (EXCO) – IFP

2.2 Administrative Governance

Municipal Manager	<i>Key Functions</i>
 <p>Municipal Manager: SM Mbili</p>	<p>The Municipal Manager is the Accounting Officer of the Municipality and is responsible for ensuring that the administration is run effectively from top down. And as such ensures good governance within the institution through the assistance of the internal audit and risk management units and compliance with all legal requirements through legal services section.</p>
Heads of Departments:	<i>Key Functions:</i>
 <p>HOD: Corporate Services: N Thabatha</p>	<p>Provides leadership and guidance on human resource management, skills development, labour relations, IT, estates management, employee wellness initiatives, meetings administration and legal advisory services.</p>
 <p>HOD: Community Services: BM Ndwalane</p>	<p>Provides leadership and guidance to the Department for the achievement of Organisational goals and IDP objectives which enhance service delivery achievements and better services delivered to community.</p>
 <p>HOD: Public Safety: SA Nzimande</p>	<p>Provides leadership and guidance to the Department for the achievement of Organisational goals and IDP objectives which enhance service delivery achievements and better services delivered to community.</p>
 <p>HOD: Technical Service: SM Qwabe</p>	<p>Provide leadership and strategic direction in regard to housing, roads & storm water, electricity, public works, facilities management, institutional & social development and project management administration. Provide guidance to the council, executive committee and local community with regards to provision of basic infrastructural services. Ensure compliance with all legislative requirements.</p>

 <p>HOD: Development Planning Services: KJ Zulu</p>	<p>To provide leadership and guidance with regards to Economic Development and Development planning.</p> <p>Provide leadership and guidance on Spatial and environmental management through town planning, building control, environmental management and signage control.</p>
 <p>Strategic Planning & Governance: SC Zama</p>	<p>Provide leadership and guidance on mayoralty, communications, brand management, marketing, events, public participation, youth development, vulnerable groups' development and empowerment, occupational health and safety of the workplace environment, integrated development planning and organizational performance management.</p>
 <p>CFO: A Zuma</p>	<p>Provides leadership and guidance in overseeing all Treasury activities, ensuring compliance with all acts and legal prescripts required for accurate reporting to all stakeholders.</p>

2.3 Audit/Performance audit Committee Chairperson's report

Ray Nkonyeni Local Municipality Audit Committee Report for the year ended 30 June 2022

The Chairperson is pleased to present the annual report of the audit committee for the year ended 30 June 2022.

Audit committee members and attendance

The audit committee consists of the following four (4) external, non-executive members listed hereunder and should meet at least four (4) times per annum as per its approved terms of reference.

Name of member	Number of meetings attended
Mr. A.D. Gonzalves (Chairperson)	4/4
Ms. L.T Khumalo	4/4
Mr. Z. Zulu	4/4
Ms. B. Jojo	2/3

Ms. B. Jojo's term as a member and chairperson of the audit committee expired on the 31.03.2022. Mr. A.D Gonzalves was appointed as the chairperson of the audit committee on the 01.04.2022. All members are external and therefore independent with no conflicts of interests being reported. A vacancy for an additional member existed at year end. Procedures and processes were initiated by the district municipality to fill the vacancy.

Audit committee meetings

Since the beginning of the current fiscal year, the audit committee held its meetings as follows:

Meeting	Date	Type of meeting
1.	26 August 2021	Special
2.	26 October 2021	Ordinary
3.	21 January 2022	Ordinary
4.	06 May 2022	Ordinary

Audit committee responsibility

The audit committee reports that it has complied with its responsibilities arising from section 166 of the MFMA and has adopted formal terms of reference as its audit committee charter, has regulated its affairs in compliance with this charter and discharged all its responsibilities as contained therein during the year. The effectiveness of internal controls

In line with the MFMA, the internal audit function provides the audit committee and management with assurance that the internal controls are appropriate and effective. This is achieved by means of the risk management process, as well as the identification of corrective actions and suggested enhancements to the controls and processes. From the in-year reports of the internal audit function, it was noted that some improvement in the control environment was required in supply chain management, in-year performance management reporting and information technology.

Internal audit

The committee reviewed and approved the internal audit charter, internal audit methodology and the risk based annual internal audit plan. It reviewed the work performed by internal audit on a quarterly basis

and the implementation of internal audit recommendations. In compliance with the MFMA, internal audit provided the committee and management with assurance that the internal controls are adequate and effective. This was achieved through the implementation of a risk management process, as well as the identification of corrective action and recommended enhancements to the controls and processes.

The committee observed that the overall control environment was maintained at an acceptable level, however some minor deficiencies were identified in the supply chain management, performance management reporting and information technology processes that required management attention.

The committee is satisfied that the internal audit function is operating effectively and that it is actively assisting management in addressing the risks pertinent to the municipality. Internal audit monitors and reports on the implementation of management corrective actions undertaken to address previous audit findings. In doing so, it assisted management and council in mitigating risks thus playing a pivotal role through combined assurance to assist in risk management and strengthen controls over financial and performance management reporting.

The audit committee recommends that:

- management continue to cooperate with the internal audit function to improve the current control environment through the timely implementation of recommended actions,
- follow up audits be completed on a quarterly basis to prevent recurrence of repeated findings,
- the internal audit function be capacitated with funding to employ outside service providers to assist in discharging internal audit engagements that require specialist information technology audit skills and competencies, and
- the internal audit function be capacitated with further resources to implement management requested ad-hoc assignments to prevent delays in the execution of the approved annual audit plan.

The audit committee is satisfied that the internal audit function maintained its independence and objectivity throughout the under review.

Risk management

During the year, reports from the risk management committee were considered by the audit committee. The committee recommends that council and management ensure that management action to address electricity losses as a result of illegal connections be prioritized. The committee further recommends that:

- the operational, strategic and fraud risks that remain high be carried over to the current financial year of 2023 for ongoing management and monitoring.
- a risk-based approach be followed when assessing electricity loss/theft/illegal connections coupled with geographical trend analysis to identify wards that appear to be consuming less than expected electricity consumption that would normally appear to be unusual.
- the municipality consider implementing regular/periodic meter and line audits in areas/wards where electricity theft is highly susceptible.
- council consider incentivizing/rewarding the public for accurate and valid reporting on illegal connections.

- the Accounting Officer expedite the process of formulating standard operating procedures to deal with electricity theft and report on its status at the next ordinary meeting of the AC.
- an external, non-executive individual with the requisite skills and expertise be appointed as chairperson of the risk management committee to preserve the independence of the internal audit function and to ensure that regular reporting on risk management matters to council is observed.
The Audit Committee will continue to exercise its advisory and oversight function with respect to risk management.

Financial reporting

The audit committee reviewed the section 52d quarterly reports, and various other reports from the Budget and Treasury department. Based on the quality of the in-year quarterly reports submitted in terms of the MFMA and the year-end reporting process, the audit committee is satisfied that there is a developed system of internal control over financial reporting, which allows for credible reporting in a timely manner. The draft budget of the 2022/2023 fiscal year was also reviewed by the audit committee. The audit committee was satisfied that the proposed budget was funded and based on a zero-based budget principles. Management is encouraged to implement continual focus on the recoverability of outstanding statutory and trade receivables to avoid the potential burden on future cashflows from operating activities. Municipal performance management (PMS) year end and in-year reporting

During the year, the audit committee considered the quarterly performance reports by management together with the internal audit reports on their quarterly reviews over the organisational PMS. The PMS of the municipality has improved however there are some areas of concern which require management attention to ensure that it is used as an effective management monitoring tool to measure performance. It is recommended that the management function responsible for in-year PMS reporting ensure that reported actual achievement is validated against supporting evidence and that the Accounting Officer implement measures to ensure that all documentary evidence is submitted in a timely manner to allow for adequate management reviews.

Information technology and communications (ICT)

A report from internal audit on information technology governance was considered by the committee wherein it was noted that deficient controls relating to user access, environmental and security management required management intervention. An internal audit follow-up review is expected in the forthcoming year to assess the progress made in resolving the findings.

External audit: Auditor General South Africa

The audit committee reviewed, and discussed the audit report, management letter and engaged the AGSA on the audit report and management letter. The audit committee is satisfied with the independence of the Auditor General (South Africa). The audit committee concurs with and accepted the AGSA's audit report on the annual financial statements and is of the opinion that the audited annual financial statements should be accepted and read together with the report of the AGSA. The audit committee is pleased that the municipality has achieved a clean audit outcome.

Conclusion

The clean audit outcome achieved by the municipality bears testament to the commitment of the Municipal Manager, the Chief financial officer, the internal audit function, management and staff to their

diligent effort, strong work ethic and the exercise of due care. The fruits of their labour over the past years are now being reaped. The audit committee is pleased with this and is optimistic that council and management will sustain this outcome into the foreseeable future. The clean audit outcome is a step closer to ensuring effective, fair, and transparent service delivery to the electorate. For this purpose, council and management must embrace this challenge and commit itself to sustaining the clean audit outcome. The audit committee thanks council, the mayor, the chairperson of MPAC, the Municipal Manager, the Chief financial officer, senior management and the administrative staff and the AGSA for their outstanding commitment, purposeful efforts, and cooperation with the audit committee. The audit committee relies extensively on the work of internal audit. The audit committee expresses its gratitude to the Manager: Internal Audit and her team for their assistance and cooperation.

CHAIRPERSON OF THE AUDIT COMMITTEE

A.D GONZALVES

23 January 2023

Component B: Intergovernmental Relations

2.4 Intergovernmental Relations

The municipality partakes in the following meetings to foster intergovernmental relations:

District	Provincial	National
IGR meeting	Provincial Council on Aids	CIGFARO
Ugu District Aids Council	Munimec	Salga National Members Assembly
Ugu District IDP	Salga Provincial members Assembly	
Ugu District Disaster Forum	Premier's Co-coordinating Forum	
Water and Sanitation	Extended Premier's Co-coordinating Forum	
Ugu Council	Provincial Tourism Committee	
Ugu Special Programmes	Annual Joint Municipal Pension Fund	
Speakers Forum	Provincial Tourism Committee	

Component C: Public Accountability and Participation

Ray Nkonyeni Municipality established ward committees as one of the participatory structures to ensure that there is an effective system whereby communities can raise matters of concern that will be taken up with the municipality. The ward committee system has been effective and communities have echoed these sentiments at the izimbizo (public meetings) that have been held during the consultation periods.

Other participatory structures include the IDP Forum where ward councilors and members of the community are invited to participate and give inputs regarding the formulation of the municipalities IDP. The municipality also uses these forums to name a few; Senior Citizens, Youth and Disability forums.

There have been War-rooms launched and this has further extended the platforms of participation at ward/cluster level for the municipality.

2.5 Public Meetings

The Municipality held Izimbizo (public meetings) in each of its 7 clusters. The Izimbizo are first held during the month of November, and the public participates in shaping the IDP for the following year and makes the Municipality's political and administrative governance structure aware of challenges faced at ward level and highlight challenges regarding infrastructure and other projects taking place in their communities even those being facilitated by another organ of state. However, during this reporting cycle Izimbizo were held during the month of September and November 2021 due to Local Government Elections that were to be held in November 2021. Thereafter the Izimbizo are held in April when the Draft Budget has been submitted to the Council. The community has an opportunity to engage with the Municipality regarding which projects have been funded for the following financial year and the planned projects for the next 3 years based on the budget submitted. The comments received at these meetings are considered when the Final IDP and Budget are submitted to Council for adoption.

Overall, the Municipality held 14 Izimbizo between September and October 2021 and April and May 2022. Which shaped the 2022-23 IDP, Budget and Service Delivery Budget Implementation Plan (SDBIP). It is estimated that +-1500 members of the community including business participated in the IDP development process.

The Municipality also uses the IDP representative forums to engage ward councillors and other stakeholders including community members when it formulates its IDP. About +- 100 people attend the meetings which are held once quarterly. These meetings also assist the ward councillors to engage Provincial Departments regarding projects currently taking place and where communities are facing challenges and Departments need to assist in providing solutions. The meetings not only provide a platform for stakeholders to engage with the Municipality but also for the Municipality to engage with other key role-players in Service Delivery.

Ward Committees:

The key purpose of ward committee system is to enhance participatory democracy in local government.

Below is a list of some of the issues our ward committees assisted with during the year under review:

- Reported service delivery problems in various areas of the municipality;
- Participated as steering committee members in several development projects;
- Provided support to ward councillors during community gatherings;
- Assisted with community mobilization for municipal programs such as Mayoral Izimbizo;
- Engaged in campaigns such as identifying indigent citizens for municipal database purposes.

Ray Nkonyeni Municipality 2021-22 Final Annual Report

Public Meetings Held:

Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
Imbizo (cluster 1)	WEDNESDAY, 6 OCTOBER 2021	07	12	157	<p>WARD 30 NAME: Miss Thulisile Zulu</p> <ul style="list-style-type: none"> Acknowledged Cllr SA Ngcece for the hard work he does for the ward; <p>NAME: Ntombifuthi Zulu</p> <ul style="list-style-type: none"> Requested that all access roads be gravelled and the issue of standpipe near Mthini Primary school be attended <p>WARD 31</p> <ul style="list-style-type: none"> NAME: Mr Zondi Requested that in the new financial year, the issue of unemployment in the communities should be addressed as its resulting in drug abuse and crime. He further requested that all wards be presented in the EPWP programme; and He further requested that Ugu District Municipality be developed into the level of Ethekwini Municipality to minimise challenges. 	<p>WEDNESDAY, 6 OCTOBER 2021</p> <p>Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed.</p>

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<p>NAME: Mr Roney Khomo</p> <ul style="list-style-type: none"> Housing issue has been awaiting till the year 2016 and some were damaged due to heavy rains; Esidlidlini Road is damaged needs gravelling; and Toilets be built. <p>NAME: Mr Linda Mtshali VD</p> <ul style="list-style-type: none"> Requested that her Worship Mayor should give a brief background on how much was the budget allocation for cluster one in improving small businesses and what is the monitoring tool for those assisted; Water issues were a major problem and there were communication breakdown between the Ugu Call centre and their plumbers. <p>WARD 32</p> <p>NAME: Ms Nobuhle Gambushe</p> <ul style="list-style-type: none"> D1106 road eshobeni needs regraveling; 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> D109 Road near Emthini Primary School needs attention as well; Manzanhlophe needs to be renovated since it was vandalized; and Shobeni Hall needs to be fenced <p>WARD 33</p> <ul style="list-style-type: none"> Name: Ms Nombuso Dlomo Thanked her Worship Mayor for providing them with the netball jersey that was given to them; Water issues needs to be addressed as soon as possible; P57 road needs to be attended to; High Mast in all wards; Renovations of Ezinqoleni Municipal hall; and Renovations of Munga Sport field. <p>NAME: Mr Muzi Mthembu</p> <ul style="list-style-type: none"> Ward Committee member to pull up their socks in calling community meetings frequently so they can be able to convey the needs of the community to ward councillors; and 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> Municipal buildings should be monitored. <p>WARD 34 NAME: Miss Bongekile Ngcobo</p> <ul style="list-style-type: none"> Requested to know when will the handing over of Nkulu Community hall be done?; and Also requested info regarding the phase two (2) housing project in ward 34. <p>NAME: Mr Jabulane Hadebe</p> <ul style="list-style-type: none"> High Mast and Mahlabathini Hall be renovated. <p>NAME: Ms Bancane Cwele</p> <ul style="list-style-type: none"> Concrete steep hills in KwaNYuswa and the bridge near sport ground and Mzintkwana bridge needs to be renovated. <p>WARD 35 NAME: Ms Bakhethile Zindela</p> <ul style="list-style-type: none"> Raised concerns that in their ward there no halls, no sport grounds and they get water from the river. <p>NAME: Thembi Mzobe</p> <ul style="list-style-type: none"> Roads were a serious issue; 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> • Sport ground be constructed; • Bridge be constructed; • Creches don't receive grants in aid it been more than two years; and • Distribution of food parcels should be fair to all of those who are beneficiaries. 	
Imbizo (Cluster 2)	TUESDAY, 28 SEPTEMBER 2021	10	18	76	<p>WARD: 07 NAME: Mr Mpendulo Shabane,</p> <ul style="list-style-type: none"> • Request assistance to utilise the community hall for gym sessions. <p>NAME: Mr Nkululeko Mboyisa from KwaXolo</p> <ul style="list-style-type: none"> • Appreciated the community for not participating in the recent unrest and looting in the KwaXolo area; • Appreciated completion of 11 houses that were pending during Phase 1; • Appreciated construction of 100 houses in Ward 7 and 29 at Ngwemabala VD; • Appreciated security services at Gcilima Community Hall; and • Reported that installation of 67 infills; however, monitoring of the Service 	<p>TUESDAY, 28 SEPTEMBER 2021</p> <p>Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed.</p>

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<p>Provider be done since most houses were dark at night;</p> <p>NAME: Mr Nkosie Ngcungama, at Gcilima area</p> <ul style="list-style-type: none"> Appreciated tireless attempts on water supply and fixing of burst pipes by the Ugu District Municipality; and Follow – up be done on the lighting of electricity in Ward 7. <p>WARD: 08</p> <p>NAME: Mr Mpilo Mpfana</p> <ul style="list-style-type: none"> Ugu District Municipality was commended on water supply; Clarity was requested on the construction of Dumezulu Hall; Follow – up be done on the rehabilitation of Mkhoma and Qaphela bridge; and Follow – up on the upgrade of D1095 road. <p>NAME: Mr Lungelo Xaba</p> <ul style="list-style-type: none"> Prompt response and dedication by Ray Nkonyeni Municipality to community requests was appreciated; and 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> Assistance received by another family at Sunduza was appreciated. <p>WARD: 09 NAME: Mr Mnyamezeli, INduna</p> <ul style="list-style-type: none"> Appreciated monitoring of Ward 9 Community Hall. <p>NAME: Ms Lezi Nzama, from Bhokodisa area</p> <ul style="list-style-type: none"> Appreciated construction of Maqobo pedestrian bridge; Request clarity on the installation of 50 meter electricity; and Request grading of D203 Road. <p>NAME: Mr Vukayibambe Jalubane</p> <ul style="list-style-type: none"> Clarity on the criteria used to employ road workers; Concern was voiced on the high level of substance abuse, rape and crime in Ward 9 area; System of housing provision was biased and inappropriate. Priority be given to the needy people. <p>WARD: 29 NAME: 1 Mr Leon Ncane</p>	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> Follow – up on the upgrade of D1091 road; Request water supply at Jericho area; Request that Mabhondela Sports Ground be upgraded; Request that water be supplied to areas away from the main road; Consistencies on housing provision be investigated due to criteria used. <p>NAME: Ms Elihle Sima from Lamont area</p> <ul style="list-style-type: none"> Concern voiced on the Youth Empowerment at Jericho area; There is a dire need of a Sports Ground in Jericho area for soccer and netball matches; Request sponsorship/funding for Lamont Choir since it has great potential in music. <p>NAME: Mr Ngcobo at Mvutshini</p> <ul style="list-style-type: none"> Communication between the Community and the Ward Cllr be improved; Request water supply in the nearby schools, clinics at Mvutshini; and 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
Imbizo (Cluster 03)	WEDNESDAY, 29 SEPTEMBER 2021	10	22	78	<ul style="list-style-type: none"> Request that water be supplied to areas away from the main road as well. <p>WARD 01 NAME: Mr T Ngcobo</p> <ul style="list-style-type: none"> He expressed gratitude for the service delivery provided; Issue of employment on the project; UGU Concerns with the utilization of water tankers for three years since huge funds were being used yet the area had a tower, thus proposed that the tower be repaired to curb the cost; and UGu District was urged to expedite the installation of bulk water supply system at the KwaLatshoda Housing Project since it was hindering progress <p>NAME: Ms Zethu:</p>	<p>WEDNESDAY, 29 SEPTEMBER 2021</p> <p>Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed.</p>

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> Gratitude for the ongoing engagements with SANRAL; Title deeds for KwaLatshoda was commended; Shortage of water; Extend the tar road to ko12; Fencing of trees along the road since they were being destroyed by livestock; Request for a children's park; Blading and putting of quarry in Thongasi VD; and Request for a highmast in Thongasi VD since there was an increase of crime in dark corners. <p>NAME : Ms Mtshali</p> <ul style="list-style-type: none"> Gratitude for the progress made on the Ncukeni Road; Also, gratitude for the handing over title deeds programme for the KwaLatshoda Housing Project; Requested that issues at the Port Edward Taxi Rank be attended to; Request for the repairs of the Thongasi Sportfield 	<p>WEDNESDAY, 29 SEPTEMBER 2021</p> <p>Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed.</p>

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> UGU Request for two water tankers to service Ncukeni and ko13 areas; <p>WARD 02 NAME: Mr Dingqo</p> <ul style="list-style-type: none"> Requests for assistance since they worked and were not paid during a road project; and Shortage of water in the area <p>NAME: Mr Xhala – Ramsgate</p> <ul style="list-style-type: none"> Concerns with the shortage of water and inconstancy on the billing services <p>NAME: Mr Lwazi</p> <ul style="list-style-type: none"> Gratitude for the Sportfiled <p>WARD 06 NAME: Ms Khumbuza</p>	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> Gratitude for the service delivery projects in Ward 6; and Request for law enforcement at the park since it was being turned into a car wash. <p>WARD 10 NAME:Mr Sindiso</p> <ul style="list-style-type: none"> Requested for the Sportfield in the area; Request for the road repairs to Mpenjathi Community Hall; Erection of streetlights at the KwaNzimakwe Taxi Rank; Road repair of access roads; Gratitude for the service delivery projects in the wards Concerns with the non-completion of the KwaNzimakwe Housing Project since 2003; and Fishing community at KwaNzimakwe request for Ablution Facility and fishing pier since several applications had been made. <p>WARD 11</p> <p>No representative</p>	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					WARD 19 No representative	
Imbizo (cluster 4)	THURSDAY, 30 SEPTEMBER 2021	12	18	68	WARD 03 NAME: Ms Mnika <ul style="list-style-type: none"> • Commended the Housing project at Masinenge; and • Requested the Community Hall at Masinenge and further sought clarity regarding the process on the location (site) of where the Community Hall will be built. WARD 05 NAME: Ms Sibongile <ul style="list-style-type: none"> • The following were requested: - • Commended the Ray Nkonyeni Municipality for the outstanding work and development in Ward 5 in conjunction with Her Worship the Mayor and the Ward Councillor NAME: Mr A Mbatha	THURSDAY, 30 SEPTEMBER 2021 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed.

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> Commended the Ray Nkonyeni Municipality especially the Ward Councillor for the outstanding work and development, and further mentioned that the community must be enlightened regarding the Youth Office and their projects, however, request that at least one computer that will assist youth in typing of CV, etc., nevertheless commended the transparency; Commended the fundings from the Local Economic Development (LED) and Youth Office units in assisting SMME's (Small, Medium and Micro Enterprises); and Not satisfied with the Ugu District working process, nevertheless, commended the availability of water and other issues that were attended to. <p>WARD 25 NAME: Mr L Mafu</p> <ul style="list-style-type: none"> Commended Her Worship Madam Mayor and especially the Ward Councillor for the outstanding work and development in the area, further 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<p>applauded the employment of residents to other ongoing projects;</p> <ul style="list-style-type: none"> • Toilet budget and employment; • Hall refurbishment (Okhalweni); • Hall maintenance VD yaseMasele; • Bridge (eliwelela eThuthukani Creche) • Road maintenance (Thibeni Crèche); and • Steep hill (kaMkhize next to the Thembisa Sportfield). <p>NAME: Mr K Shange</p> <ul style="list-style-type: none"> • Steep hills (Msikaba ngakaGoso); and • Road maintenance (request Department of Transport to erect Tar Road if possible starting from Nkulu, Khalweni to Nhlambini; <p>WARD 26</p> <p>NAME: Mr Mzindle (iNduna)</p> <ul style="list-style-type: none"> • Road maintenance (Qinabout – sicela ukuvulelwa umgwaqo so people can easily access their sites); and • Commended the road maintenance next to Masimula and the development. <p>WARD 27</p> <p>NAME: Mr T Mendu</p>	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> • Commended the Tar road at Nositha, Road Maintenance (from Depot to Top Thokoza - Gamalakhe) and Electricity at Mqolobeni; • Road maintenance – Erect Tar Road if possible (Rind road – Conner House); • Multi-purpose Centre (Heritage site) • Not satisfied with the Ugu District working process; • Attend to the issue of running water at Mqolobeni; • Commended the Ray Nkonyeni Municipality and Ward Councillor for the outstanding work. <p>NAME: Mr P Mbili</p> <ul style="list-style-type: none"> • Commended the Bhambayi sportfield and Houses kaXaba; • Phase two (2) electricity and Bridge (kaNositha); • Road maintenance (concrete Luthuli Rd); and • Commended the Ray Nkonyeni Municipality especially Her Worship the Madam Mayor and the Ward Councillor for the outstanding work. 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<p>NAME: Ms T Lubanyani</p> <ul style="list-style-type: none"> • Bigger Bridge than the previous that links/connects Gamalakhe to Nositha since previously it was washed/swept away by rain; • Commended the Ray Nkonyeni Municipality for the outstanding work and development in conjunction with Her Worship the Mayor and the Ward Councillor. <p>WARD 28</p> <p>NAME Mr Elias</p> <ul style="list-style-type: none"> • Motivated the community to vaccinate; • Commended the Road maintenance, however, requested it to be completed; • Houses that was requested before the demarcation while still under Ward 27; • Baw holes; • Requested water and Jojo Tanks (Jojo Tanks filled with at least 3000 litres) and • Commended the Ray Nkonyeni Municipality for the outstanding work. <p>NAME: Ms Duma</p> <ul style="list-style-type: none"> • Commended the consistent and proper refuse upliftment, Verge cutting and Ugu 	

Public Meetings Held:						
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					<p>by attending to sewerage at Gamalakhe, however, requested the outstanding issues be attended to;</p> <ul style="list-style-type: none"> • Pleaded the community to fight against illegal dumping; and • Commended the Ray Nkonyeni Municipality for the outstanding work <p>NAME: Mr P Nhlumayo</p> <ul style="list-style-type: none"> • Road maintenance (potholes at Gamalakhe); and • Commended the Cluster four (4) Ward Councillors for the outstanding work 	
Imbizo (cluster 05)	FRIDAY, 01 OCTOBER 2021	04	15	98	<p>WARD 21 NAME: Nozipho Xolo</p> <ul style="list-style-type: none"> • Requested a follow up regarding two RDP Houses in ward 21 which were incomplete. • It was requested that the Ugu District to assist with water application processes since it is very expensive to apply for water. <p>WARD 22 NAME: Ndumiso Hadebe</p>	FRIDAY, 01 OCTOBER 2021 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed

Public Meetings Held:						
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					<ul style="list-style-type: none"> Appreciated the construction of a bridge in ward 22 and the construction of RDP Houses; Enquired about the construction of ablution facilities for households; Requested assistance regarding supply of water to the New Town area; Reported that there was no electricity supply in Madakane, Topiya and Mbaymbayi areas due to a faulty transformer; Requested repairs on Maveshe Hall; Requested the installation of high mast lights next to Maveshe Hall. <p>NAME: Zama Shange</p> <ul style="list-style-type: none"> People living with HIV be assisted with the nutrition supplement programmes as many people were unemployed and they were defaulting; OSS be asked to identify kids who need uniforms during the back to school programme; Requested that both municipalities work together and deal with the issue of 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<p>(Amaphara) who are robbing people in the Port Shepstone CBD</p> <p>NAME: Thabane</p> <ul style="list-style-type: none"> • Requested road repairs and storm water drain for Maveshe (D1019); • Reported that there was a community water tank that was leaking • Requested Renovation of the Community Hall; • Requested high Mast Lights in the sportfield; • Requested construction of a bridge that crosses Kwa Ndlovu and Kwa Xaba area; • Requested steep hills; • Reported a burnt transformer in the area of ward 22; • Ngcwayi area request assistance with water supply; • It was also reported that the construction of the RDP House for Cele resident was left incomplete, materials were delivered but no construction has commenced; 	

Public Meetings Held:						
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					<ul style="list-style-type: none"> Reported on house was destroyed due to a plunged tree <p>WARD 23 NAME: Mr Cele</p> <ul style="list-style-type: none"> Request for food parcels since most families were affected by the pandemic; Request for school uniforms in the school in their area; Requested that the municipality to liaise with taxi association to drop community members off by the Hall in the ward; Requested the repair of Mahlatsi Bridge to ABC; and Request that the Youth Forum of Ward 23 be assisted in terms of Trainings, Learner ships and other youth development programmes available in the municipality. <p>NAME: Nkosi</p> <ul style="list-style-type: none"> Requested that the sport field at Katane be repaired; It was suggested that issue of bow hole be looked at by Ugu to assist with water supply; 	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<p>WARD 24 NAME: QAPHELA</p> <ul style="list-style-type: none"> • Reported that there was no water in Bhethane area; • It was reported that Madlala bridge always appear on the municipal SDBIP be has never been constructed hence requested that the bridge be built; • It was requested that speed humps be built on D1014 road; • It was requested that people living with disability be given special care by the special programmes unit; • It was reported that there were pipe line leaks in Bhomela area; • It was also reported that there were illegal connection in Ward 24. <p>NAME: Lindelani Nxumalo</p> <ul style="list-style-type: none"> • Reported that supply of water was a huge concern and requested that water tankers must supply community in areas where there is no water; 	

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					<ul style="list-style-type: none"> Requested that the main road in Bhomela be repaired High Mast light was requested in Bhomela area; Speed Humps were requested for Bhomela area; It was reported that Bhuqu Hall has no door, no windows and no ceiling board and assistance was requested <p>COMMUNITY REQUEST:</p> <ul style="list-style-type: none"> The municipalities were reminded of a house visit which took place in 2016 to two families who were in need of housing assistance hence promises were made but not fulfilled namely Cele Family and Lushaba Family hence it was requested that this matter be attended with highest importance; The community of Bhuqu request a bridge to be constructed; They also requested a sport field to be constructed at Bhuqu area. Contact details of representative: Tom Mthethwa 063 067 1429; 	

Public Meetings Held:						
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					<ul style="list-style-type: none"> Report of water leakage in multiple pipes for 24hours in the ward. Clarity was sought with regards to the Recycling Programme for the Disabled which was launched at Aothlands land field site in Nositha; It was requested that people living with disabilities be considered in the EPWP programme for employment; Community of Siggokweni request assistance with water issues and the requested that their road be repaired. They community also asked for assistance for a Co-operative in the area (Nyandezulu Farming Co-op) 	
Imbizo (cluster 6)	MONDAY, 04 OCTOBER 2021	07	15	65	<p>WARD 4: NAME: Ms Slindile Madlala, area</p> <ul style="list-style-type: none"> Appreciated completion of Vusushaba Sportsfield, a request for provision of security services at night in order to avoid acts of vandalism; Requested grading of the road towards Oshabeni Tribal 	<p>MONDAY, 04 OCTOBER 2021</p> <p>Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed</p>

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<p>Authority, assistance in terms of grading road be provided to the bereaved families;</p> <ul style="list-style-type: none"> • Overgrown verge on sidewalks and a bush near MPCC was a concern; • Rehabilitation of Chief Road was requested; and • RDP houses provided was appreciated. <p>WARD 17 NAME: Ms Ntozi Gwala</p> <ul style="list-style-type: none"> • Ngwabe Bridge was appreciated; • A concern was raised on the old bridge that was destroyed by storms; • Illegal dumping was a concern, a suggestions was also made that a training must be provided to people on recycling; and • There was no water in Ngwabe area for the past 2 months; <p>NAME: Ms Duduzile Malunga</p>	

Public Meetings Held:						
Nature and purpose of meeting	Date of event	Number of Participating Municipal Cllrs	Number of participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Date and Manner of feedback given to community
					<ul style="list-style-type: none"> Road infrastructure refurbishment was requested, potholes in uphill results into accidents; High mast need to be refurbished, cases of robbery are increasing; Waste management was a challenge; and Youth outdoor gym was requested. <p>NAME: Mr Mkhungo</p> <ul style="list-style-type: none"> Requested to be offered a job of being a school crossing patroller; Streetlights for new housing projects; Retaining wall in Merlewood VD; Job opportunities for young people to be created, youth to provide cleaning services in their areas; and Sportsfield to be maintained and security guard to be provided at night. <p>WARD 18:</p> <p>NAME: Mr Mkhize</p> <ul style="list-style-type: none"> Potholes in Mitchell and Alluman Drive was a concern; High Mast not functioning in 23 Alluman Drive; 	

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					<ul style="list-style-type: none"> Requested a small bridge in Mitchell drive (Confusion Junction); Street light was requested in Norman Road, Oslo Beach; and Verge maintenance in Oslo Beach. <p>WARD 20: NAME: Ms Nonjabulo Makhanya</p> <ul style="list-style-type: none"> No job opportunities for youth; Sithole uphill road was too muddy, hence road was sinking; and No water drainage system as a result, houses are getting damaged by water. <p>NAME: Mr S'boniso Zulu</p> <ul style="list-style-type: none"> No provision of resources to youth after attending Youth development programmes / Youth Summit; Concern was voiced on the high-level crime in Port Shepstone Taxi Rank; Concern on job losses due to 4th Industrial Revolution, 	

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					<p>stakeholders must develop a master plan in terms of project implementation; and</p> <ul style="list-style-type: none"> • Municipality to provide funding to SMME's. <p>NAME: Mr Simphiwe Sima</p> <ul style="list-style-type: none"> • Request for rehabilitation of Mbotsha, Ngangele, Bhumudane Bridge; • Request for indoor gym at Mbotsha; • Access roads need to be refurbished; • Highmast was also requested in areas where there is a high crime rate • Concrete was requested at Mbotsha and Ngwane access roads; • Mganka bridge need concrete; • Fencing of vegetables garden at Mganka and Mbotsha; • There was a need for speed humps in D1014 road; 	

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					<ul style="list-style-type: none"> Storm water pipes and V-drains was also requested in most access roads; Sportsfield was also requested; Water challenge at Mganka Clinic; and Sewerage leakage at Mkholombe. 	
Imbizo (cluter 7)	TUESDAY, 5 OCTOBER 2021	07	08	33	<p>WARD 12: There was no representative from Ward 12</p> <p>WARD 13: NAME: <u>Mr Smanga</u></p> <ul style="list-style-type: none"> requested for the following services to be addressed: Shortage of water; and Bladding of Access Roads <p>NAME: Ms Gugu Madlala</p> <ul style="list-style-type: none"> Requested for jojo tanks; Electricity for the ko24 area; and Concrete steep hill and stormwater in Greenside <p>NAME: Mr J Jayiya</p>	TUESDAY, 5 OCTOBER 2021 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed

Public Meetings Held:						
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					<ul style="list-style-type: none"> • Employment opportunist must cater for all; • Hall Committee to be responsible for reporting vandalism of the property and outstanding services at the hall. <p>WARD 14: NAME: There was no representative from Ward 12</p> <p>WARD 15: NAME: Ms B Cele Oak farm</p> <ul style="list-style-type: none"> • Shortage of water; • Lack of road maintenance, hence requested for the grader and applying of quarry <p>NAME: Ms Lungile Hlengwa</p> <ul style="list-style-type: none"> • Expressed gratitude for the current water supply and urged UGu District Municipality to adhere to the water shedding schedule; • Request for repairs on the Majende Road; and 	

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					<ul style="list-style-type: none"> Requested the municipality to address the issue of housing beneficiaries who resided in private land; Creation of sustainable employment opportunities; and Requested for progress report on the VIP Toilets project. <p>NAME: Ms Funani Cele</p> <ul style="list-style-type: none"> Construction of Mvuzane Bridge; and Implementation of repairs in the Oakfarm Hall. <p>WARD 16: NAME: Ms Helen Handosh</p> <ul style="list-style-type: none"> Sought clarity on the availability of Mayoral Imbizo minutes; Concerns were voiced regarding the non-collection of refuse in Louisiana area; and Proposal for a recycling project in the area to eradicate illegal dumping. 	

Public Meetings Held;						
Nature and Purpose of Meeting	Date of Event	Number of Participating Municipal Cllrs	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues Addressed (YES/NO)	Date and Manner of Feedback Given To Community
IMBIZO Cluster 01	THURSDAY, 12 MAY 2022	10	13	189	<p>WARD 30 NAME: Mr Philani Danca,</p> <ul style="list-style-type: none"> • Acknowledged Cllr SA Ngcece for the hard work he does for the ward; • All roads in ward 30 are bad, they need attention; • Bridges in ward 30 needs attention as well; • Community hall; • Gxibhane sport field; • Qhinqa sport field to have a full time security; • Old age home in ward 30; and • Senior citizens requested a place to gym <p>WARD 31 Name: Mr Linda Mtshali</p> <ul style="list-style-type: none"> • reported that as ward 31 they have a vision for a developed community however they need stakeholders to work with; • RDP houses and other homes were affected by floods and people need shelters as soon as possible; 	THURSDAY, 12 MAY 2022 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed

					<ul style="list-style-type: none"> • All roads in the ward be attended to, as some were damaged by floods; • Netball kits for kids; • Speed humps in areas next to schools in the road from Izingolweni to Port Edward; • The lollipop organization needs financial support; • After uGu has identified illegal connections, what will be the solutions they will come up with hence it was not easy to finish all the illegal connections; • Area Manager at Umtavuna water supply is never available when she/he is needed; and • Lack of visibility by the leadership and management leads to problems in the community <p>NAME: Mrs Ngcobo</p> <ul style="list-style-type: none"> • Illegal water connections are done by the Ugu District Employees. <p>WARD 32</p> <p>NAME: Ms Nobuhle Gambushe</p> <ul style="list-style-type: none"> • Thanked Cllr Danca for hardwork and dedication; • All roads needs regravelling; • Manzamhlophe needs to be renovated since it was vandalized. 	
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					<p>NAME: Thandeka Mjweni</p> <ul style="list-style-type: none"> • Road from Eshobeni to Edunywa needs attention; • Shobeni hall has no electricity hence it was being vandalized; • Complains regarding a former cllr who was giving constructors on site who to hire or not. <p>NAME: Samkelo Mkhungo</p> <ul style="list-style-type: none"> • Zoo area requested information on which process to follow in reporting disaster, specifically the roads damaged by floods; • Thanked the sanitation currently taking place in the community; and • Requested a mitigation plan on water issues <p>WARD 33</p> <p>NAME: Mr Nyawose:</p> <ul style="list-style-type: none"> • Requested a community hall; • Activities like Ugu Jazz festival, Uvukile, etc should be done at Ezingoleni area as well; and • Sanitation is needed <p>NAME:Ms Thokozile Lukhozi:</p>	
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					<ul style="list-style-type: none">• Road from Eziqoleni Municipality to Edipini and all other roads need inkwali and regravelling, furthermore she thanked the Bhayiya Bridge as it appeared on the budget.	
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Public Meetings Held;						
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					<p>NAME: Mr Nicolus Xaba:</p> <ul style="list-style-type: none"> Youth should be hired in the municipality and in the municipal projects regardless of the political parties they belong to. He further pleaded that he be hired or be given any opportunity hence he was an unemployed graduate who was coming from a disadvantaged background. <p>WARD 34</p> <p>NAME: Mzimkwane</p> <ul style="list-style-type: none"> Bridge and Dipini Bridge be attended to; D1084, D1085 and High masts; Soccer kits for kids; Road to Ebha <p>NAME: Ms Zwelakhe Shazi:</p> <ul style="list-style-type: none"> Requested community hall at Ethuvukezi area;; Bridge be constructed near Esibhangwana Primary School; Creches be constructed; and 	

					<ul style="list-style-type: none"> • Road to Enteleni be attended to. <p>NAME:Mr Sanele Gasa</p> <ul style="list-style-type: none"> • Community halls do not have furniture; and • Library and the Municipality should workshop the community on how to make use of the skills center. <p>WARD 35</p> <p>NAME: Zinhle</p> <ul style="list-style-type: none"> • Requesting concrete in the road to Mthimude Clinic; • D112 needs tar road; • Requested speed up in the process of houses in ward 35; • Access roads damaged, need inkwali; and uploadedthe ward councillors for hardwork. 	
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					<p>NAME: Zanele Cabe</p> <ul style="list-style-type: none"> • Houses at Celebane and high masts • D812 and all road needs inkwali; • Brigde from Enqabeni needs to be reconstructed; • Lollipop near Mlinganiswa School; • Tar road in D904 and Bomvini road • Development at enqabeni like shopping mall/ center <p>WARD 36 NAME: NP Jama</p> <ul style="list-style-type: none"> • Corporative for woman be assisted with funding; • Requested furniture for Umuntu ngabantu organization and gym equipment; • Youtn Development project- Municipality to organise people that 	

					<p>will come and register the youth with skills;</p> <ul style="list-style-type: none">• Community hall be converted into a skills center; and• Sports kits for kids <p>NAME: Ms Lushaba</p> <ul style="list-style-type: none">• Road near Empini be levelled;• Create job opportunities;• Lollipop next to Zuluziphathe store; and• Sportfield• At Umlozane, an existing hall was suppose to be renovated rather than constructing a new hall;• Ugu District Municipality to stop delivering dirty water with water tankers;• Umlozane Road needs speed humps;• Issue of houses be sorted; and• RNM LED office to be presence during Izimbizo as there are discripancies	
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Public Meetings Held;						
Nature and Purpose of Meeting	Date of Event	Number of Participating Municipal Cllrs	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues Addressed (YES/NO)	Date and Manner of Feedback Given To Community
IMBIZO Cluster 02	Friday, 01 April 2022	06	10	105	<p>WARD 7: NAME: MS M SHABANE</p> <ul style="list-style-type: none"> Commented about the community hall service and the way there treat them as community members by the community board. <p>Ward 8 NAME: Ms Mbongeka</p> <ul style="list-style-type: none"> A concern was raised on the Clinic, Library, Road and skill centre and dropout issues; Safety and security is far away from the area <p>NAME: Mr Khowa</p> <ul style="list-style-type: none"> Road infrastructure was requested and Concrete Nxanxasini Road/bridge to be fixed; High mast need to be refurbished, cases of robbery are increasing; 	Friday, 01 April 2022 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed

					<ul style="list-style-type: none"> • Waste management was a challenge; and • Youth outdoor gym was requested. • He then requested Dumezulu ground,Manzamlhlope ground and Mphelelwa ground there is no measurement ; • Requested the soccer kit for youth • Requested support on their farmers in Kwa Xolo place <p>NAME: Mr M Xolo</p> <ul style="list-style-type: none"> • Commented about the shortage of schools and school distance, Clinics and graves; • Streetlights for new housing projects; • Job opportunities for young people to be created, youth to provide cleaning services in their areas; • Requested two trucks of Gravel in Dumezulu Craves <p>Ward 9 NAME: Mr P Mqadi</p>	
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					<ul style="list-style-type: none"> • He asked if there can use the aborto building as a college • He then requested that they be included in any decision that the municipality takes on behalf of their community; <p>NAME: Mr M Ngcungama</p> <ul style="list-style-type: none"> • He raised the issues of electricity , water/Pumping system, bridge and halls • He then highlighted that the Mvutshini Chreche was Vandalised due to the shotage of water • Job opportunities • Requested that Ntabankulu Bridge need to be prioritised • He then mentioned the services that need to be Prioritised such as • Health,education,safety legal and department of transport. <p>Ward 29 NAME: Mr M Mqadi</p> <ul style="list-style-type: none"> • He asked about the pump station 	
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					<ul style="list-style-type: none">• Highlighted that communication between RNM,UGU and Community would be a solution• Repair of Mankontshane Road <p>NAME: Mr M Lubanyana</p> <ul style="list-style-type: none">• Requested for Bridge issues.	
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Public Meetings Held;						
Nature and Purpose of Meeting	Date of Event	Number of Participating Municipal Cllrs	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues Addressed (YES/NO)	Date and Manner of Feedback Given To Community
IMBIZO CLUSTER 03	FRIDAY, 01 APRIL 2022	11	12	195	<p>Ward 1- NAME: Mr T Mchunu</p> <ul style="list-style-type: none"> • it was said that ablution facilities were to flush all the way to Caltex Garage but this has not been addressed; • the water shortage was a issue to be addressed; • the issue of Tittle Deeds was voiced; • Thangasi Hall to be repaired; • The issue of illegal dumping by rate payers was raised by residence of kwalatshoda <p>Ward-02 NAME:Community Member of Ward 1</p> <ul style="list-style-type: none"> • Gratitude was expressed regarding the newly elected council; • It was said that Bulk Services should be a priority in KwaLatshoda (ward 13,12 and 4); • It was requested that the housing project phase 2 in the area should continue 	Friday, 01 April 2022 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed

					<ul style="list-style-type: none">• It was said that the area should be named Mpumelelo Township and not Latshoda <p>Ward 06 NAME: Ms T Mkhize</p> <ul style="list-style-type: none">• Road signage is required on roads in ward 6;• Requested a Community Hall in ward 6;• Requested job opportunities for youth;• Requested a clinic in the area;• Requested a sportfield in the area;• Gadinia Rd, Humfreez Rd, Petric Rd and Lionel Rd need tar;• It was said that the water bill was high even though there is no water running in the taps;• It was reported that Hibiscus Primary School requires parking area. <p>NAME: Ms K Njikana</p> <ul style="list-style-type: none">• Requested that the park in the area be cleaned and ablution facilities are not working due to water issues and fencing is required. It was also said that a security guard be situated in the area;• A pedestrian crossing is required in the area.	
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					<p>NAME: Mr J Roberts</p> <ul style="list-style-type: none"> • Concerns were raised that the unemployment rate was high; • Requested a Hall in the area; and • Assist youth with a grant funding <p>Ward 10</p> <p>NAME: Mr N Nyakatha</p> <ul style="list-style-type: none"> • It was requested that the allocation given to local businesses be followed up and progress of the businesses be followed upon; • Paper work that is required for business assistance by the municipality needs to be reduced (documentation required from beneficiaries) <p>Ward – 11</p> <p>NAME: Mr R Gumede</p> <ul style="list-style-type: none"> • Requested that Nkanti Road be completed; • It was reported that there was no road in khandandlovu area; • Mngangatho Hall to be repaired; • Khalifoniya area requires water; • Khalafoniya road to be constructed; • Thundeza Hall to be repaired; • Nkonyeni Sportfield to be repaired; 	
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					<ul style="list-style-type: none"> • Housing project phase 2 to be continued in the area; • Khalifoniya request a primary school; • It was expressed that Ugu District Municipality Staff was disrespectful; • Requested construction on ablution facilities <p>NAME: Mr S Hlophe</p> <ul style="list-style-type: none"> • Requests assistance with fencing of the farm; • Magridi road to be repaired; • Abahlali Basegusheni Bridge to be repaired; and • No water in eGusheni area. <p>NAME: Mgungundlovu</p> <ul style="list-style-type: none"> • Mgungundlovu area requested road repair but the road is Department of Transport road but they 	
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Public Meetings Held;						
Nature and Purpose of Meeting	Date of Event	Number of Participating Municipal Cllrs	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues Addressed (YES/NO)	Date and Manner of Feedback Given To Community
CLUSTER 04	FRIDAY, 08 APRIL 2022	07	18	395	<p>WARD: 3</p> <ul style="list-style-type: none"> No questions or comments were raised. <p>WARD: 5 Name: Mr A Mbatha</p> <ul style="list-style-type: none"> The following were requested: Identify building and land – abandoned Skills center (Gamalakhe) Issue of Magosha need to be attended to Request Jojo tanks Billing system Izitankoko (sewage) <p>Name: Ms P Yalo</p> <ul style="list-style-type: none"> The following were requested: Requested concrete on Mlongunama Road VIP Toilet Ntombela Road (High mast) 	FRIDAY, 08 APRIL 2022 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed

					<ul style="list-style-type: none"> • Circuit Office, water drainage <p>Name: Ms Mbili</p> <ul style="list-style-type: none"> • The following were requested: • Commented on Drivers licence programme • Request Jojo tanks • Request Boreholes <p>WARD: 25</p> <p>Name: Ms Z Msani</p> <ul style="list-style-type: none"> • The following were requested: • Electricity eMadathi area • Requested Toilet <p>Name: Ms P Nyawose</p> <ul style="list-style-type: none"> • The following were requested: • Requested VIP Toilet • Bridges and Road Maintanance from Eskhaleni to Madikiza area • Request Electricity • Youth Developments and Employment • Shortage of water <p>Name: Ms Nozipho</p> <ul style="list-style-type: none"> • The following were requested: 	
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					<ul style="list-style-type: none"> • Commented on presented project (Drivers Licence/Youth fund) • Road maintenance • Repair of Eskhaleni Road to Madikiza • Bridges • Sportfied <p>WARD 26 Name: Ms S Khanyile</p> <ul style="list-style-type: none"> • The following were requested: • Commented on completed sport ground • Requested Bridge for Pedestrian • Housing Phase 2 <p>Name: Mr Lushaba</p> <ul style="list-style-type: none"> • The following were requested: • Road Maintenance/Concrete • Refurbishment of Reservoir • Commended on the Bow holes <p>Name: Mr B Bhengu</p> <ul style="list-style-type: none"> • The following were requested: • Commended Office however requested furnisher <p>WARD 27 Name: Mr T Mendu</p>	
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					<ul style="list-style-type: none"> • The following were requested: • Road Maintenance/Concrete at KwaXaba and DOTA-Emqolombeni • Commended on Ring road budget, Youth Funds and Women Funds • Requested Skills Centre • Complete VIP Toilet Project at Nositha & Mqolombeni <p>Name: Mr B Dilikazi</p> <ul style="list-style-type: none"> • The following were requested: • Commended on UGU to increase reservoir size • Requested Clinic and High School • Requested Speed humps at Embhoshongweni and Park • Employment at KaNositha • Commended on Tor Road <p>Name: Mr V Blöse</p> <ul style="list-style-type: none"> • The following were requested: • Commended the Ray Nkonyeni Municipality and UGU for the outstanding work • Commended on Concrete of Road at KaXaba • Sport field at KaXaba • Requested Bridge at eVungu River 	
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					<ul style="list-style-type: none"> • Commended Housing Phase and requested completion since since there were reparsed <p>WARD 28 Name: Mr C Ndovela</p> <ul style="list-style-type: none"> • The following were requested: • Commended the Ray Nkonyeni Municipality for Walkway and ZG Halls • Purchase Electricity through Municipality <p>Name: Mr P Nhlumayo</p> <ul style="list-style-type: none"> • The following were requested: • Commended on Roads and ZG Hall • Road Maintenance at Emagogogweni • Requested Houses • Development commence from ward 28 in future • Commended the Ray Nkonyeni Municipality and the Ward Councillor for the outstanding work. <p>Name: Mr F Mhlongo</p> <ul style="list-style-type: none"> • The following were requested: • Commended on houses that are cold and licking due to an old roof, 	
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					<p>requested Mayor and Speaker to at least provide them with ceiling board ;</p> <ul style="list-style-type: none">• Requested funding/sponsor at Gamalakhe Association;• Request Seating Stands at TB Molefe Sport Ground;• Commended job opportunities however requested vacant;• Houses to erect five station and law enforcement station at Gamalakhe;• Requested bow hole• Erect parks at Gamalakhe Clinic• High Mast to certain areas or particular places such as dark places.	
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Public Meetings Held;						
Nature and Purpose of Meeting	Date of Event	Number of Participating Municipal Cllrs	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues Addressed (YES/NO)	Date and Manner of Feedback Given To Community
IMBIZO CLUSTER 05	MONDAY, 11 APRIL 2022	08	2	189	<p>Ward 21: Name :Zanele Nyawuza</p> <ul style="list-style-type: none"> • Extensions of Ganyaza Creech • Ndlazi main Bridge • Road Maintande • Extension Mbayimbayi hall • Extension of Mtengwane Creech • Bridge Mbotshato Ganyaza • High mastters 9 • The employment of youth • Mthengwan Sport field. <p>Name: Mr Hlophe</p> <ul style="list-style-type: none"> • Need community hall because Mbuyisa is very far from them; • Youth centre to help youth from any helper can need so that there can never help themselves in drugs; • The clinic is suffering because of the water problem at Boiboi clinic <p>NAME: Bheki Mthembu</p> <ul style="list-style-type: none"> • Senyanza need the fitted house; • He don't have toilet 	MONDAY, 11 APRIL 2022 Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed

					<ul style="list-style-type: none"> • He's disable he can't walk • Access roads, we have challenge of closed road and the cars can't go thru in these roads; • We need water stand pine at Engalela. <p>Ward 22: Name: Ayanda Dlamini</p> <ul style="list-style-type: none"> • Because of the challenge of the quarry we asking for our road to be sorted; • And to the access road we need the concrete; • We need bridge at Madakane and at eNkanyezini close to kwa Mthethwa and Robs; • We need Sky bridge to be sorted; • We need the high mastt close to kwa Mthembu, ePhumula, eTopiya and kwa Maveshe, Nkonka road, Topiya, new town (new site), Phumlani, Maphuphini, & middle Madakane; • They complained about water issue; • We need additional pipes at Newtown • Roads – Madakane & Ntoyakhe road (Tarring) • Access Roads – all VD's we are requesting concrete at Xaba, Madakane, Nkanyezini, Mbayimbayi, 	
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					<p>Phumlani road, Ghetsi stop, and Amblose road;</p> <ul style="list-style-type: none"> • Pedestrian Bridge – Xaba & Nsimbi and Mthethwa road • Sky bridge at NZ next to Murchison C.P school; • Borehols in all vd's; • Renovations of all halls; • Pavement on Oribi gorge road to assist school kids. <p>Ward 23: Name: Ndumiso Hadebe</p> <ul style="list-style-type: none"> • Phase 2 at Jesus and all along close to school (tar road) • Alternative road starting from Enyenzezi and combined with D1014 (must be fixed). • Nyenzezi to lions groove as an alternative native road must be fixed. • Ntuli road Sae vd request for steep hills • Jesus location from Cele to Nyathi Gabion bosket. • Disaster housing near Sidumile need access roads. • Bridge (Pedestrians) between Ntaka house to Mandlakazi especially because these roads used by school kids. 	
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					<ul style="list-style-type: none"> • Between Bhengu and Cele resident near water pumps. • Thembinkosi Luthuli • High mastt lights at Sozala area, Siphakamile, Jesus kwa Mfeka, Jesus Sidumile Primary school and Ndlangamandla near water pumps; • Health facility, we want you to convert the ABC youth centre to clinic; • We Requesting you to build as a screech; • At the D1014 we request for speed humps. <p>Ward 24: Name: Xolani Ndovela</p> <ul style="list-style-type: none"> • He request the government to renovate their hall and ground • There are crying for water challenge at their toilet; • their request for a new rank and shelter; • there complaining for the high rate of unemployment people; <p>Name: Mr Qaphela</p> <ul style="list-style-type: none"> • Requested for Madala bridge; • Request for high msta at eZoshe. 	
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					<ul style="list-style-type: none">• Responses from the Mayor of the Ray Nkonyeni (Clr SZ Mqadi)• He started to say, the issue of roads will be included and talk about at the summit. He then asked the councillors to list all the names of road and come with them at the summit that will soon takes place and he emphasize that, at• The summit we are going to join with the department of transport.• He emphasize that they have 36 wards at Ray Nkonyeni so this is telling us that we must prioritise for all wards to satisfying everyone. • He then talked about the high mast and engager to make a plan of solar street system to those places are struggling with electricity power. • About bridges that to be resolve, many bridges will be lift up and the department of transport will make sure on that. But we still need to know which bridge are they going to start with. • He then asked if they is anyone who don't have electricity, should contact councillors. And those who are willing	
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					<p>to help in agriculture should contact the councillors as well.</p> <ul style="list-style-type: none"> • He promised to take the follow up about crèche issue. • He emphasize that the halls that need to be renovated will be at another budget not at this one because the budget takes 5 years to be improve. • Operation Mbor will be sorted because we are going to buy more machines that going to help us. • He then said he heard about the late meeting because many people were at work during working hours. <p><u>Written Requests by Community Representative of Ward 24</u></p> <ul style="list-style-type: none"> • The municipalities were reminded of a house visit which took place in 2016 to two families who were in need of housing assistance hence promises were made but not fulfilled namely Cele Family and Lushaba Family hence it was requested that this matter be attended with highest importance; 	
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					<ul style="list-style-type: none">• The community of Bhuqu request a bridge to be constructed;• They also requested a sport field to be constructed at Bhuqu area.• Contact details of representative: Tom Mthethwa 063 067 1429;• Report of water leakage in multiple pipes for 24hours in the ward.• Clarity was sought with regards to the Recycling Programme for the Disabled which was launched at Aothlands land field site in Nositha;• It was requested that people living with disabilities be considered in the EPWP programme for employment;• Community of Siggokweni request assistance with water issues and the requested that their road be repaired. They community also asked for assistance for a Co-operative in the area (Nyandezulu Farming Co-op.	
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Public Meetings Held;						
Nature and Purpose of Meeting	Date of Event	Number of Participating Municipal Cllrs	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues Addressed (YES/NO)	Date and Manner of Feedback Given To Community
IMBIZO CLUSTER 06	TUESDAY, 10 APRIL 2022	06	07	298	<p>Ward 4:</p> <p>Name: Ms Slindile Madlala</p> <ul style="list-style-type: none"> • Appreciated completion Vusushaba Sportsfield, a request for provision of security services at night in order to avoid acts of vandalism; • Requested Bow holes and VIP Toilet • Requested TLB that will help community if there is someone derth • Requested grading of the road towards Oshabeni Tribal Authority, assistance in terms of grading road be provided to the bereaved families; • Overgrown verge on sidewalks and a bush near MPCC was a concern; • Rehabilitation of Chief Road was requested; and • RDP houses provided was appreciated; • Requested NPA to be involved in the repair of roads. 	<p>TUESDAY, 10 APRIL 2022</p> <p>Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed</p>

					<p>NAME: Mr Thabiso and Njabulo/ 0678537491</p> <ul style="list-style-type: none">• Requested Corner Flags at Vusushaba Sport Ground;• Requested Brooms• Ground Paints were requested• Nets and soccer balls were also requested <p>Name: Mr Sipho Gumede/ Merlewood VD</p> <ul style="list-style-type: none">• Requested repair of roads, Palm Drive (Damage);• Requested Storm Water Drains;• Requested Refuse Removal Truck/ Beams;• Job opportunities was requested;• Commented on Housing crisis that most of them does not appear on a list;• The repair of High mast was requested since last election;• Illegal dumping was a concern, a suggestions was also made that a training must be provided to people on recycling;	
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					<p>Name: Ms Maureen Bastrman</p> <ul style="list-style-type: none"> • The maintenance of the sport ground/ there are no changing rooms; • Bush surrounding houses that were built along Streamlines; • Requested Ray Nkonyeni Municipality to deal with Drugs users that destroy Community and cause unemployment Cleaning of Streams will be helpful; • Jojo Tanks and Hall was Requested; • High mast need to be refurbished, cases of robbery are increasing <p>Name: Hlanganani VD</p> <ul style="list-style-type: none"> • Requested the repair of Ring Road (Taxi/ Public Road) they need Concrete; • Requested legal dumping, JOJO Tanks and Sewers Tanks from Ugu; • Requested someone who can help children to pass the Robot at Mkholombe (Lollipop); • Main Harding Road/ Nelson Mandela Drive; • Finishing of the road project and cutting of Bush along the roads; • Maintenance of Sport ground and cleaning of Streams; 	
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					<ul style="list-style-type: none"> • Introduction of new Project of retaining Halls at Hlanganani VD; • Commented on Ward Committees that they Enriching Themselves; • Streetlights for new housing projects; • Job opportunities for young people to be created, youth to provide cleaning services in their areas; and <p>NAME:Mr John Draai/ 0739649117</p> <ul style="list-style-type: none"> • Requested Uncompleted School; • Bush that need to cleaned due to Crime in the area; • Youth upliftment was requested • Requested RDP Houses and commented that their names does not appear Housing list • Requested Clinic, Marburg Clinic is cost effective. <p>WARD 18</p> <p>NAME: Mr MKhize</p> <ul style="list-style-type: none"> • Potholes in Mitchell and Alluman Drive was a concern; • High Mast not functioning in 23 Alluman Drive; 	
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					<ul style="list-style-type: none"> • Requested a small bridge in Mitchell drive (Confusion Junction); • Street light was requested in Norman Road, Oslo Beach; and • Verge maintenance in Oslo Beach. <p>Ward 20:</p> <p>Name: Goodone Shibe</p> <ul style="list-style-type: none"> • Request for streetlights • Oncrete of roads • Request phase 2 of RDP Houses • Training center for agricultural under Public Works <p>Name: Ms Nwabisa Mphathana</p> <ul style="list-style-type: none"> • VIP Toilet was requested ; • Shortage of water in the community request water tankers ; • Requested Primary school; • Requested SiyaZenzela project to clean our community; • The repair of roads • Commented on a High Crime, Violence's, penitence, genocidal criminal and criminality that Municipality should get involved in • NAME: Ms Hlengiwe Khayise 	
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					<ul style="list-style-type: none">• The following attached Document was requested by Hlengiwe and the• members of the community of Ward 20	
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Public Meetings Held;						
Nature and Purpose of Meeting	Date of Event	Number of Participating Municipal Cllrs	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues Addressed (YES/NO)	Date and Manner of Feedback Given To Community
IMBIZO CLUSTER 07	WEDNESDAY, 11 MAY 2022	099	18	296	<p>WARD 12 There was no representative from Ward 12</p> <p>WARD 13: NAME: Ms N Ngubelanga</p> <ul style="list-style-type: none"> • requested for the following services • Construction of a pedestrian bridge in P2; • Municipality to liaise with Eskom regarding the abolishment of call centre costs; and • Establishment of a FET satellite compass <p>NAME: Mr S Cele</p> <ul style="list-style-type: none"> • highlighted the following: • Expressed dismay that UGu District Municipality leadership did not attend the Mayoral Imbizo yet the community had concerns that required their insight to address water challenges; • Conveyed gratitude to community members who utilized their resources to clean to do verge maintenance; 	<p>WEDNESDAY, 11 MAY 2022</p> <p>Mayor of Ray Nkonyeni and the District Mayor addressed the public on how the municipality functions, noted relevant complains to be addressed</p>

					<ul style="list-style-type: none"> • Further requested for a clinic in Fairview, Ward 13 and • Also, emphasized on the FET request since it will curb costs for students as they were forced to travel to Bhubhoyi or Oslo Beach. <p>WARD 14</p> <p>NAME: Sister Banda,</p> <ul style="list-style-type: none"> • Clinic Manager requested for UGu District to assist with filling of their water tank since it was essential for the clinic to provide continuous service to the community. <p>NAME: Mr B Mthethwa</p> <ul style="list-style-type: none"> • Requested that publishing of public meeting be done timeously; • Sought progress report on the Louisiana Housing project. Further urged that a burial site be identified for Louisiana community; • Request for a high school in Louisiana; • Emphasised that Mkhomazana water issues be attended to; • Requested for the road linking Mkhomazana and Cabhane; • Request of a type 2 electricity since there 22 unconnected houses in Marisstella; 	
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					<ul style="list-style-type: none">• Also, requested for RDP Houses in Marisstella;• Reviewable of the Ward Base Plan;• Submission of service delivery request by means of skills centre, Highmast, steep hills and combo cort;• Construction of bridge at Egwababeni (Nkandla) and a Multi-Purpose Centre. <p>WARD 15 NAME: Ms Bongiwe Cele</p> <ul style="list-style-type: none">• raised the following concerns:• Shortage of water;• Lack of road maintenance, hence requested for the grader and applying of quarry <p>NAME: Mr Lindokuhle Mbhele:</p> <ul style="list-style-type: none">• Requested for a Youth Centre;• Urged for the proper maintenance of public amenities such Early Child Development centres; and• Creation of sustainable employment opportunities such in the Agriculture industry.	
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					<p>NAME: Ms Sthembile Mavuso</p> <ul style="list-style-type: none"> • Emphasized on the maintenance of roads at Majenda and Mbhele to edrayini and others. Also, for the bridge repairs since there was flooding; • Creation of job opportunities and development of youth empowerment projects; • Repair of ablution facilities at community halls and sport field; • Restoration of water tankers programmes, pipelines repairs and filling of Jojo tanks; • Requested for the installation cellular phone network towers since it will assist students when doing research or studying online; and • Voiced a concern that there was no service delivery in Ntshambili area, hence requested for a sport field and library <p>NAME: Ms Nosihle Mbili</p> <ul style="list-style-type: none"> • Requested for a water purification system; • Computer lab, skills development centre and a network tower. 	
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					<p>WARD 16</p> <p>The following was highlighted:</p> <ul style="list-style-type: none">• There was a washaway and sink holes in Link Road (North Section), Umtentweni;• Also a washaway in Darling Road, South Port and the road collapsed into a resident's garden;• Southgate Drive, Mellville washaway requires to be rebuilt;• Sinkholes in Dan Pienaar Road in Sunwhich Port;• There were homes which were flooded on the river bank in Riverside Road, Mellville hence a barrier must be erected to divert the river;• Lawrence Road needs to be repaired since it was damaged due to flooding;• Construction of stormwater drainage in Sunnyside Avenue, Sunwhich Port;• 1st Avenue Sea Park to be reconstructed; and• Maintenance of storm drainage system in 3rd Avenue, Sea Park since it was washing the sand dunes and beach.	
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2.6 IDP Participation and Alignment

IDP Participation and alignment criteria	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi – year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers?	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 outcomes?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter reports submitted within stipulated time frames?	Yes

Component D: Corporate Governance

2.7 Risk Management

The need for risk management is to identify, evaluate and address risks on a continuous basis before such risks can impact negatively on the municipality's service delivery capacity. It is an appropriate proactive way of managing risks and to successfully achieve the municipality's goals and strategic objectives.

Responsibility for the risk management resides mostly with line management in all departments however, every employee is responsible for risk management. The Internal Audit and Risk Management Unit has played its role by conducting risk assessment workshops with management with an aim of ensuring that management understands the importance of managing risks for the benefit of the Municipality. The Municipality has put in place mechanisms to identify and assess risks and developed specific mitigating strategies, plans or actions. The risks are recorded in the risk register and are continuously monitored and reviewed by the Internal Audit and Risk Management Unit. The Council has adopted a Risk Management Policy and Framework that enables management to proactively identify and respond appropriately to all significant risks that could impact badly on the achievement of municipal goals and strategic objectives.

The Municipality has a Risk Management Committee which is made of the CFO (Chairperson), HOD: Strategic Planning and Governance, HOD: Corporate Services, Manager: Municipal Manager's Office and Manager: Meeting and Administration. The standing invitees are Manager: Internal Audit & Risk Management and the Risk Management Co-ordinator. The committee's role is to guide the development and implementation of Risk Management and to review and monitor Risk Management processes and outputs quarterly.

The top residual risks facing the municipality are as follows:

1. Illegal electricity connections within Ray Nkonyeni distribution area.
 2. Theft/vandalism of electrical infrastructure.
 3. Inadequate Landfill airspace.
 4. Illegal Dumping.
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2.8 Anti-Corruption and Fraud

Fraud and corruption strategy

The Council has approved an Anti-Fraud and Anti-Corruption Strategy/Policy. The strategy includes the Anti-Fraud and Anti-Corruption Prevention Initiatives as well as Anti-Fraud and Anti-Corruption Response Strategies. The strategy/policy has been developed because of the expressed commitment of the Municipality to fight fraud and corruption. This policy applies to all employees, councillors, stakeholders, contractors, vendors/suppliers, and any other party doing business with the Municipality. The strategy/policy provides guidelines as to how to respond should instances of fraud and corruption be identified.

The municipality has an Anti-Fraud and corruption Committee which is made of the CFO (Chairperson), HOD: Strategic Planning and Governance, HOD: Corporate Services, Manager: Municipal Manager's Office and Manager: Meeting and Administration. The standing invitees to the meetings are Manager: Internal Audit & Risk Management and the Risk Management Co-ordinator. The role of the Anti-Fraud and Corruption Committee is to oversee the Municipality's approach to fraud prevention, fraud detection strategies and response to fraud and corruption incidents reported by employees, councillors, and other external parties.

The municipality's fraud hotline number is **0801 111 660** and one also has an option of using the COGTA fraud hotline **0800 701701** to report fraud and corruption activities. Internal Audit also plays a vital role when one needs to report fraud and corruption activities. This unit can be contacted on **039 688 2192** on weekdays, during working hours only.

Anti-Fraud and Anti-Corruption Prevention Initiatives

The primary objective of these initiatives is to protect the municipality, its assets, stakeholders, and its employees. The Ray Nkonyeni Municipality realises that, to achieve the objective of ensuring the provision of services to the community in a sustainable way, as required by the Constitution of the Republic of South Africa, it is important to take necessary steps to prevent fraudulent or irregular use of Municipal assets.

The Anti-Fraud and Anti-Corruption strategy clearly indicates that to prevent fraud and corruption the municipality should ensure that:

- Councillors and employees sign their code of conduct
- It has an ethics policy
- A fraud risk assessment is conducted annually
- It has a whistle blowers hotline (its own or outsourced)

Anti-Fraud and Anti-Corruption Response Strategies

The Anti-Fraud and Anti-Corruption Response Strategies set out clear, prompt, and appropriate action that must be taken when fraud is suspected. The preparation of these response strategies increases the likelihood that the crises will be managed effectively, ensuring minimum loss and appropriate outcomes. These response strategies are applicable across all sectors of the Ray Nkonyeni Municipality (RNM) and adherence thereto is vital to ensure effective management of fraud incidents.

The priority of the Council, Anti-Fraud and Corruption Committee and Top Management is to ensure that there is effective response to all reports of fraud or irregularity and those employees and third parties who are guilty of fraud are dealt with appropriately. A zero-tolerance approach and effective response to all incidents of fraud will send the appropriate message to perpetrators and ultimately lead to a reduction of fraud within RNM.

2.9 Supply Chain Management

Overview Supply Chain Management:

In terms of Section 6(2)(a)(i) of the Supply Chain Management Regulations it is stipulated that for the purpose of such oversight, the Accounting Officer must submit a report on the implementation of the Supply Chain Management to the Mayor within 30 days of the end of each financial year.

General Reporting

In terms of Section 6(2) and section 6(3) of the Supply Chain Management Regulations it is stipulated that for the purpose of such oversight, the Accounting Officer must submit a report on the implementation of the Supply Chain Management to the Mayor within 30 days of each financial year.

General Reporting

Sections 74(1) and 104(1) (b) of the Municipal Finance Management Act (MFMA) prescribe the following regarding general reporting obligations:

“The accounting officer of a municipality [and municipal entity] must submit to the National Treasury, the Provincial Treasury, the Department for Local Government in the province or the Auditor-General such information, returns, documents, explanations and motivations as may be prescribed or as may be required.”

In accordance with MFMA Circular No. 34 all awards above R100 000 were reported on their website and was done on a monthly basis. The National Website was updated monthly live on line.

Supply Chain Management Processes

The implementation of the day to day procurement for goods and services below R30 000.00 was done on the MUNSOFT system. Ray Nkonyeni Municipality is using the mentioned financial management system. Reports listing all transactions and information for all procurement under R30 000.00 are compiled monthly by the SCM officials.

This program will keep track of the full process from the planning stage right through to the close out report of projects and service delivery. At any one stage will the progress be able to be tracked and all source documents, calculations, cross references and reports will be electronically available.

Between R30 000.00 and R200 000.00 a mini tender process is followed, and a full Tender Register reflecting all relevant information is kept at the SCM Unit in Margate. Due to the lack of suitable venue and facilities, as well as the volume of this process, it is not possible to open all mini tenders in public. The Monthly Report to the Finance Portfolio of all awards within the “Mini tender” category is being done in accordance with Section 17 of the Supply Chain Management Regulations.

Open tenders with the value of R200 000.00 and above follow the 3 Bid Committee System; Bid Specification Committee, Bid Evaluation Committee and Bid Adjudication Committee. The Committee members are appointed in writing by the Municipal Manager. The delegated authority of the Bid Adjudication has been set at R10 million. All bids above this threshold, and more than a period of one (01) year are referred to the Office of the Municipal Manager for final approval before implementation. Tenders remain the responsibility of the user Department from the inception right to the handover or closeout report.

The bidding documents are based upon the Standard Terms of Contract and bidding documents as supplied by National Treasury. Special conditions are approved if and when applicable. The PPPF Act thresholds and points allocation are applied where and how applicable. The 80/20 and 90/10 split applied to all contract values as stipulated in the PPPFA regulations.

Supply Chain Management Policy

The SCM Policy was subjected to the process of review and adoption during the presentation of the Final Budget 2022-23 on the 31st May 2022 of Ray Nkonyeni Municipality.

Preferential Procurement Policy

There has been amendments in the PPPFA regulations in 2017 and the policy is on an implementation stage until 16 February 2022 where a constitutional court judgement that nullified the BBBEE case CCT 279/20 [2022] ZACC 04 MINISTER OF FINANCE V AFRIBUSINESS NCP CCT279/20 which meant that all tender advertised on the 16th February 2022 will not be using BBBEE as pre-qualifying criteria and the municipality through the office of the accounting officer applied for exception to the to allow other procurement processes to continue in order to allow service delivery in the municipality.

Contract Management

A consolidated Contract Management Register is in place. These tie into all Supply Chain Management processes and the approved Procurement Plan. All Departments are responsible individually for their own Contract Register, and is controlled by a master Register. The Procurement Plan was also compiled and in place. This process of closely monitoring the procurement plan has ensured better utilization of capital funding, which has been a contentious issue over the past few years.

Code of Ethics

All Supply Chain Management practitioners, as well as members of the three Bid Committees, are required to sign a Code of Ethics as approved by Council. The approved code is based upon the Code of Ethics of National Treasury. At all Bid Committee Meetings the members have to declare their interests as part of the standing rules and approved terms of reference of the Bid Committees. New Bid Committee members were appointed by the Municipal Manager as a result of resignations or withdrawals during the year. Training was called for and Provincial Treasury assisted in basic training for the Committee Members, and it will be on-going to ensure that the Committee members are fully up to standard at all times.

Training and Competency

In accordance with the requirements of Section 8 of the SCM Regulations, as well as Section 83 of the MFMA, all SCM Practitioners must have a minimum level of competency, and the training of staff to meet the requirements is on-going. In SCM Senior Accountant and one (01) Procurement Officers has undergone the MFMP (Municipal Finance Management Programme) training. Manager SCM, Senior Procurement Officer and Senior Accountant SCM attended a training organized by Provincial Treasury to enhance our knowledge on changes affecting our SCM processes. We are organizing more training for our SCM Officials as we start the financial year.

Database

An advert has been placed on our website, to advise the service providers to renew their details as per the Database and was also advertised in the local newspaper. Furthermore National Treasury has implemented the central Database and the officials had attended the workshop.

The National Treasury introduced CSD (Central Supplier Database System), Ray Nkonyeni Municipality has been implementing the system with no further challenges this financial year.

2.10 Websites

Municipal Website: Content and Currency of Material	
Documents published on the Municipality's / Entity's website	Yes/No/N/A
Current Annual and Adjustments budgets and all budget-related documents	Yes
All current budget-related policies	Yes
The previous annual report	Yes
The annual report published/to be published	Yes
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act and resulting scorecards	Yes
All service delivery agreements 2020-21	Yes
All long-term borrowing contracts 2020-21	Yes
All supply chain management contracts above a prescribed value for 2020-21	Yes
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of MFMA section 14(2) or (4) during the year	N/A*
Contracts agreed in the year to which subsection (1) of section 33 apply, subject to subsection (3) of that section	Yes
Public-private partnership agreements referred to in section 120 made in 2020-21	N/A*
All quarterly reports tabled in the council in terms of section 52 (d) during 2020-21	Yes
* N/A: The municipality did not engage in activities that would result in such documentation being necessary	

Comments on Municipal Website Content and Access:

The website was fully functional during the 2020-2021 financial year, previously the full functionality of the website was hampered by several factors and this affected compliance with MFMA section 75, but with the assistance of a dedicated service provider the Municipality has managed to ensure full functionality of the website and there is continuous improvement on the website to make sure it serves ratepayers and other stakeholders efficiently. There is timeous upload of statutory documentation which has improved compliance with MFMA section 75.

All municipal libraries have wireless access to ensure that community has access to municipal information when visiting their local library. Libraries that have internet access for communities are as follows Gamalakhe, Margate, kwaNdwalane, Hibberdene, Port Edward, Ezinqoleni (Cyber cadets are available to sassist community), the rest of libraries have internet public access but currently no cyber cadets available to assist the community.

Workshops are being held at various schools to encourage learners with careers in computers whilst 20 schools were visited to promote the use of internet facilities.

Chapter 3 – Service Delivery Performance (Performance Report Part 1)

Component A: Basic Services

3.1 Electricity

Introduction to Electricity:

Ray Nkonyeni Municipality Department of Technical Services (DTS) provides electricity services and is responsible for the entire municipal electrical infrastructure. The responsibilities are as follows:

a. Electrical Maintenance

- Repairs and maintenance of all street lighting and highmasts lighting infrastructure in all wards within Municipal Areas from Hibberdene to Port Edward and in former Eziqoleni wards;
- Takeover of streetlights from Eskom in areas of Marina Beach, Trafalgar and Southbroom;
- Repairs and maintenance of all traffic Lights within the Municipal Areas from Hibberdene to Port Edward;
- Maintenance of all municipal buildings, facilities and properties in all Wards within Municipal Areas; and
- Retrofitting with energy efficient 246x LED streetlights and 344x LED highmasts lights.

b. Energy Efficiency Demand Side Management

The existing municipal electrical infrastructure was targeted for the Energy Efficiency Demand Side Management Programme included, High-Mast floodlights, streetlights, capacity building and training and energy efficiency awareness. The floodlights and streetlights luminaires in the municipality were found to be Mercury Vapour (MV) and High Pressure Sodium (HPS). The streetlights and high-mast floodlights in the RNM Municipality consume the bulk of electricity produced from non-renewable fossil fuel resources. Streetlights and high-mast floodlights, of which are used mainly for public lighting along roads and in the wards within the municipal areas. There is a need to install additional smart meters and to make use of the energy management systems to achieve the desired state of energy management within the municipality.

An energy baseline was developed which aided to assess the municipality's current energy use and provides a level for comparison with future improvements. A baseline and benchmark for energy usage by facilities and equipment was then established. Key activities and operations that consume the most energy or are inefficient were identified. Information from the energy audit was used to identify the most energy-intensive or inefficient activities and operations in the facilities.

Energy priorities for improvement were finally established. Based on results of energy assessments and audits, potential energy improvement projects and activities were identified, evaluated and prioritized. The proposed energy efficiency interventions therefore was to continue with retrofitting MV and HPS to LED Lights. The public lighting infrastructure which consists of highmast floodlights and streetlights are situated in various wards within Ray Nkonyeni municipality's area of jurisdiction and plays a crucial role for illumination and help to reduce the rate of criminal activities during the night.

Energy efficiency projects and interventions for 2021/2022

Project No.	Description	Adequacy of the installed controls and control settings (Satisfactory/ Unsatisfactory)	Energy consumption baseline (kWh/year)	kWh savings per year
1	Retrofit 344 x 400Watt HPS High-Mast Floodlights with 200Watt LED floodlights	Satisfactory	1 506 720kWh	301 344kWh
3	Retrofit 246 x 125Watt HPS Streetlights with 53W LED lights	Satisfactory	1 007 480kWh	77 579kWh
Sum			2 514 200 kWh	378 923 kWh

c. Electricity Distribution Network

Ray Nkonyeni Municipality has a NERSA distribution licence to distribute and supply electricity to customers. The electricity distribution area covers: Port Shepstone CBD and Beachfront, Newtown, Mbango and Mbango Valley, Oslo Beach, Albersville and Marburg Industrial. Ray Nkonyeni purchases Electricity from Eskom at a supply Voltage of 11 kV. There are two Eskom points of bulk supply to Ray Nkonyeni local municipality namely the Port Shepstone substation and the Marburg switching station.

- Operations of the electricity distribution network and electricity supply to areas as listed above;
- Preventative and corrective maintenance of the distribution network within electricity supply areas;
- Provide 24 hours, 365 days network standby in case of power outages and network breakdowns or emergencies;
- Installation of new electricity network infrastructure within the Distribution Areas;
- Infrastructure equipment upgrades and refurbishments of electricity distribution network;
- Installation of new electricity supply connections for consumers within area of electricity supply;
- Process power supply upgrades and /or downgrades upon request from consumers;
- New electricity meter installations, replacement, testing and meter auditing; and to
- Ensure compliance to National Energy Regulator of South Africa (NERSA) licence conditions :
 - Annual electricity tariff applications
 - Compilation and submission of technical distribution forms (D-Forms) on annual basis
 - Quality of service reports as per NRS 047
 - Quality of supply reports as per NRS 048
 - Code of practice for electricity metering as per NRS 057
 - Management of electricity losses

- Manual and automated meter readings and Billing of residential, commercial and industrial electricity customers.

d. Electricity Administration

The municipal consumer profile is made up of the various consumer types, including Free Basic Electricity (FBE) customers in the Eskom areas of supply. Within the Municipality's area of supply there are Domestic (conventional), Manufacturing/industrial, Commercial (conventional) and Other municipal departments.

The Electrical Section's functions include :

- Electricity billing and billing queries/enquiries;
- Develop and apply annual schedule of electricity tariffs of charges;
- New consumer applications and connections for electricity supply;
- Process consumer applications for service terminations, testing of meters
- Electricity network faults reporting;
- Electricity consumer complaints and queries;
- Provide comments for new building applications or sites rezoning within distribution area – comments on availability of electricity supply;
- Wayleaves applications.

e. Electricity Network Planning

- Development of an electricity infrastructure network master plan;
- To include, a network development plan (NDP), network upgrade and refurbishment plans;
- Implementation of the electricity infrastructure master plan;
- Network load growth forecasting;
- Network load flow studies; and
- Network protection.

f. Small-Scale Embedded Generation (SSEG)

Technical Services Department developed a policy and framework for the approval and registration of Small-Scale Embedded Generators, as well as the regulation thereof relative to the requirements of the Municipality, other Policies and By-laws. The policy is applicable to all customers wishing to install small-scale embedded generations systems within Ray Nkonyeni distribution area. All SSEG generators at residential, commercial or industrial customer sites that are grid-tied are required to register with the municipality. Nersa has declined the municipality's application for new SSEG tariffs pending that a detailed cost of supply study be conducted in accordance with the Nersa COS framework.

The SSEG policy covers:

- The conditions under which SSEG will be accepted onto the Ray Nkonyeni Municipality's electricity distribution network
 - The Application and Commissioning Process for SSEG
 - Contractual arrangements between the SSEG customer and Ray Nkonyeni Municipality
 - Metering and tariffs for SSEG
 - All existing and prospective SSEG customers in the municipal distribution area connected to the municipal distribution network, and
-

- Applicable technical standards and specifications.

Key amendments to the Electricity Supply By-Laws relate to following:

- a) Defines SSEG as small-scale embedded generation/generator refers to power generation installations (e.g. solar photo-voltaic, PV) of less than or equal to 1MVA (or 1000kVA) that are located at residential or commercial or industrial customer site. System is grid-tied, i.e. connected to the municipality's electrical network either directly or through a customer's internal wiring.
- b) By-law sets out procedure for approving the connection of SSEG systems – Clause 1, 11, 12
- c) By-law talks to SSEG tariffs and metering – Clause 13, 23
- d) By-law regulates wheeling of electricity – Clause 27
- e) By-law regulates resale of electricity – Clause 28
- f) Municipality's right to disconnect unauthorized or illegal connections or embedded generators that do not comply with these by-laws and the SSEG Policy – Clause 35
- g) Compliance of embedded generation systems to technical standards and to distribution network operational requirements – Clause 39.

g. Electricity revenue enhancement programme

Revenue Enhancement Programme focus was on electricity meters and land use/zoning audit, meter management and tariffs review and recommendations on restructuring. The project was supported by Development Bank of Southern Africa (DBSA) which provides financial support to Municipalities across Southern Africa. The aim was to develop and implement a Revenue Enhancement Programme for Ray Nkonyeni Municipality with the aim to strengthen the municipality revenue streams.

The programme identified some key interventions and focus areas for implementation by the municipality:

- Tariffs re-design by conducting detailed cost of supply study and ensure customers are charged in accordance with cost of supply study and NERSA benchmark tariffs.
 - Billing and revenue improvement plans
 - Data cleansing prioritize data audits and clean-up of master and meter data
 - Prioritize correction of billing inconsistencies
 - Installation of check meters to verify Eskom bulk purchases and to conduct energy balancing
 - Replacement of analogue and obsolete meters
 - Resolve environmental issues, vegetation control required to improve meter accessibility
 - Re-instatement of interconnector between Marburg and Port Shepstone main intake points
 - Electrification of households who are currently on free basic alternative energy programme
 - Audit of free basic electricity (FBE) programme
 - Field audits of land parcels to determine land use
 - Electricity technical and billing process improvements
 - Introduction of bulk contribution calculations policy to be approved by Council
 - Curb outages due to theft and vandalism and address illegal connections
 - Detailed network infrastructure studies to be prioritized for infrastructure upgrades
-

- Implement data and revenue management dashboard tool
- Electricity infrastructure refurbishments and replacements – electrical cables, mini-substations and inter-switches replacements
- Memorial and Reynolds switchgear refurbishment and replacement
- Establish PMO for integration between meter installation and meter management system
- Physical land use and electricity meter audits
- Linking of land use with land use scheme (zoning) and linking of land audit data to metering data
- Prioritizing key capital revenue enhancement projects requiring refurbishment/ replacement to improve revenue recovery
- Legal and governance by alignment of agreement as per municipal by-laws
- Improve data analytics, control and upgrade operating processes to automated workflow tools
- Implement integrated marketing and communication plan for simplicity and consistency in communications.

h. Free Basic Electricity (FBE) and Free Basic Alternative Energy (FBAE) Programme

The Free Basic Electricity (FBE) and Free Basic Alternative Energy (FBAE) programme interventions have assisted the Municipality to address a whole suite of socio-economic issues that arise from inadequate provision of energy to households and also providing free basic services to the communities of Ray Nkonyeni Municipality.

Funding is critical aspect to a successful implementation of any poverty alleviation initiative including FBAE. In line with national government support to its programme, funds are already allocated to Ray Nkonyeni Municipality for these programmes through the Equitable Share grant.

Municipal Systems Act 32 of 2003 states that a municipality must ensure that all communities have access to at least minimal basic services, i.e. receive free basic electricity subsidised to a maximum of 50 kWh per month. The municipality provides free basic electricity to an average of 34 post-paid free basic electricity (FBE) beneficiaries within the municipality's supply areas. As per MOU agreement, Eskom co-ordinates and administers the prepaid free basic electricity (FBE) benefit packages to average of 3546 indigent households within Eskom supply areas. Ray Nkonyeni Municipality has 6453 registered FBE beneficiaries, of which only an average of 2592 beneficiaries purchased prepaid electricity tokens during 2021/2022 as per beneficiaries list.

The sole intention of FBAE policy is to assist in the provision of energy. The Free Basic Alternative Electricity objective is to provide indigent households in non-electrified areas by providing them with free basic alternative energy in the form of bio-ethanol gel and oils to help them meet some of their basic needs such as cooking and lighting. The intervention is aimed at alleviating some of the difficulties associated with access to energy in these households whilst the Municipality works hand in hand with Eskom towards ensuring that all communities have access to electricity through the INEP electrification programme. During 2021/22, FBAE was provided to 2932 households in 27 Wards – in the form of bio-ethanol gel for stoves and oil for lamps used for households' cooking and lighting purposes.

i. Implementation of Electricity Infrastructure Masterplan

During the 2021/2022 financial year DBSA funded electricity infrastructure projects implementation progress was as follows :

Project Name / Description	Budget	Total Expenditure	Physical Progress%	Reason for Deviation
Meters Replacement	R 2 000 000	R 3 840 000	100% complete	Additional meters installed
Electrical Cables Replacement	R 1 000 000	R 0	0% complete	Cable prices escalation
Mini-substations Replacement	R 1 000 000	R 675 440	100% complete	
Inter-switches RMU Replacement	R 1 000 000	R 1 012 937	100% complete	
Memorial / Reynolds Refurb	R 3 476 000	R 495 746 (network studies)	Network studies are 100% complete	
TOTAL	R 8 476 000	R 6 024 123		

Employees: Electricity Services (including Mechanical Engineering)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	2	1	1	50%
TG. 9 - 13	13	13	13	0	0%
TG. 4 - 8	24	26	25	1	4%
TG. 3	2	2	2	0	0%
Total	40	43	41	2	5%

Financial Performance 2021-22: Electricity Services				
R'000				
Details	2021-22			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	175039	175422	163449	-7%
Expenditure:				
Employees	10363	11500	12718	19%
Repairs and Maintenance	3739	4278	4068	8%
Other	1100591	136372	130263	-745%
Total Operational Expenditure	1114692	152150	147049	-658%
Net Operational Expenditure	(939653)	23272	16400	5830%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>				
T 3.3.7				

Capital Expenditure 2021-22: Electricity Services					
R' 000					
Capital Projects	2021-22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Electricity infills	13 566	15 576	9 776	-39%	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					
T 3.3.8					

3.2 Waste Management & Cleansing

The section is responsible for ensuring that efficient waste removal in all neighbourhoods occurs and that our towns, streets and verges are maintained at a desirable level for our communities.

It has also been involved in efforts to ensure that refuse removal services are extended to those communities who were previously not receiving the service, researching on a pilot project which will see rural communities also benefiting from refuse removal services by the municipality.

In the past there were challenges with ensuring that the service is rendered efficiently due to ageing fleet but the Municipality has since resolved and implemented to purchasing two compactors in every financial year. There have been service providers engaged on a contract basis to ensure that the downtime of fleet is reduced significantly. In terms of the service delivery charter and the customer services complaints systems, there has been a recorded significant decrease which is monitored through customer care and through monthly rate payers meetings. The removal of refuse from the urban area has been adhered to with minimum standards of once per week collection for residential households and Commercial properties based on service level agreements.

It should also be noted that further clarity has been given by the National Domestic Waste Standards whereby onsite disposal is also considered a minimum service level. The strategy of the Municipality has been that of rigorous education of all communities; business sector; schools and all other key stakeholders on good waste management practices as contained in the National Environmental Management: Waste Act.

The Department is also involved in education and waste minimisation campaigns which are held to educate the communities on benefits of recycling and protecting the environment. Rigorous advocacy campaigns have been conducted throughout the different sectors of the Municipality. A two-bag project (waste diversion from landfill) was introduced as is being maintained to the households and the knowledge of recycling has increased based on the statistical information received monthly highlighting tonnage of waste recycled. There has been a noticeable decline in recycling as Ravine Lane operations were affected since the last contracted operator. The facility was vandalized and a new appointment of the operator was done.

The municipality is engaging Provincial Departments regarding funding so as to enable its project of extending services to previously unserved areas. There is continuous engagement regarding this project and the municipality is working towards its success. The municipality has applied for funding for specialized vehicles. The section continues to identify and establish relations with privately operated recycling facilities with the hope of establishing the PPP approach on waste minimization through extension of recycling in areas that do not participate in the two-bag project.

Status of waste collection services

During **2020-21** waste collection covered mostly the primary urban nodes with limited coverage in rural wards being serviced. The municipality removes waste from Hiberdene freeway off ramp to Port Edward and Ezingolweni CBD. Waste services coverage was 34.6% of households receiving weekly waste collection. The majority (60.1%) utilised their own refuse dump and 5% of household waste were removed less frequently than once a week. The combined level of service comprises both awareness campaigns, supervision and provision of refuse bags with recyclable waste collected. Upliftment frequencies ranges from weekly to quarterly. Whereas, businesses were serviced at a minimum of 3 times a week. Waste awareness campaigns with clean-up initiatives both in urban and rural communities made a tremendous contribution in the waste management in general.

Street Cleaning and Servicing of Street Bins

These facilities were available from Umtentweni to Hiberdene freeway off ramp, main roads and CBD areas (Hiberdene, Umtentweni Spar, Commercial Rd, Rethman Dr, Port Shepstone, Shelly Beach, Shelly beach CBD, Margate, Murburg –Waterson street, Gamalakhe, St Michaels to Port Edward and Ezingolweni CBD). In-house staff is allocated to clean all these main roads. During weekend and public holidays an assistance from external service provider acquired. It must be noted that there is a need to conscientise public about bad habit of littering even when there are bins provided.

Garden Waste

The accumulated plant matter from gardening activities which involve cutting or removing vegetation, i.e. cutting the lawn, weed removal, hedge trimming or pruning consisting of lawn clippings, leaf matter, wood and soil are collected through different transfer stations. Those stations include newly established, Hiberdene, New Bolton, Ugu fresh Produce Market, South Broom and Leisure Bay. Operation times are seven days a week from 7:30-1600. The Ugu fresh produce has been affected and vandalized during the recent riots and is not operational at the moment. Hiberdene transfer station has not been officially opened. Moreover, the municipality provides verge maintenance services to the entire municipal areas including tribal authorities. It also maintains public facilities such as crèches, sports field, halls including

those in rural areas. The garden waste is ultimately disposed of at Oatlands. The waste characterisation study found that there is an increase from 257 tons/month of garden waste to as much as 2 800 tons/month that arrives at the landfill site; and as such, the municipality has since encouraged users to alternatively drop off their waste at a local privately owned garden waste recycling facility through PPP approach established relations.

Waste disposal

All waste is disposed of at the Oatlands landfill site. This is a licensed Class B (G.M.B+) sanitary landfill. Landfill air space is estimated at a further 14 years. The site receives ~158.736t/day. The site is in need for expansion with the development of Cell 4C with further cells due for commencement. The remaining air space upon being granted the extension on the 07th June 2022 is 9000m³ estimated to accommodate waste up until 09th September 2022. This means after 09th September 2022 the municipality will not have space for landfilling and will need to consider options such as temporary storage on site which needs to be permitted or else consider long hauling to Durban if they have space available.

Waste Recycling

Higher order waste management principles include avoidance, minimisation, re-use and recycling. The recycling efforts in the municipal area are established and the goals for this area are to bring about effective waste avoidance and minimisation through awareness campaigns. The ambition is to expand the recycling programme to additional areas which requires additional waste characterisation and establishment of partners in more rural areas. Recycling programmes have been developed using a separation at source program and voluntary drop-off centres which are placed at strategic points (garden transfer stations and uplifted twice a week) for communities to have easy access to them. The process begins with a two-bag system for kerbside collection. Recyclables are placed in clear bags and collected separately from black non-recyclable bags. Clear bags are sent to Ravine Lane Recycling/Buy-Back Centre where further separation / baling, sorting, and weighing is carried out by a private enterprise. Additionally, six drop off centres are available for the public to engage in waste management/ minimization. No volumes were available for each drop off centre however, these volumes are all incorporated into the data reported by the recycling centre (Ravine Lane) and other private recycling companies who have partnered with the municipality. Separated recyclables are collected by the municipality and sent to Ravine Lane Recycling/Buy-Back centre. Volumes of waste recycled are outlined in the table below.

It is estimated that the municipality is diverting ~25% of waste handled by the Cleansing Department through the implementation of waste minimization programs and projects and this includes waste recycled by private facilities. Based on figures from the waste characterisation study there is ~75% of the recyclable fraction still being disposed of. Furthermore, the study indicates that greens and builder's rubble can be diverted from the waste stream realising further diversion from landfill – a cumulative 7% of total landfill. Discounting the builder's rubble and assuming a 30% recovery of recyclable fraction and 50% recovery of organic fraction from the waste going to landfill, a further 3.2% can be diverted on an annual basis. There has been a noticeable decrease in recycling due incapacity as Ravine Lane has not been fully operational due to vandalism of the facility resulting to no baling of waste as machinery was stolen. The contracted service provider is currently sourcing machinery to start operations as this was not part of the specifications of the tender and Ravine Lane facility is currently awaiting maintenance.

Recoverable recyclable volumes are known in the mainstream areas but not in those un-serviced areas. The recovery rate is not known and thus a goal of this is to firm up on the recyclable fraction. Recycling programme was as well extended to Schools through School Environmental Waste Education Programme (SEWEP) which is an ongoing advocacy programme with Schools, recyclable waste material by the Municipality. Over 65% of schools were participating in the program. There are 3 community

based groups benefiting from waste minimisation through collection and selling of recyclable material. Those groups are assisted by the Municipality, those groups are from KwaNzimakwe, Izingolweni and Murchison. This is a realisation and achievement of one of the goals in the National Waste Management Strategy 2011 which is the development of SMMEs through waste minimisation.

Landfill diversion achieved by role players in the Ray Nkonyeni Municipality

Aspect	Mass tons	Ref	Source
Tonnage over weigh bridge	45220 (from July 2020-June 2021)	A	Weighbridge data
Tonnage reclaimed	2,505.89 tons (June, 2020-July,2021)	B	Oatlands Landfill site (including scrap metal), Ravine Lane Recycling Facility, Trend recyclers, PI recyclers and Coastal Waste Services.
Total waste	45220	a	
Total recycled	2 505.89	b	
% diverted	5.5 %	e/d %	

**No waste treatment is undertaken in the municipality except for informal composting.*

Waste Information System

The Ray Nkonyeni Municipality does report onto the Waste Information System (WIS). Adjusting the volumes indicated are reflective of the Oatlands weighbridge data and recyclable waste from Ravine Lane, and privately operated recycling facilities which include Trend recyclers, PI recyclers and Coastal Waste Services. The waste types are listed only as general municipal waste that includes business waste and also recyclables tonnages.

Education and awareness

The municipality adopts a system wide perspective on waste education and awareness, recognizing that education and awareness take place in a range of formal, non-formal, informal social learning and technology enhanced learning environments. It also recognizes that many new forms of knowledge and learning can be made available through technology enhanced learning and outreach community awareness, and the concept of integrated waste management practices. The goal is to expand this to see effective involvement and buy in from the community resulting in reduced littering and more efficient waste collection and to establish a culture of compliance with regards to waste management. Currently there are public awareness campaigns promoting good waste management practices through- Media, Private sector (business), Community Based Organisations, Faith Based Organisations, Non-Governmental Organisations, schools and others. Internal training; 2. IWMP Road Shows; 3. Waste Management Awareness Campaigns; 4. Clean up programmes (litter and beach clean-ups); 5. School Environmental Waste Education Programme and Competitions; 6. Greenest Municipality Competition; 7. Adopt-a-spot programmes (currently with Informal Traders to expand to Businesses located in CBDs); 8;

Two-Bag Recycling Project; and 9. Drop-off facilities. Due to Covid 19 restrictions; it has proven challenging to be physically in contact with people, hence shift to digital awareness and information circulation has been opted on. Partnership with radio stations have been established. The Municipality took the 2nd place on the Greenest Municipality Competition for the 2020/21 financial year.

The Municipality conducted profiling exercise whereby all illegal dumping hotspots were profiled in terms of locality and waste management indicators/attributes. Education and awareness after investigations will be strongly implemented across all profiled illegal dumping spots.

Compliance and enforcement

The municipal by-laws on waste management were reviewed, adopted and gazetted to enable law enforcement agencies and Waste Management Officer (WMO) to enforce by-laws. The immediate initiatives are to integrate the enforcement of all bi-laws including nuisance bylaws so that they can be enforced by Public Safety Department. In the meantime, there is a system where residents report waste transgressions and processes of investigating that particular case is followed and finally provide feedback to community.

Financial Performance 2021-22: Waste Management & Cleansing Services				
R'000				
Details	2021-22			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	79279	78246	68084	-16%
Expenditure:				
Employees	106669	113528	96431	-11%
Repairs and Maintenance	5433	6533	5860	7%
Other	63566	60246	48141	
Total Operational Expenditure	175668	180307	150432	-17%
Net Operational Expenditure	(96388)	(102061)	(82348)	-17%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>				<i>T 3.4.7</i>

Capital Expenditure 2021-22: Waste Management & Cleansing Services

R' 000

Capital Projects	2021-22				Total Project Value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	
Total All	13566	15576	9776	-39%	
ENERGY COMPUTER ASSETS	-	25	-	#DIV/0!	268
ENERGY COMPUTER ASSETS	-	-	-	#DIV/0!	269
Installation of new Streetlights	870	-	-	#DIV/0!	270
Meter replacement DBSA funded	2000	3840	3813	48%	271
Electricity Meter Replacement	-	-	-	#DIV/0!	272
Merlewood streerlights	261	-	-	#DIV/0!	273
Energy Efficiency DSM	3960	3960	3443	-15%	274
ENERGY MINI SUB STATION REPLACEMENT	-	-	-	#DIV/0!	275
BULK ELECTRICAL SUPPLY TO NEW DEVELOPMENTS (WITHIN DISTRIBUT	-	1275	644	100%	276
Cable Replacement DBSA funded	1000	1000	-	#DIV/0!	277
Inter switch replacements DBSA funded	1000	1450	1289	22%	278
ENERGY INTER SWITCHES REPLACEMENT	-	-	-	#DIV/0!	279
Mini sub replacement DBSA funded	1000	1250	587	-70%	280
MEMORIAL & REYNOLDS SW/STA REFURB & REPLACE SWITCHGEAR	3476	2776	-	#DIV/0!	150
<p><i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i></p>					

T 3.4.9

Employees: Waste Management & Cleansing services (inc EPWP and Office of HOD Community)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 – 16	3	3	3	0	0%
TG. 9 – 13	7	7	7	0	0%
TG. 4 – 8	113	165	114	51	31%
TG. 3	239	311	239	72	23%
Total	362	486	363	123	25%

3.3 Cemeteries and Crematoriums

The Department have a mandate to provide additional burial space which was achieved through expansion of Oslo Beach Cemetery. It should further be noted that Izotsha memorial park which is leased out carried the bulk of the burials within the Municipality. An unaccounted percentage is covered under home burials for all the rural areas. There only two cemeteries (Izotsha memorial and Oslo Beach Cemeteries) that are fully functional and with limited burial spaces which may be depleted in a short term period. Port Shepstone is full and closed, Albersville, Margate, Nositha and Uvongo are full and only conducting reburials. There are two crematoria which are both leased to private contractors and both of them are currently not operational. The Izotsha memorial crematoria is expected to commence operation before the end of the year, 2021 once operating licence has been issued and Oslo Beach crematoria is nearly completion with renovations and it shall resume operation either before the of this year or earlier in the year 2022.

Finance

Financial Performance 2021-22: Cost to Municipality of Free Basic Services Delivered				
Services Delivered	2021-22			
	Budget	Adjustment Budget	Actual	Variance to Budget
Electricity :Indigent Relief	4,530	4,530	3,982	-14%
Revenue foregone indigent support-property rates	-	-	-	#DIV/0!
PROPERTY RATES REBATE INDIGENT OWNERS	-	-	355	100%
Total	4529760	4529760	4337039	-4%
T 3.6.4				

Employees: Cemeteries & Crematoriums (inc. Education & Waste Minimisation)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	3	3	2	1	33%
TG. 4 - 8	7	8	7	1	13%
TG. 3	13	23	13	10	43%
Total	24	35	23	12	34%

3.4 Human Settlements

Human Settlement could be defined as _: the totality of the human community - whether city, town or village - with all the social, material, organizational, spiritual and cultural elements that sustain it. The fabric of human settlements consists of physical elements and services to which these elements provide the material support.

Over the years, this concept has developed further into a strategic framework for overall socio-economic development. The physical components of human settlements comprise of shelter (a house); basic services such as water and sanitation, electricity and refuse removal; security of land tenure rights; access to social facilities and services; economic development opportunities and improved amenity. Human settlements are the spatial dimension as well as the physical expression of economic and social activity. The creation of sustainable human settlements is inevitably an objective for social development. It defines and conditions the relationship between where people live, play and work on one hand, and how this occurs within the confines of the natural environment. It is one of the most visible and quantifiable indicators of the society's ability to meet one of its basic needs – shelter, and a pre-requisite for sustainable human development and economic growth.

In terms of the National Development Plan, by 2050 visible outcomes from effectively coordinated spatial planning systems will have transformed Human Settlements in South Africa into equitable and efficient spaces with citizens living in close proximity to work with access to social facilities and essential infrastructure.

By 2030 most South Africans will have affordable access to services and quality environment. New developments will break away from old patterns and significant progress is to be made in retrofitting existing settlements. In rural areas targeted investment and institutional reform will need to drive a revival of rural South Africa towards:

- Thus by 2030, measurable progress must be made towards breaking apartheid spatial patterns.
- That the majority of South Africans shall have access to adequate housing, affordable services in better living environment.
- Equitable and functional residential property market.

The vision within KZN Human Settlement Master Spatial Plan is also by 2030 KwaZulu –Natal is recognised for its compact, connected and integrated human settlement pattern across different scales reflecting successful spatial transformation, founded on the values of sustainability, collaboration, choice and value creation. The human Settlement spatial plan states that the strategic thrust of the Housing Needs, Research, and Planning Programme is to ensure that housing development is undertaken in an integrated and sustainable manner by ensuring that there is a fully functional project pipeline that is aligned to National and Provincial Priorities.

The Municipal Vision (2036) has reflected three strategic objectives in the implementation of sustainable human settlements which are as follows:

- Strategic Objective 1:
 - New Housing Funding Model
 - Funding for Gap housing, social housing;
 - Transformation of informal settlements,
 - Density and green human settlement patterns.
- Strategic Objective 2: Mixed Housing Typologies
- Strategic Objective 3: Regional Bulk Infrastructure

1. **ESTIMATED HOUSING NEED / BACKLOG**

According to Stats SA (2011) approximately 90408 of households in Ray Nkonyeni Municipality are eligible for low-cost housing subsidies based on income criteria. This includes about 30 494 of households who do not have access to disposable income and are therefore regarded as destitute. Approximately, 22 190 could be eligible for social housing and Finance Linked Individual Subsidy Programme (FLISP)/other. While social housing caters for those in need of rental accommodation, FLISP requires an individual beneficiary to access mortgage bond from a financial institution or pay the balance of the value of the house themselves. It targets first-time homebuyers earning R3 501 to R22 000 per month.

CATEGORY (According to STATS SA -2011)	ESTIMATED HOUSING NEED
Residing in traditional dwellings	7086
Residing in back yard shack dwellers within informal settlements	1285
Residing in Informal settlements	2691
Residing in crowded conditions in formal housing	1567
Subtotal (low income housing)	12629
Social housing / flisp (municipal workers/ govt / banks/ industry)	16904
Estimated total	29 533

NATIONAL HOUSING NEEDS REGISTER

The actual need for housing opportunities within the Municipal area falling within the income bands R0 – R22 000 plus can only be determined accurately once the National Housing Needs Register becomes fully operational within the Municipality and applicants registering their actual need following the Integrated Residential Programme. RNM is one of the Municipalities together with other Municipalities being piloted to roll out the Housing Needs Register. The Provincial Department of Human Settlements in the 2021/2022 financial year appointed a Service Provider to assist the Municipality in terms of establishing the needs register for Ray Nkonyeni Municipality. A workshop with all Ward Councillors will take place in the 2022/2023 financial year with a clear implementation programme.

2. INSTITUTIONAL ARRANGEMENTS

3.1 Municipal Housing Accreditation

With regard to the National Accreditation Framework (2012), the Municipality is accredited in terms of level 1 housing function with a three-year Implementation Protocol Agreement which was concluded in October 2020 - ending 2023. The National Accreditation Framework (2017) is being revised by proposing a shift to a programmatic approach towards accreditation that responds to the redesign and complexity of National Housing Programmes.

The aim of the Municipality is to have a project pipeline to roll out housing projects to meet its housing need and ensure the creation of integrated, sustainable human settlement development. In terms of the Implementation Protocol agreement (level 1) concluded between the Provincial Department of Human Settlements and Ray Nkonyeni Municipality. Ray Nkonyeni Municipality is implementing the following housing programmes:

- Rural housing programme,
- Greenfield / Informal Settlement Upgrading Programme
- Finance Linked Individual Subsidy Programme,
- Housing Rectification Programme.
- Social Housing Programme

Ray Nkonyeni Municipality is also required to get involved on other human settlement activities, such as:

- Assistance of Military Veterans
 - Emergency Assistance (Sukumasakhe / Disaster related housing)
 - Community Residential Units
 - Catalytic Projects
 - Prevention of Land Invasions & emergence of new informal settlements.
 - Rental Information Office.
-
-

The roll out of housing programmes/ project is largely, dependent on the provision of Human Settlement Grant funding from the Provincial Department of Human Settlement, performance of Implementing Agents, Contractors, developable land & bulk Infrastructure availability. Whilst developable land becomes available within the Urban Environment for various housing programmes to enable integrated sustainable human settlement development, one of the key challenges faced by the Municipality is bulk infrastructure (water and sanitation) capacity by the District Municipality.

Arising from recent policy directives from the Provincial Department due to fiscal challenges all housing projects approved for implementation will be phased at 300 to 500 units at a time (per project). The Implementation of this policy directive will result in increased number of projects and thus benefiting more contractors i.e. set targets from both National and Provincial Spheres with regard to Youth, Women and Military Veterans, emerging entrepreneurs would be relatively achieved.

Its terms of monitoring and evaluation of human settlement projects the following meetings takes place:

- Monthly service delivery meetings with Implementing Agents/ PDoHS. /NDoHS officials.
- Quarterly Housing Accreditation meetings with Provincial and National Human Settlement Officials. Quarterly Social Housing Programme meetings with Provincial and National Human Settlement Officials.
- Consumer Education workshops and Project Steering Committee Meetings.

Within the financial year 2021/2022, four quarterly housing accreditation meeting were held with the National and Provincial Department of Human Settlements, some meetings were virtual others physical. Within the reporting period the Human Settlement Development Grant expenditure amounted to R79 103 850,77 and the Municipality received operational funding in the amount of R2 380 949,91.

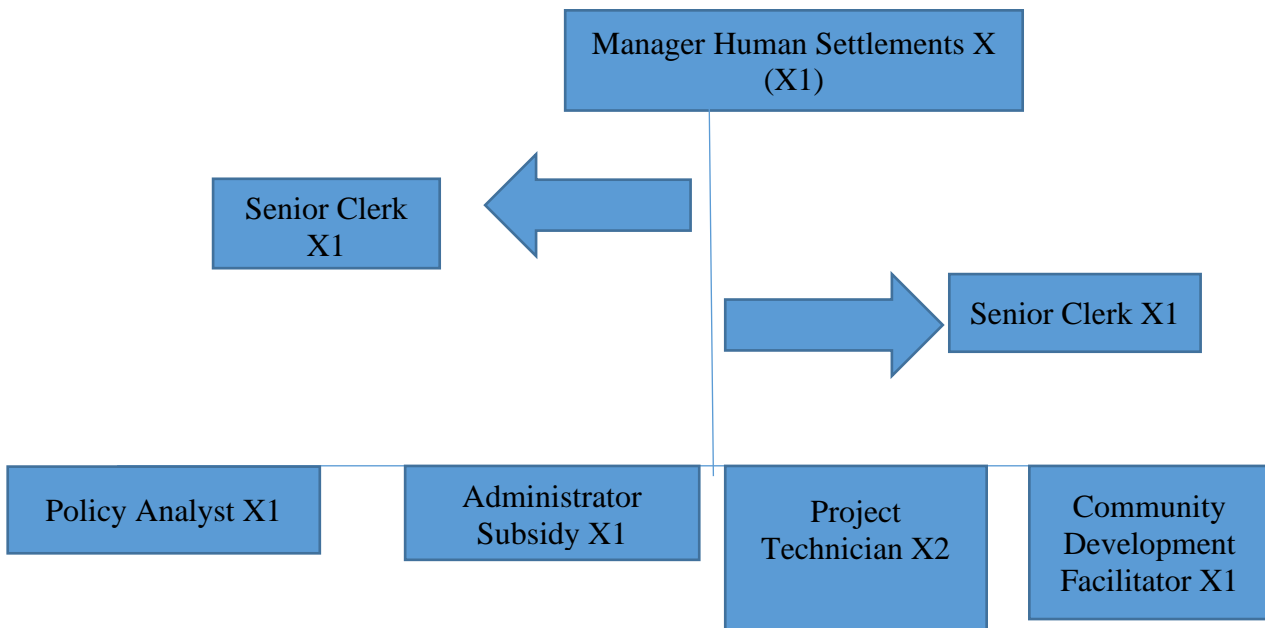
In terms Rental Housing, the Municipality established an Information Help Desk with a dedicated staff to provide rental housing information to affected beneficiaries.

Four (4) Consumer Education workshops were held during the reporting period which was held in wards 30, 34 and 35.

Also within the reporting period in term of service delivery **268 rural housing units** were built in areas such as KwaMadlala, Gamalakhe Insitu Upgrade, KwaNdwalane Phase 2 and Oshabeni Phase 2.

3.2 Human Settlement Organogram

The Human Settlement Unit falls under the Technical Services Department. The Unit is headed by a Manager and eight (8) staff. The unit basically ensures that all human settlement projects within the Municipality are undertaken to meet the legislation requirement which stipulates that all people have a right to shelter. Below is the organogram of the Unit.



4. POLICY AND PLANNING

Ray Nkonyeni Municipality has both a duty and an obligation to undertake a developmentally oriented spatial plan which subscribes to the principles of spatial justice, sustainability, efficiency, resilience and good land use management and administration. In recognizing its duties and functions as stipulated in Section 9 of the Housing Act, Chapter 5 of the Municipal Systems Act (Act 32 of 2000) and Sections 5(1) and 21 of the Spatial Planning and Land Use Management Act, and the Municipality has adopted a Human Settlements Sector Plan which epitomizes its 2036 vision.

4.1 MUNICIPAL HOUSING ALLOCATION POLICY FOR THE INTERGRATED HOUSING DEVELOPMENT PROGRAMME

The Municipality has an approved Housing Allocation Policy following the Integrated Residential Housing Programme. Its objective is to facilitate a fair, equitable, transparent, and inclusive selection of applicants leading to approval for all housing development projects aimed at creating sustainable human settlements. This is achieved through determining housing needs with accurate data for planning /budgetary purposes and meeting such needs (*housing needs register*), prioritize beneficiaries with special needs (*quota allocation*), *housing for Military Veterans* and a uniform and consistent approach when allocation housing opportunities that promotes good governance (*housing allocation committee*).

4.2 MUNICIPAL SOCIAL HOUSING POLICY

Arising from the National Social Housing Policy, the Municipality has an approved Social Housing Policy to address rental housing provision to those earning between R3500 to R22 000 per month thereby identifying developable land, appointing Social Housing Institutions/ Delivery Agents and providing various municipal incentives.

4.3 HUMAN SETTLEMENT SECTOR PLAN

The Municipal Human Settlement Sector Plan is a 13-year plan (2017-2030). The Human settlement Plan is reviewed / updated annually, which is aligned to the Provincial Human Settlement Spatial Master Plan. It reflects on the policy framework, the democratic profile, and the spatial and environmental context, institutional assessments, housing needs and supply, human settlement development strategy and implementation. The Municipal Human Settlement Sector Plan was reviewed and updated in 2021/2022 financial year receiving Municipal Council approval on 31st May 2022.

4.4 ESTABLISHING PRIORITY HOUSING DEVELOPMENT AREAS

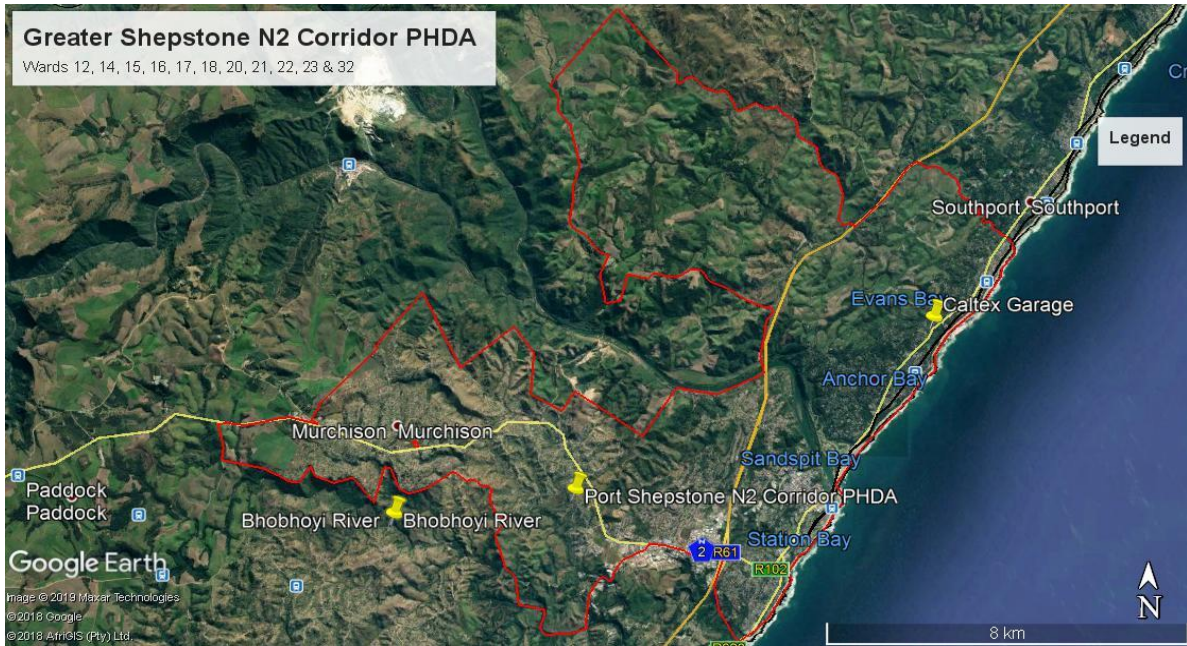
In its response to the Government Gazette, Ray Nkonyeni Municipality identified and approved areas which are aligned with its IDP, Human Settlements Sector Plan and its Spatial Development Framework as its Priority Housing Development Areas (PHDA).

Currently the Housing Development Agency upon receiving the Municipal Council resolution and the areas being gazetted, have appointed a Service Provider to develop and submit development plans for the respective Priority Housing Development. The purpose and objective of the task is to develop plans with an implementation programme. The development plans together with other existing plans and /or framework is aimed at providing a concise overview of the development opportunities from a human settlement perspective that includes, infrastructure, social development, economic development, and ecological consideration in an around the PHDA. The Housing Development Agency appointed a Service Provider in the 2021/2022 financial year to engage with various Sector Department and Ugu District Municipality in the drafting of development plans. The process is aimed to be completed in the 2022/2023 financial year which will be incorporated in the Municipal Human Sector Plan for implementation.

The approved areas are as follows:

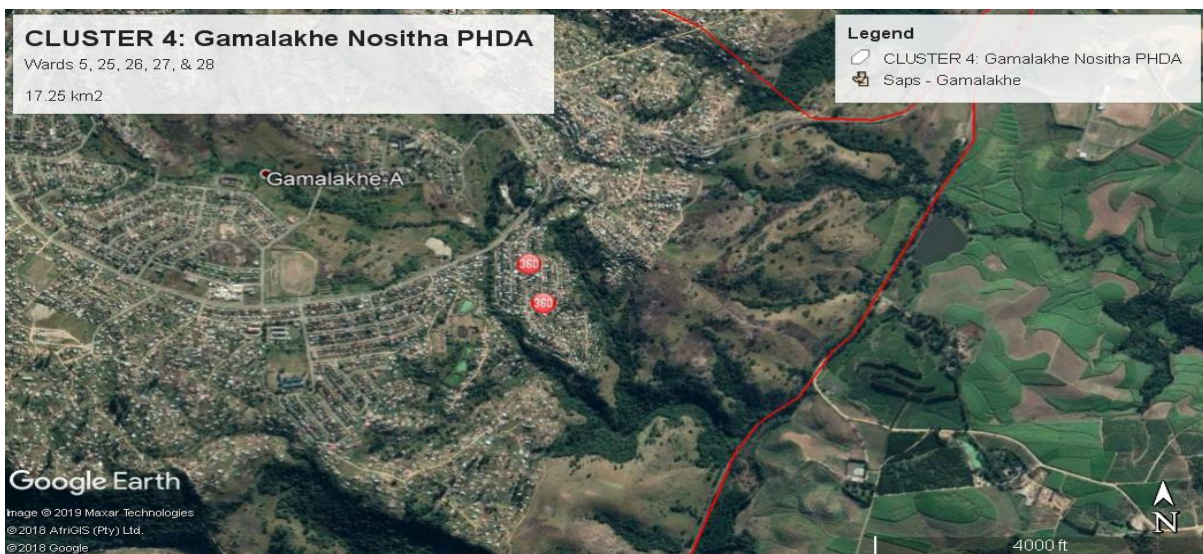
a) Greater Port Shepstone N2/R102 Corridor PHDA

This area is described in the North by the water course separating Southport and Sea Park (Ward 16) till National Road (N2), coming South along N2 (towards Louisiana) till Umtentweni river and move along inland (North East direction) on the centre of the Umtentweni river (Ward 15 Louisiana) excluding Cabhane in KwaMadlala Traditional Area but including privately owned properties and the Maristella Church properties on the south of Umtentweni river joining St Faith Road. St Faith Road towards Louisiana township coming across the Umzimkhulu river covering part of Wards 12, 18, 17, 23, 21, 22 and portions of 32, 20 and 3.



b) Cluster 4: Gamalakhe Nositha

This area which starts at P200/Ray Nkonyeni road intersection towards Gamalakhe township. In Ward 26 to include Thembalihle, Mpovuza area towards Masimula area. In Ward 25 to include Masimula area. Wards 5, 27 and 28 areas included up till intersection of Oatlands and Nositha Road coming east towards P200. Oatlands Road and P200 intersection back to Ray Nkonyeni/P200 intersection.



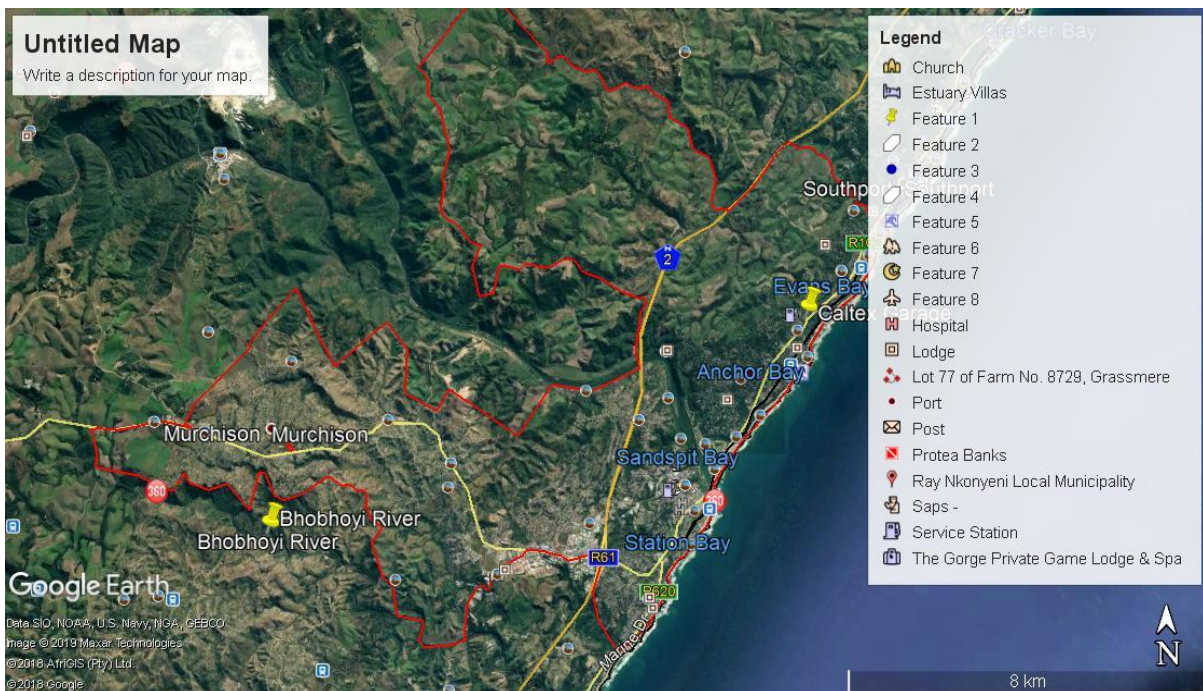
c) Uvongo-Margate PHDA

This area is bounded on the East by the Provincial Road Marine Drive, Uvongo river on the North and using Masinenge west boundary as its North West and Western boundary and Westgate and Sea Slope Roads as its South West and South boundary. It includes Ward 19 and 3.



d) Shelly Beach PHDA

This area is bounded on the North by the Bhoiboyi river until it about P200 on the North West, then moves South West through P200 until the intersection with Izotsha Road. Then it moves on Izotsha Road towards South Coast Mall as its Western and South West boundary until it intersect with Marine Drive. On the Eastern side, it then moves North on Marine Drive until Somers Road and moves East towards the Beach and joins the Bhoiboyi river mouth on the North. It is part of Ward 3.



4.5 **CLIMATE CHANGE – CONSEQUENCES FOR HUMAN SETTLEMENTS**

The Municipal area is diverse not just in terms of population and biodiversity, but also in terms of its human settlements. Urban rural and costal human settlements face environmental and social challenges. The projected impacts of climate change on settlements are complex and diverse.

Some key impacts on human settlements

Climate Change Phenomenon	Consequences for Human Settlements
Heat waves and drought	Increase water demand, water quality problems, increase risk of heat related mortality especially for the elderly, chronic sick for young and poor, reduction in quality of life for people without appropriate housing.
Intense precipitation events and severe storms	Adverse effects on quality of surface and ground water, contamination of water supply, Increase risk of death, injury, loss of property, and diseases. Displacement of families and migration to urban areas. Pressure on urban and rural infrastructure, disruption of water supplies including transportation.
Sea level rise and storm surges	Decrease in freshwater availability due to salt –water intrusion. Loss of property and livelihood, and challenges with risk cover to property (Insurance policy).

Impact on Urban Settlements

Increased risk of lack of water delivery as a result of increased demand because of higher temperatures and drying conditions. Increased population size in urban and peri-urban areas, leading to increased pressure on service delivery and competition for resources, as a result of migration from rural areas affected by climate change. Increased disruptions to transport infrastructure (roads, rails, bridges, airports,) as a result of extreme weather events. Increased risk of extreme weather events to already vulnerable informal settlements, that are often unplanned, and without extensive service or infrastructure.

Impact on Rural Settlements

Reduced productivity of subsistence farmlands as a result of rising temperatures, unreliable rainfall, and water scarcity. Increased vulnerability to water shortages because of increased evaporation, changes in rainfall, damage to infrastructure from floods and storm surges, and reduction in groundwater recharge. Reduced availability of natural resources on which many rural communities depend, because of diminished biodiversity in already degraded ecosystems. Physical isolation of rural communities as a result poor rural roads and increased flooding and erosion. Reduced food security, particularly of subsistence farmers, and resultant increase in malnutrition. Increased migration from rural settlements to urban and peri-urban settlements

Impact on Coastal Settlements

Increased loss of property and damage to infrastructure. Increased disruptions to basic services as increasing groundwater salinity accelerates leeching of toxins from landfills threatening drinking water, and rising seas and storm surges result in backwash” though sewage and wastewater systems causing damage and hazardous pollution. Increased groundwater salinity threatening smallholder and families who depend on vulnerable aquifers for irrigation of coastal farmlands. Reduced income from tourism as a result of reduced marine recreational opportunities and increased impact on tourism supporting infrastructure, such as beach access roads.

Impact on Human Migration and Conflict

Large flows of people both from rural areas to urban, and between urban (or peri-urban) areas. Climate-related food insecurity, service incapacity, extreme weather events and water security could lead to increased migration. Migration is likely to be experienced from both other Municipal areas and Provinces. Climate change will accentuate the existing trend towards urbanization due to the negative impacts of climate change on rural livelihoods. Increased costs of water, liquid fuel and electricity as industry inputs

Therefore spatial planning, design and funding for Human Settlement Programmes & Projects should be guided by environmental constraints created by climate change.

4.6 MUNICIPAL SOCIAL HOUSING PROGRAMME

The National Social Housing Programme primary objective is to spatially transform South African urban centres to create greater economic integration and provide access to low and moderate incomes to areas of urban space from which they were previously excluded. It is also to provide low-moderate income household’s easier access to the socio- economic resources of development to towns and cities by the provision of good quality well managed formal rental housing stock that is affordable to households.

The task of the Municipality in ensuring the Social Housing Programme achieve their socio -economic and spatial restructuring objectives, by ensuring the release of appropriate land and buildings in the right location and at the right price or rental to ensure sustainable properties to accredited delivery agents. Municipalities must ensure by making land and buildings to housing delivery agents is used for the intended purpose in the longer term, .i.e. the provision of well- located and managed rental housing stock which are affordable to low and moderate income earners;.

Municipal Social Housing Policy addressed the following :

RESTRUCTURING ZONES (AREA BASE)

The Municipality is to have an approved restructuring zone that will facilitate the provision of Social Housing for its citizens who are in need of rental housing opportunities within its area of jurisdiction.

RENTAL HOUSING NEED / DEMAND

The Municipality determines its housing need for Social Rental Housing by means of the National Housing Needs Register or a Demand Survey. The implementation of this programme will be based on a clear understanding of the target market that needs rental accommodation.

DEVELOPABLE LAND AND UNUSED BUILDINGS

The Municipality undertakes to identify vacant developable land or unused building within the approved Restructuring Zones and to be sold or leased following the conditions as per the Municipal Policy on the Management and Disposal of Immovable Properties to Social Housing Institutions or Housing Delivery Agents for Social Rental Housing.

MUNICIPAL REBATES OR OTHER FORM OF INCENTIVES

On vacant developable land being sold or leased to Social Housing Institutions or Housing Delivery Agents that the Municipality undertakes to provide rebates or other form of incentives to such Institutions, e.g. planning fees, building approval fees, inspection fees, and rates to ensure sustainability of the delivery Institutions.

LAND DISPOSAL TO SOCIAL HOUSING INSTITUTIONS OR HOUSING DELIVERY AGENTS

The Municipality undertakes to dispose of its developable land within the Restructuring Zones to Social Housing Institutions or Housing Delivery Agents who are on the Municipal Data Base for Social Housing Institutions either through:

FREEHOLD

Being outright transfer of ownership following the conditions of the Municipal Policy on the Management and Disposal of Immovable Properties, or

LEASE HOLD

In compliance with Council's approved Policy on the Management and disposal of Immovable Properties on lease agreement of more than 9 years, that consideration should be given for long term lease of a minimum of 30 years for Social Housing Institutions or Housing Delivery Agent as per the requirements of the Social Housing Regulatory Authority, with prior written approval being obtain from the Municipal Council in the form of a resolution.

PROVISION OF BULK INFRASTRUCTURE SERVICES FOR SOCIAL HOUSING DEVELOPMENT

Ugu District Municipality is both the water services authority and provider within the Municipal area. That UGU District Municipality undertakes to provide bulk infrastructure services (water and sanitation) to the various land parcels identified for Social Rental Housing within the approved Restructuring Zones.

ESTABLISHMENT OF A DATA BASE FOR SOCIAL HOUSING INSTITUTIONS

The Municipality undertakes to establish a Data Base for Accredited Social Housing Institutions / Housing Delivery Agents by calling for expression of interest from accredited Social Housing Institutions through its Supply Chain Management processes.

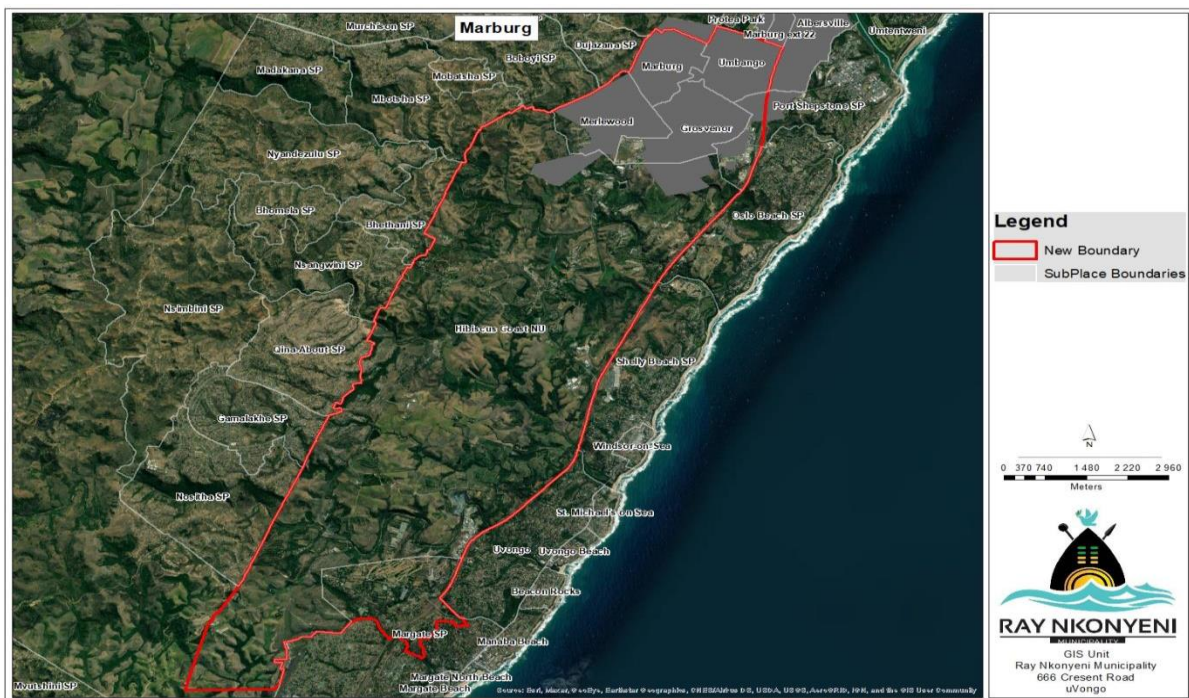
APPOINTMENTS OF SOCIAL HOUSING INSTITUTIONS OR HOUSING DELIVERY AGENTS.

That the Municipality undertakes to appoint Social Housing Institutions or Housing Delivery Agents from its approved Data Base. Land parcels / unused Buildings identified within the Restructuring Zones be allocated to such delivery Institutions following Municipal Council process and regulations.

SOCIAL HOUSING: RESTRUCTURING ZONES

The Municipal Council granted approval for the extended boundary demarcation regarding the already approved Restructuring Zones of Marburg, Protea Park and Uvongo. The extended boundaries will now include areas such as:

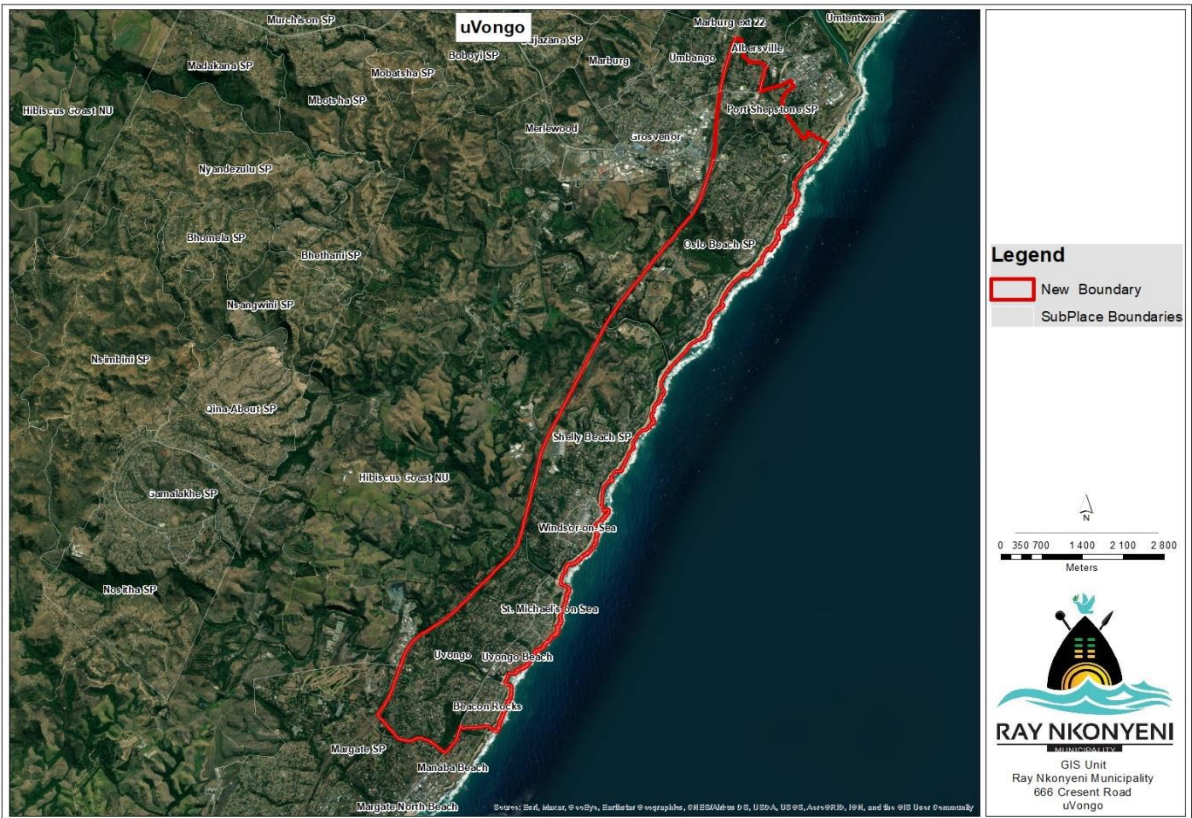
- **Marburg:** uMbango, Marburg, Merlewood, Portion of Port Shepstone, portion of Margate and non- urban areas.
- **Protea Park:** Albersville, Umtentweni, Port Shepstone CBD, and Sea Park.
- **uVongo:** Portion of Port Shepstone, Oslo Beach, Shelly Beach and uVongo.



Municipal Restructuring Zones (Marburg)



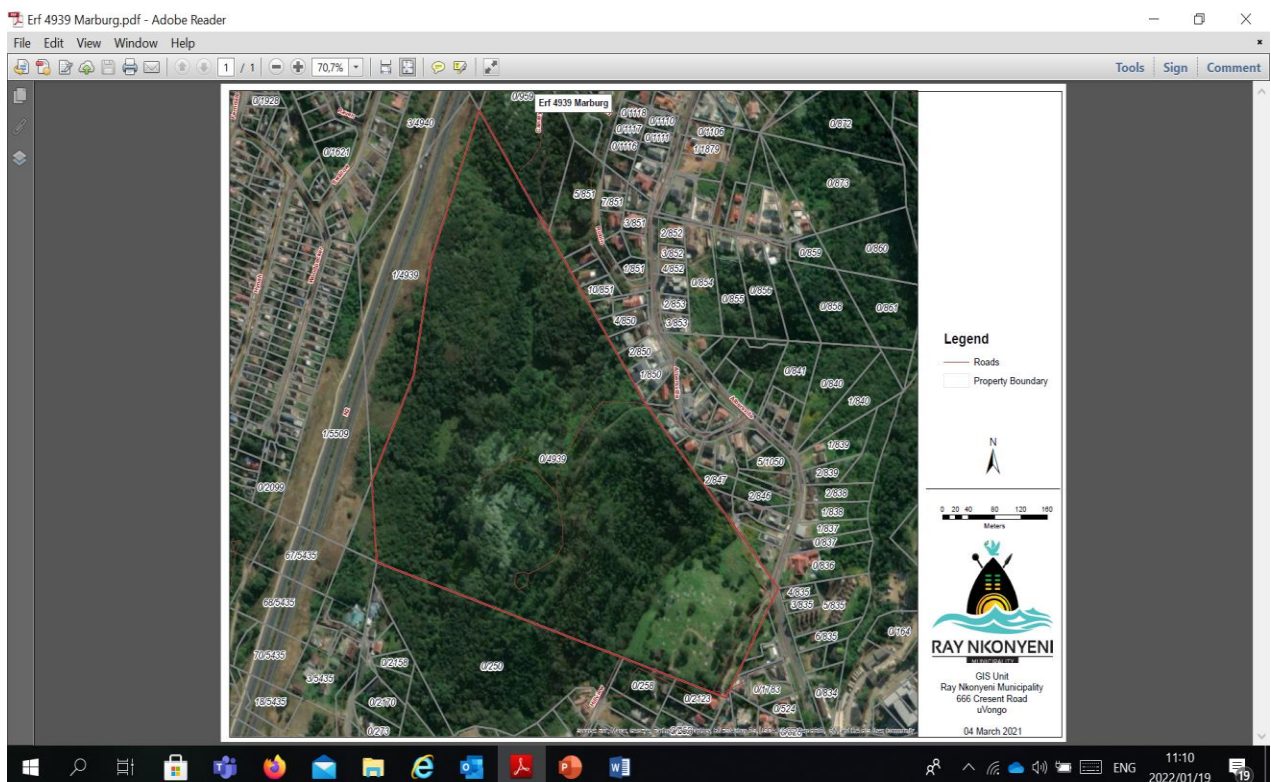
- Municipal Restructuring Zones (Protea Park)



- Municipal Restructuring Zones (Uvongo)

The following sites were identified for Social Housing (Rental) within the 5 year Provincial Department of Human Settlements Roll Out Programme:

PROPERTY DESCRIPTION	EXTENT	CURRENT ZONING	INTENDED REZONING	POTENTIAL YIELD
Lot 26 of 4939 , Marburg	24.264 ha	Residential only 5	Residential High Impact 3	1213 units
Lot 29 of 4941, Marburg	11,234 ha	Residential only 5	Residential High Impact 3	936 units
Erf 1675. Uvongo	1.4925 ha	Residential only 5	Residential High Impact 3	124 units
Total				2273 housing opportunities



Social Rental Housing: Marburg site (Lot 26 of 4939)



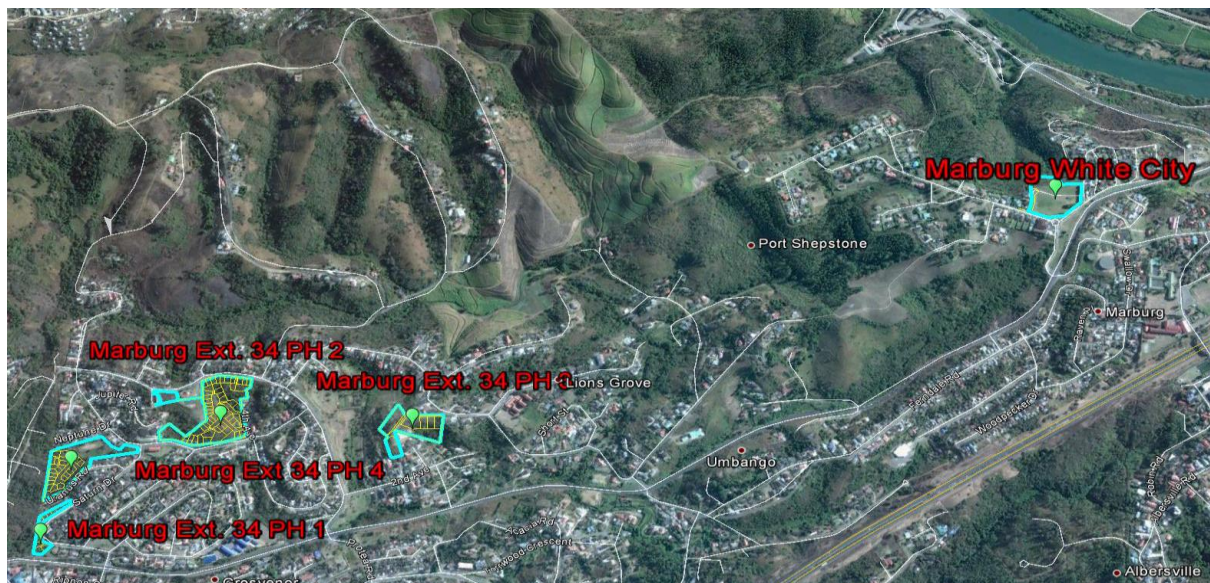
Map29- Social Rental Housing: Marburg site (Lot 29 of 4941)



Social Rental Housing: (Uvongo 1675)

The following sites were identified for Social Housing (Rental / other) on Municipal Owned Properties with an Appointed Implementing Agent

PROTEA PARK (WHITE CITY) – RESTRUCTURING ZONE		
AREA	PROPERTY DESCRIPTION	POTENTIAL YIELD
ERF 2686	Marburg (Area 1)	150 units
Erven 2560-2564	Area 2A	15 units
Erven 2565-2625	Area 2B	166 units
Erven Remainder of 2377, 2439 and PTs 0-6 of 2440	Area 3A	257 units
Erven 2514 -2537, Marburg (Merlewood)	Area 4	120 units
Ervens 2542 – 2549, Marburg (Merlewood)	Area 5	55 units
Total		763 housing opportunities



Social Rental Housing and FLISP Housing – Identified areas /sites

4.7 MUNICIPAL INFORMAL SETTLEMENT UPGRADING PROGRAMME

In the 2021/2022 financial year, through National and Provincial support, development plans with relocation strategies were development for the Municipality.

Conventional informal settlements ('in-situ) upgrading entails the re-development of an informal settlement in a comprehensive and relatively complete fashion in respect of housing, tenure and

the NDoHS to facilitate the Structured Upgrading of Informal Settlements focusing on Sustainable Human Settlements, and the need for In-Situ Upgrading Strategies. The principles outlined are as follows:

- Sense of place: Existing elements of community organisation, such as the placement of private and semi-private space within communities;
- Integration and inclusion: Social and spatial connectivity and the building of community;
- Community involvement and engagement: Ensuring that meaningful engagement and participation takes place during the upgrading process;
- Spatial integration: The integration of informal settlements into the urban fabric;
- Practicality: Ensuring strategic development decisions and that in situ upgrading takes place when it is the most technically and socially responsible option for the communities concerned;
- Flexibility: The development of contextually appropriate strategies;
- Quality: The development of quality, sustainable upgrading solutions; and
- Efficiency: The efficient utilization of land, resources and efficient service provision to achieve maximum benefits for the urban poor across spatial and temporal scales.

NUSP Informal Settlement Categories and summary of infrastructure response

CATEGORY	EXPLANATION
A	Full upgrade in terms of services, top structures and tenure is appropriate, affordable, and viable; i.e. where full upgrading can take place in the short term. Typically no interim service provision since full upgrading is imminent.
B1	These settlements are those which are viable for full upgrading in the longer term but where it is not imminent. Interim basic services provided as a precursor to an eventual full upgrade.
B2	This refers to settlements where long-term upgrading is not appropriate or viable, but relocation is not urgent. Interim basic services should ideally be provided until relocation can take place.
C	Informal settlements which have to be relocated as a matter of urgency because they face significant risks (health, environmental or any associated harmful situations) in their current location. No interim service provision.

Synthesis of Informal Settlement Categorisation and Associated Response

SETTLEMENT NAME	CATEGORY	RESPONSE
Louisiana	B2	<ul style="list-style-type: none"> • Site is too steep for in situ upgrade but no imminent safety threat necessitating relocation. • Provision of interim basic services with eventual relocation to suitable site. • Interim basic services upgrading plan and relocation strategy formulated.
Masinenge	B1 and C	<ul style="list-style-type: none"> • Some sections of the site are prone to flooding and would have to be relocated. • Approved layout plan for a portion of the site is already in place and construction of multi-storey units has already commenced. • Provision of interim basic services in developable areas as a precursor to eventual full upgrade. • Land for relocation of overflow households and those situated in flood prone areas is yet to be identified. A relocation strategy has been developed.
Mkholombe	B1 and C	<ul style="list-style-type: none"> • Large sections of the site are too steep for in situ upgrade or prone to flooding. • Approved layout plan for a portion of the site is already in place. • Provision of interim basic services in developable areas as a precursor to eventual full upgrade. • Land for relocation of overflow households and those situated in flood prone areas is yet to be identified. A relocation strategy has been developed.
Paddock	B2	<ul style="list-style-type: none"> • Site is isolated from urban fabric. • Provision of interim basic services with eventual relocation to suitable site. • Interim basic services upgrading plan formulated. • Land for relocation is yet to be identified. A relocation strategy has been developed.

Schematic Infrastructure Layouts

The two settlements that are eligible for in-situ upgrading – Masinenge and Mkhholombe – have approved layout plans in place. Where in-situ upgrading is neither viable nor appropriate, relocation strategies have been developed. The engineering responses of interim basic services provision include provision of the following services:

- Communal standpipes
- Communal toilets
- Provision of septic tanks
- Provision of skip bin for solid waste

The engineering responses as part of in situ upgrading plans typically include the provision of the following services:

- Roads and associated storm water networks;
- Roads and ducts at road crossings (data and electrical sleeves);
- Water reticulation networks and water house connections;
- Foul sewer drainage networks and sewer house connections;
- Street lighting, area lighting (where applicable), electrical reticulation and electrical house connections;
- Electrical MV cabling for connection to existing MV networks surrounding the different sites; and
- Allowances for site clearance and bulk earthworks within road reserves.

Enabling Factors for Upgrading and Development

Land Acquisition

Land acquisition can include the purchasing of land, land swap arrangements and acquisition by means of expropriation. Regulatory processes to unlock and enable development include environmental studies (such as basic environmental screenings or full Environmental Impact Assessments (EIA)), planning approvals, land surveying and final infrastructure design and approvals.

Infrastructure Requirements

Upgrading of an informal settlement is dependent on sufficient bulk infrastructure being available, both in terms of utilities distribution capacity (pipelines, distribution networks) and treatment capacity (water and wastewater treatment works). Without sufficient bulk capacity in place, a settlement will not be adequately serviced. As such, the following enabling elements have been identified to highlight current shortfalls in bulk capacity and what options can be pursued in the event where such bulk is currently not available.

Enabling Factors for Development – Water

WATER		
Current Situation		
<ul style="list-style-type: none"> The rivers within the region have sufficient surplus flow to cater for the water demands for the foreseeable future. Bulk water supply and reticulation infrastructure are under pressure due to growing demand. Pipe systems are old and in need of maintenance and upgrading 		
Bulk Infrastructure Requirements		
<ul style="list-style-type: none"> It is envisaged that bulk water supply and reticulation infrastructure will need to be upgraded to cater for the demand. Old pipe systems and increasing capacity of water treatment plants will require strengthening to meet future water demand. It is proposed that the following systems within RNM need strengthening: <ul style="list-style-type: none"> Umzimkhulu water augmentation project; Mtwalume bulk water project; South Coast Bulk pipeline; Umtamvuna bulk water project; Port Edward and Ezinqoleni; and Rural Water Supply 		
Reticulation Options		
<i>Short-term</i>	<i>Medium-Term</i>	<i>Long-Term</i>
Shared standpipes	<ul style="list-style-type: none"> Sites and services (with slower take-up) Sites and services with valve restrictors 	Sites and services with conventional erf connections

Enabling Factors for Development – Sewer

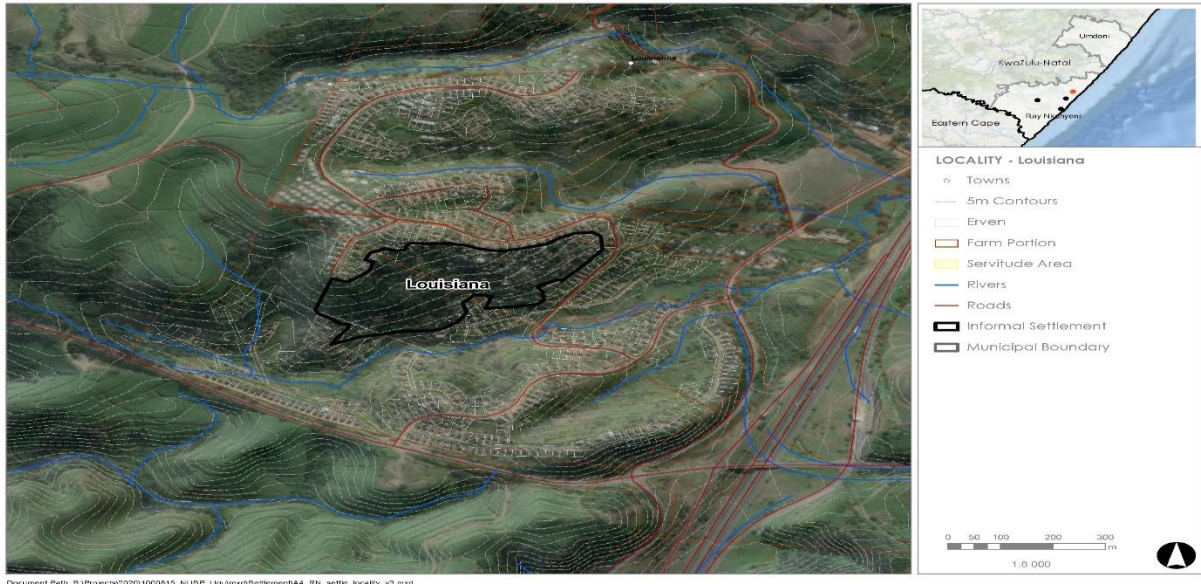
SEWER		
Current Situation		
<ul style="list-style-type: none"> There are several pump stations in the reticulated areas, whilst wastewater treatment plants are generally located in-land, off the coastal strip. Waterborne sanitation is largely confined to the coastal, densely populated areas of the Municipality. Inland and rural areas rely on rudimentary forms of sanitation such as Ventilated Improved Pits (VIPs) 		
Bulk Infrastructure Requirements		
<ul style="list-style-type: none"> It is envisaged that sewer infrastructure in the urban part of the Municipality will have to be upgraded to cater for an increasing urban population. Bulk network to be extended further inland where required and in line with the Municipality's desired future spatial form to serve the growing population 		
Reticulation Options		
<i>Short-term</i>	<i>Medium-Term</i>	<i>Long-Term</i>
Alternative sanitation options to be considered (e.g.	Connect settlements to conventional waterborne	Connect all settlements as sewer outfalls and WWTW are upgraded

conservancy tanks and dry sanitation options)

networks as sewer outfalls are upgraded

PROPOSED UPGRADING PLANS WITH RELOCATION STRATEGIES

Louisiana Informal Settlement



Updated Aerial Image of the Louisiana Informal Settlement



Settlement size: 76,049.69 m² (7.60 ha)



Number of households: 416

Assessment and Categorisation Synthesis

The Louisiana informal settlement is located on a very steep slope. There are no hydrological or critical biodiversity affecting or constraining the developability of the settlement. Although the settlement is considered upgradeable from a geotechnical desk study perspective, it should be noted that the shales of the Pietermaritzburg Formation on which the settlement is located are known to be unstable, particularly where the slopes face towards the east / south-east (as is the case of this site) and where cut excavations are made into the natural slope.

Approximately half of Louisiana is already zoned as residential and the other half zoned as Agriculture 1, which will necessitate partial rezoning of the land. The settlement also currently falls on land owned by Illovo Sugar SA Ltd and Ray Nkonyeni Municipality, which will impact the overall development feasibility and associated timeframes as a land acquisition process would need to be embarked upon.

The settlement is located directly adjacent a serviced area, which will allow for potential service connection. However, due to the steepness of the slope and lack of a formal/informal road network within the settlement boundary, this will likely give rise to increased costs of providing link services, reticulation services and a road network. In addition, there also currently no sewer network within the settlement or

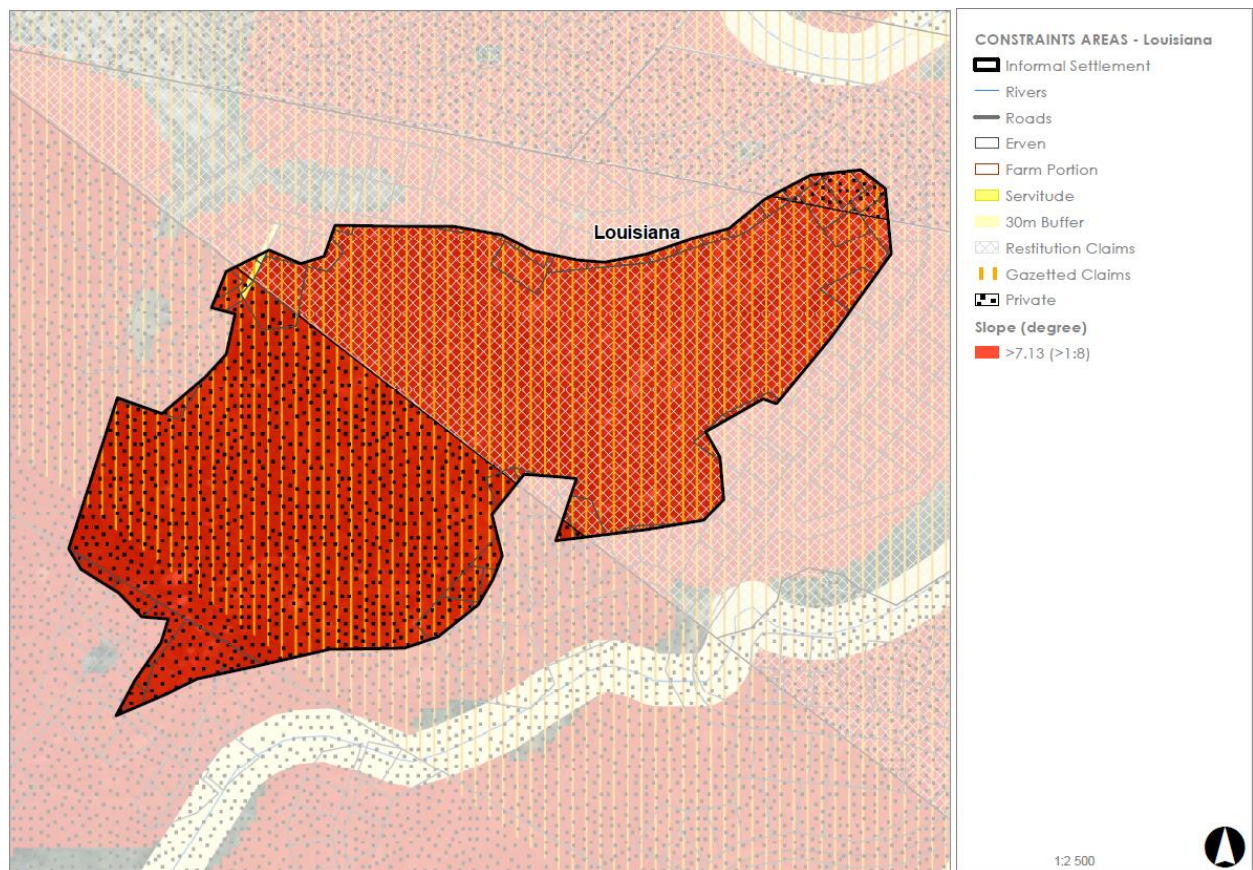
surrounding areas. This will therefore require significant investment in both bulk and reticulation infrastructure to provide connectivity.

Based on the above, the Louisiana informal settlement has been categorised as B2. The development response entails the provision of emergency basic services as an immediate response with eventual relocation to site fit for human settlement development.

B2
Interim basic services upgrading plan and relocation strategy to be formulated

Site Constraints and Developable Areas

The following map depicts the site constraints detailed above, and provide clarity on why the Louisiana informal settlement is not fit for in-situ upgrading.



Louisiana Informal Settlement Constrained Areas

The entire settlement is located on a very steep slope which exceeds a gradient of 1:8. While it is primarily due to the topography that the settlement is not viable for in-situ upgrading, a large portion of the settlement is located on privately owned land. Furthermore, a Gazetted land claim covers the entire extent of the settlement, while a restitution claim covers the eastern portion of the settlement. The constraints areas (areas not fit for development) comprise 76,049.69 m², which is 100% of the overall settlement.

Development Need

The greater Louisiana informal settlement underwent upgrading in 2013. 697 sites were serviced with 564 housing units built. The balance of housing units (133 units) could not be constructed due to terrain difficulties. The entire settlement could therefore not be accommodated in-situ at the time, and the settlement continued to grow informally ever since. Based on the fact that the settlement is not fit for in-situ upgrading, a relocation action plan and strategy will be required to support the need for eventual full relocation of the settlement. The provision of interim basic services is proposed to support the community until relocation. Based on the household survey data collected, the settlement is home to 416 households. 416 households therefore need to be relocated to a site fit for human settlement development.

Minimum level of service standards

Potable water: A maximum of 150 people per water point for communal water provision according to the CSIR Red Book (2019). The responsible department will be Ugu District Department of Water and Sanitation.

Sewer: A maximum of 20 people per ablation point for communal sanitation provision according to guidelines taken from The Sphere Project – Humanitarian Charter and Minimum Standards in Humanitarian Response. The responsible department will be Ugu District Department of Water and Sanitation.

Interim Services Construction Cost Estimate

Basic Service	Type	No.	Construction Cost
Potable water	Communal water point	8	R 750,000.00
Sewer	Ablution, basin and conservancy tank	63	R 1,890,000.00
Total Estimated Cost			R2,640,000.00

Site specific requirements

The existing water main supplying the formalised houses within the vicinity of the settlement will be used to provide water for the standpipes and ablation blocks. Owing to the lack of waterborne sanitation in the area, conservancy tanks will need to be used, requiring emptying and servicing on a regular basis.

Relocation Strategy

Due to environmental and land and legal constraints the settlement is deemed unfit for in-situ upgrading, and eventual relocation of all 416 enumerated households is required. As such, a relocation strategy is proposed to ensure that the informal dwellers can be moved to an alternative site which is able to accommodate all affected households. It is important to note that the settlement continues to grow, and that the number of households to be relocated will change over time.

The following high-level relocation actions is being proposed for the overflow households from Louisiana settlement.

Generic Relocation Strategy

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
Phase 1: Land availability	Determination of area/extent of land required and appropriate infrastructure level of service to be provided	<ol style="list-style-type: none"> 1. Identify suitable land for human settlement development 2. Conduct technical assessment of identified land (site feasibility) 3. Produce proposed layout plan to determine yield 	RNM with support from Ugu DM and KZN-DoHS
Phase 2: Community engagement	Participatory planning process and identification of willing and qualifying beneficiaries	<ol style="list-style-type: none"> 1. Identify settlement leadership structures 2. Establish project committee which includes community leadership structure 3. Determine if residents are willing to relocate to identified land 4. Determine number of beneficiaries to be relocated 	RNM with support from DHS and KZN-DoHS through NUSP
Phase 3: Relocation preparation/ development	Council approval to acquire/release land and securing of finance	<ol style="list-style-type: none"> 1. Identify suitable finance mechanism(s) 2. Secure funding 3. Commence land acquisition if needed 4. Finalise layout plan in consultation with community 5. Obtain statutory approvals (environmental and town planning) 6. Develop contingency plans for residents that cannot be relocated 7. Develop land in line with approved layout plan (including installation of services; transfer of stands; 	KZN-DoHS in collaboration with RNM, Ugu DM, Eskom through NUSP

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
		<i>optional development of top structures)</i>	
Phase 4: Allocation of beneficiaries	Relocation of beneficiaries to new development	<ol style="list-style-type: none"> 1. Allocate stands/ houses to qualifying beneficiaries based on Housing Needs Register 2. Provide relocation assistance (transportation, relocation kits (if applicable), social service support, sustenance) 3. <i>Provide emergency assistance at transit site to households who cannot be moved to developed land</i> 	RNM with support from KZN-DoHS
Phase 5: Risk mitigation	Ensure that invaded land/ settlement is not reoccupied	<ol style="list-style-type: none"> 1. Remove informal structure as soon as household is relocated 2. Fence off land and install lighting and signage as a deterrent to re-occupation 3. Activate land as per intended land use where feasible 4. Commence/ continue land invasion monitoring 	RNM

Masingenge Informal Settlement



Updated Aerial Image of the Masingenge Informal Settlement



Settlement size: 147,559.37 m² (14.76 ha)



Number of households: 1 557

Assessment and Categorisation Synthesis

The Masingenge informal settlement is located on a fairly gradual slope which results in areas of the settlement that are developable and areas of the settlement which are not developable. There is a watercourse to the north of the settlement and a small area of Irreplaceable Critical Biodiversity Area in the south of the settlement. The existence of the watercourse and the Irreplaceable Critical Biodiversity Area poses development restrictions. There is also a servitude which runs along the eastern boundary of the settlement which also poses further development restrictions. The settlement is located on land owned by the Department of Education and is to be transferred to the Municipality. The settlement is located directly adjacent to a serviced area, as well as ongoing housing projects, which allows for potential service connection. The existing formal road network surrounding the settlement will allow for access points to be easily upgraded. Due to the gradual slope and an informal road network found within the settlement boundary, the cost of providing link services, reticulation services and a road network will be relatively low. An approved layout plan exists for the Masingenge informal settlement.

Based on the above, the Masingenge informal settlement has been categorised as B1 and C. The development response entails the provision of interim basic services as a precursor to an eventual full upgrade in developable areas in line with the approved layout plan which is already in place, coupled with the urgent relocation of households from flood prone areas. If possible, these households should be accommodated within the upgraded Masingenge township. Alternatively, a suitable relocation site should be identified.

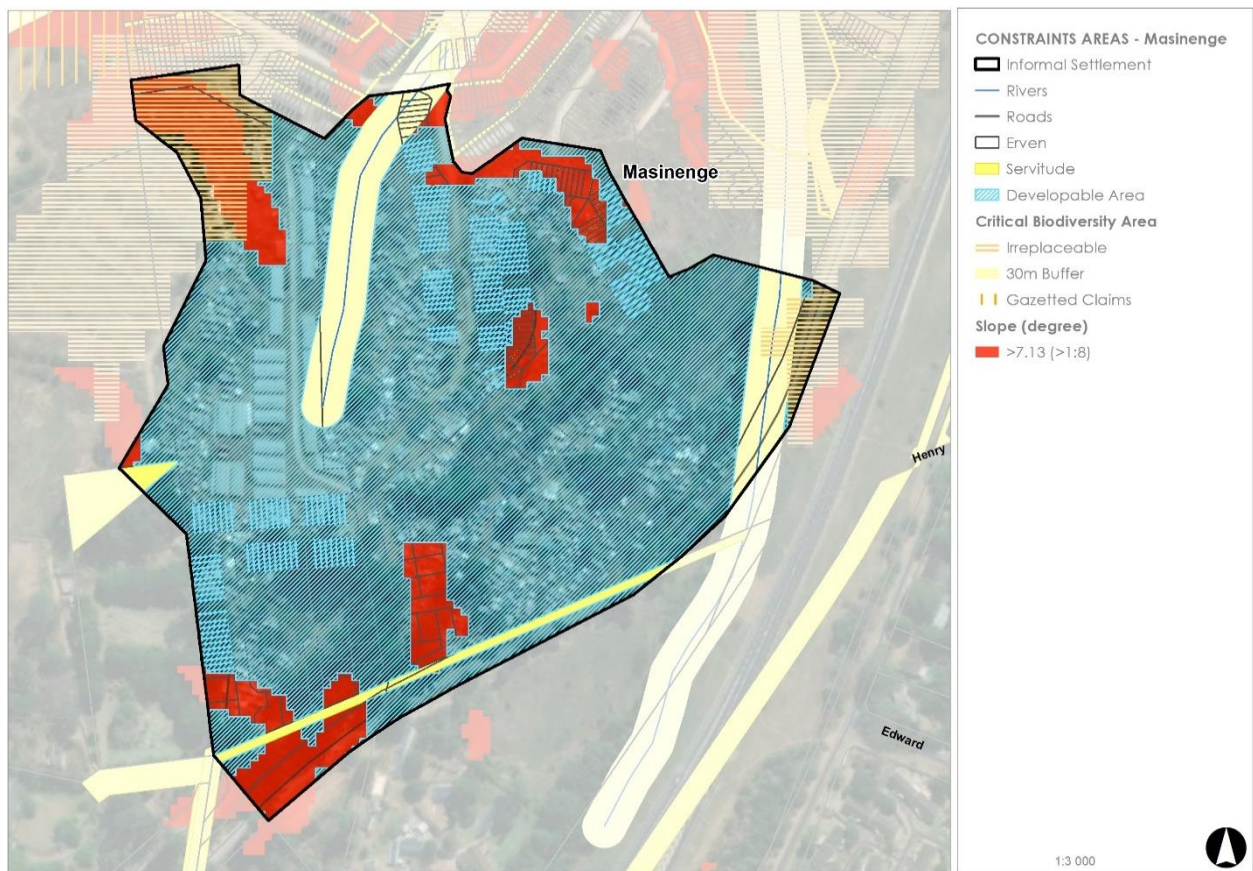
B1and C

In situ upgrade for areas that are developable, in line with approved layout plan.

Relocation strategy to be developed to cater for households in flood prone areas (preferably insitu, else on alternative relocation site).

Site Constraints and Developable Areas

The following maps showcase the site constraints described above, and outline the areas of the Masinenge informal settlement which are fit for human settlement development.



Masinenge Informal Settlement Constraints Areas

From the map it is clear that pockets of steep topography where the gradient exceeds 1:8 pose development constraints. Moreover, the occurrence of Critical Biodiversity Areas prevents development in the north-western and north-eastern extents of the settlement. A watercourse runs through a portion of the northern extents of the settlement; the associated 30m buffer areas restricts development. Finally, a servitude encumbers the southern extents of the settlement. The constrained areas (areas not fit for development) comprise 37,717.99 m², which is 26% of the overall settlement. The settlement footprint is 147 559,37m² in extent. The figure below outlines the portions of the settlement which are suitable for development.

Upgrading Plan Content and Interventions

Since an approved layout plan is already in place, no in-situ layout plan has been formulated. The approved layout plan for Masinenge provides for the following land uses:

LAND USE	ERVEN	HECTARES	PERCENTAGE
Special Zone Residential (250m ²)	118	3.2	11.5
Special Zone Residential (70m ²)	764	7	25.1
Limited Commercial	1	0.1	0.4
Administration	1	0.1	0.4
Worship	1	0.2	0.7
Primary School	1	3.0	10.7
Creche	1	0.1	0.4
Public Open Space	7	9.9	35.5
Public Roads	8	4.3	15.4
TOTAL	902	27.9	100

Relocation Strategy

Partial relocation is required since not all households who reside in the settlement can be accommodated in-situ (i.e. the approved layout plan is unable to cater for the entire settlement). Suitable land for the overflow households is to be identified and secured.

Propose - Relocation Strategy

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
Phase 1: Land availability	Determination of area/extent of land required and appropriate infrastructure level of service to be provided	<ol style="list-style-type: none"> 1. Identify suitable land for human settlement development 2. Conduct technical assessment of identified land (site feasibility) 3. Produce proposed layout plan to determine yield 	RNM with support from Ugu DM and KZN-DoHS
Phase 2: Community engagement	Participatory planning process and identification of willing and qualifying beneficiaries	<ol style="list-style-type: none"> 1. Identify settlement leadership structures 2. Establish project committee which includes community leadership structure 3. Determine if residents are willing to relocate to identified land 	RNM with support from DHS and KZN-DoHS through NUSP

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
		4. Determine number of beneficiaries to be relocated	
Phase 3: Relocation preparation/ development	Council approval to acquire/release land and securing of finance	<ol style="list-style-type: none"> 1. Identify suitable finance mechanism(s) 2. Secure funding 3. Commence land acquisition if needed 4. Finalise layout plan in consultation with community 5. Obtain statutory approvals (environmental and town planning) 6. Develop contingency plans for residents that cannot be relocated 7. Develop land in line with approved layout plan (including installation of services; transfer of stands; <i>optional development of top structures</i>) 	KZN-DoHS in collaboration with RNM, Ugu DM, Eskom through NUSP
Phase 4: Allocation of beneficiaries	Relocation of beneficiaries to new development	<ol style="list-style-type: none"> 1. Allocate stands/ houses to qualifying beneficiaries based on Housing Needs Register 2. Provide relocation assistance (transportation, relocation kits (if applicable), social service support, sustenance) 3. <i>Provide emergency assistance at transit site to households who cannot be moved to developed land</i> 	RNM with support from KZN-DoHS
Phase 5: Risk mitigation	Ensure that invaded land/ settlement is not reoccupied	<ol style="list-style-type: none"> 1. Remove informal structure as soon as household is relocated 2. Fence off land and install lighting and signage as a deterrent to re-occupation 3. Activate land as per intended land use where feasible 	RNM

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
		4. Commence/ continue land invasion monitoring	

Mkholombe Informal Settlement



Updated Aerial Image of the Mkholombe Informal Settlement



Settlement size: 337,846.70 m² (33.78 ha)



Number of households: 2 400

Assessment and Categorisation Synthesis

The Mkholombe informal settlement is located on steep slopes. Two watercourses can be found in the southern and western area of the settlement. There is also a 1:100-year floodline which is situated along the south-western border of the settlement. A small area of Irreplaceable Critical Biodiversity is located in the south-western area of the settlement. There are undevelopable portions of the settlement due to the floodline, watercourse buffers and the Irreplaceable Critical Biodiversity Area within Mkholombe.

Connectivity to existing bulk infrastructure is possible, however bulk infrastructure upgrading will be required. Access to the settlement is possible via a formal road. The road network has a high possibility to be upgraded as there is access to an existing network. There is an existing road network connecting the area which could potentially be used to provide connectivity to the settlement. The steepness of the slope will likely give rise to increased costs of providing link services, reticulation services and a road network.

An approved layout plan exists for the Mkholombe informal settlement.

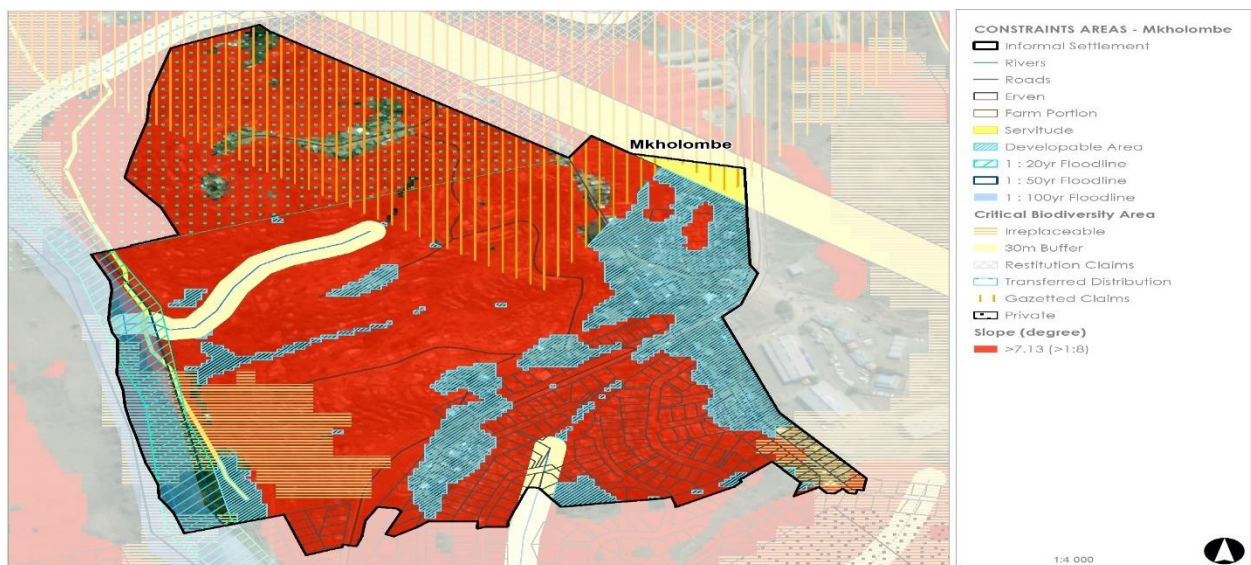
Based on the above, the Mkholombe informal settlement has been categorised as B1 and C. The development response entails the provision of interim basic services as a precursor to an eventual full upgrade in developable areas in line with the approved layout plan which is already in place, and the

urgent relocation of households from flood prone areas. Where possible, relocated households should be accommodated within the settlement footprint.

B1 and C
Upgrading of developable areas in line with approved layout plan.
Relocation strategy to be developed for households situated on steep slopes and otherwise undevelopable land.

Developable Areas and Site Constraints

The following maps depict the site constraints of the Mkholombe settlement as well as the areas that are fit for development.

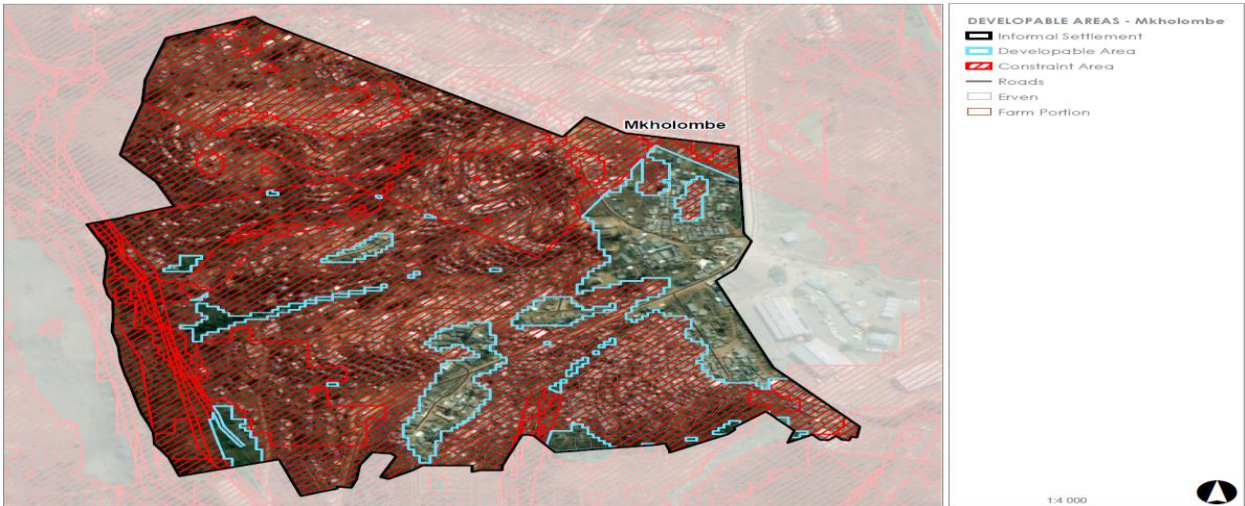


Mkholombe Informal Settlement Constraints Areas

It can be gathered that a very large part of the settlement is located on steep slopes that exceed a gradient of 1:8. Critical Biodiversity Areas further limit development in the south-western and far south-eastern extents of the settlement, while a servitude, two watercourses river tributaries (and associated 30m buffer areas) also restrict development.

Lastly, a Gazetted land claim covers the northern extent of the settlement, and a transferred distribution claim covers the northern and north-western portions of the settlement.

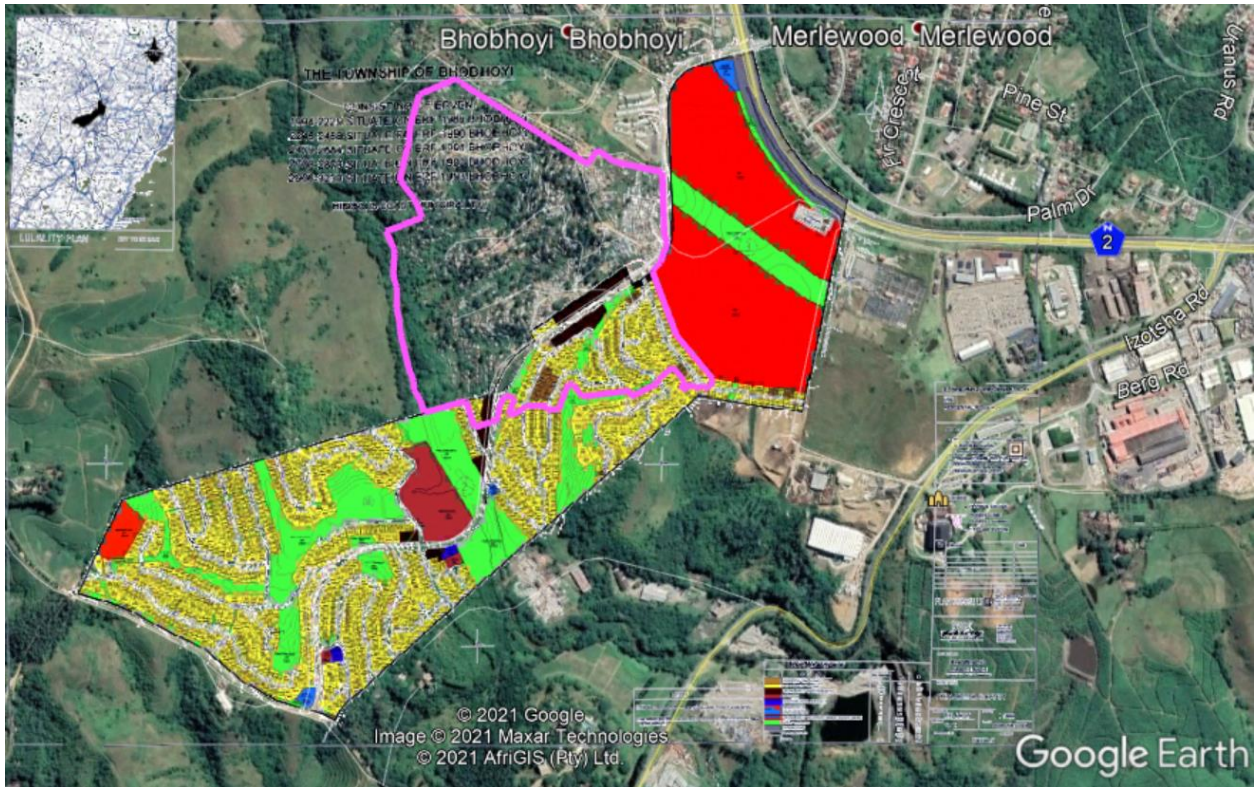
The constrained areas (areas not fit for development) comprise 285,651.52 m² – 85% of the overall settlement (which is 337,846.70 m² in extent). The map below outlines the portions of the settlement which are suitable for development.



Mkholombe Informal Settlement Developable Areas

The Bhoobhoyi Phase II project covers a portion of the Mkholombe informal settlement. The approved layout plan is illustrated below, followed by an overlay to illustrate the overlap.





Approved Layout Plan for Mkhholombe

Development Need

An approved layout is already in place which provides for partial in-situ upgrading. According to the planning report a concept layout plan was conditionally approved in 2004. A further plan was prepared and submitted in 2005, but the project was stopped until 2008 as a consequence of, inter alia, problems with the land assembly process which resulted in an amended plan which also included an inclusionary housing component. The intention was to sell erven for a market-related fee to cross-subsidise physical project infrastructure delivery and associated costs. This concept was rejected by Council and the plan was revised once again in 2009. During this revision the need existed to identify wetland areas and wetland buffers. A detailed geotechnical evaluation was carried out to substitute the previous desktop analysis, identifying unstable slopes and areas with soil conditions not conducive to low-income housing development. This is because special design considerations and construction methods (such as the use of raft foundations) are required.

The findings of the detailed geotechnical study and wetland identification process made it apparent that there are substantial constraints. Stands on the areas deemed developable had to be reduced in order to accommodate semi-detached dwellings (single or double storey).

Other preliminary studies completed include engineering services report, land audit report and planning report. It is to be noted that the Mkhholombe informal settlement is rapidly growing.

Based on the household survey data collected, the settlement is home to 2 400 households. If Mkhholombe households are only to be accommodated, the remaining 1 302 households will have to be relocated to suitable land.

A relocation action plan and strategy are required for partial relocation of the settlement. These areas are classified as C, urgent relocation. However, a destination site has not yet been identified or secured.

Infrastructure response

Since an approved layout plan is in place for a portion of Mkholumbe, the bulk outline scheme report and/or detailed infrastructure designs needs to be ascertained. Upon receipt, the construction cost estimate for the project area can be generated. Since urgent relocation has been proposed, the provision of interim basic services is discouraged and the focus should instead be on prioritising land identification and acquisition.

Upgrading Plan Content and Interventions

Since an approved layout plan is already in place, no in-situ layout plan has been formulated. The approved layout plan for Mkholumbe provides for the following land uses:

LAND USE	ERVEN	HECTARES	PERCENTAGE
Residential Only 4 (180m²)	26	0.50	0.7
Residential Only 5 (200m²)	1 028	28.52	37.7
Special Zone 15 (Mixed Residential)	44	1.29	1.7
Education	3	1.29	1.7
Health and Social Services	2	0.14	0.2
Administration	1	0.69	0.9
Multi Use Retail 1	3	0.40	0.5
Special Zone 17 (Industrial/Commercial/Agriculture)	2	15.62	20.7
Public Open Space	34	14.65	19.4
National Road	1	1.92	2.5
Proposed Roads		10.59	14
TOTAL	1 144	75.61	100

Relocation Strategy

Partial relocation is required since many of the households (at least 1 302) that reside in the settlement cannot be accommodated in-situ (i.e. the approved layout plan is unable to cater for the entire settlement). Since it is an urgent relocation, the provision of interim basic services is not proposed.

Since not all of the affected households can be catered for in the current approved in-situ layout plan, strategically located land must be identified and acquired. The proposal below is recommended as a way forward.

Generic Relocation Strategy

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
Phase 1: Land availability	Determination of area/extent of land required and appropriate infrastructure level of service to be provided	<ol style="list-style-type: none"> 1. Identify suitable land for human settlement development 2. Conduct technical assessment of identified land (site feasibility) 3. Produce proposed layout plan to determine yield 	RNM with support from Ugu DM and KZN-DoHS
Phase 2: Community	Participatory planning process and identification of willing and qualifying beneficiaries	<ol style="list-style-type: none"> 1. Identify settlement leadership structures 2. Establish project committee which includes community leadership structure 3. Determine if residents are willing to relocate to identified land 4. Determine number of beneficiaries to be relocated 	RNM with support from DHS and KZN-DoHS through NUSP
Phase 3: Relocation preparation/ development	Council approval to acquire/release land and securing of finance	<ol style="list-style-type: none"> 1. Identify suitable finance mechanism(s) 2. Secure funding 3. Commence land acquisition if needed 4. Finalise layout plan in consultation with community 5. Obtain statutory approvals (environmental and town planning) 6. Develop contingency plans for residents that cannot be relocated 7. Develop land in line with approved layout plan (including installation of services; transfer of stands; <i>optional development of top structures</i>) 	KZN-DoHS in collaboration with RNM, Ugu DM, Eskom through NUSP

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
Phase 4: Allocation of beneficiaries	Relocation of beneficiaries to new development	<ol style="list-style-type: none"> 1. Allocate stands/ houses to qualifying beneficiaries based on Housing Needs Register 2. Provide relocation assistance (transportation, relocation kits (if applicable), social service support, sustenance) 3. <i>Provide emergency assistance at transit site to households who cannot be moved to developed land</i> 	RNM with support from KZN-DoHS
Phase 5: Risk mitigation	Ensure that invaded land/ settlement is not reoccupied	<ol style="list-style-type: none"> 1. Remove informal structure as soon as household is relocated 2. Fence off land and install lighting and signage as a deterrent to re-occupation 3. Activate land as per intended land use where feasible 4. Commence/ continue land invasion monitoring 	RNM

Paddock Informal Settlement



Aerial Image of the Paddock Informal Settlement



Settlement size: 9,256.18 m² (0.93 ha)



Number of households: 101

Assessment and Categorisation Synthesis

The Paddock informal settlement is located in the rural agricultural region of the RNM and has inadequate access to education, healthcare and community facilities. The settlement is located on land with a gradual slope and is not affected by any watercourses, floodlines or Critical Biodiversity Areas. There are also no servitudes affecting the settlement.

The settlement is located on land owned by Transnet Ltd which will necessitate a land acquisition process. From an access perspective, the settlement will require road link infrastructure to be upgraded, and although connectivity is possible, the design requirements of the N2 connection would need to be catered for.

There is no existing potable water or sewer network within close proximity, and the settlement is isolated from any existing electricity network. With no existing electrical network in the area, connectivity would be onerously expensive and significant investment would be required to bring potable water and sanitation to the settlement.

Based on the above, the Paddock informal settlement has been categorised as B2. Since there is no imminent danger, the development response entails the provision of interim basic services and eventual relocation to a well-located site closer to social amenities and where bulk services are available.

B2
Interim basic services and long term relocation. Relocation strategy to be formulated.

Paddock Informal Settlement Constraints Areas

The greatest challenge is the settlement's isolated location, and the resultant lack of nearby engineering infrastructure and social amenities. The settlement is located outside the municipal urban edge, indicating that the provision of future services is unlikely

Development Need

A relocation strategy is required for the entire Paddock settlement. Suitable land has to be identified and secured, it is proposed that interim basic services be installed.

Minimum level of service standards

Potable water: A maximum of 150 people per water point for communal water provision according to the CSIR Red Book (2019). The responsible department will be Ugu District Department of Water and Sanitation.

Sewer: A maximum of 20 people per ablution point for communal sanitation provision according to guidelines taken from The Sphere Project – Humanitarian Charter and Minimum Standards in Humanitarian Response. The responsible department will be Ugu District Department of Water and Sanitation.

Interim Services Construction Cost Estimate			
Basic Service	Type	No.	Construction Cost
Potable water	Communal water point	3	R 450,000.00
Sewer	Ablution, basin and conservancy tank	16	R 480,000.00
Total Cost			R 930,000.00

Site specific requirements

Given the lack of a municipal water supply within the vicinity of the settlement, the interim water solution will need to consist of a combination of jojo tanks, provided at elevation, which will need to be filled on a regular basis by the municipality. Owing to the lack of waterborne sanitation in the area, conservancy tanks will need to be used, requiring emptying and servicing on a regular basis.

Relocation Strategy

Due to the settlement's isolated spatial location, the fact that the land was never intended for human settlement development, and the excessive costs which would be required to install the necessary infrastructure, the settlement is deemed unfit for in-situ upgrading. Full relocation is therefore required and a relocation strategy is proposed to ensure that the affected households can be moved to an alternative site.

During community engagement sessions and the remuneration survey, it has been made clear that the residents work within a two-kilometre radius of the settlement. The majority of the residents of Paddock are farm labourers and have chosen to reside in Paddock to access employment opportunities at the surrounding farms. This will need to be taken into consideration when identifying a relocation site for the settlement.

Strategically located land needs to be identified and acquired to accommodate the informal settlement. The following high-level relocation actions need to be undertaken:

Generic Relocation Strategy

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
Phase 1: Land availability	Determination of area/extent of land required and appropriate infrastructure level of service to be provided	<ol style="list-style-type: none"> 1. Identify suitable land for human settlement development 2. Conduct technical assessment of identified land (site feasibility) 3. Produce proposed layout plan to determine yield 	RNM with support from Ugu DM and KZN-DoHS
Phase 2: Community engagement	Participatory planning process and identification of willing and qualifying beneficiaries	<ol style="list-style-type: none"> 1. Identify settlement leadership structures 2. Establish project committee which includes community leadership structure 3. Determine if residents are willing to relocate to identified land 4. Determine number of beneficiaries to be relocated 	RNM with support from DHS and KZN-DoHS through NUSP
Phase 3: Relocation preparation/ development	Council approval to acquire/release land and securing of finance	<ol style="list-style-type: none"> 1. Identify suitable finance mechanism(s) 2. Secure funding 3. Commence land acquisition if needed 4. Finalise layout plan in consultation with community 5. Obtain statutory approvals (environmental and town planning) 6. Develop contingency plans for residents that cannot be relocated 7. Develop land in line with approved layout plan (including installation of services; transfer of stands; <i>optional development of top structures</i>) 	KZN-DoHS in collaboration with RNM, Ugu DM, Eskom through NUSP
Phase 4: Allocation of beneficiaries	Relocation of beneficiaries to new development	<ol style="list-style-type: none"> 1. Allocate stands/ houses to qualifying beneficiaries based on Housing Needs Register 2. Provide relocation assistance (transportation, relocation kits (if 	RNM with support from KZN-DoHS

PHASE	OUTCOMES	ACTIONS	RESPONSIBLE ENTITY
		<p>applicable), social service support, sustenance)</p> <p>3. <i>Provide emergency assistance at transit site to households who cannot be moved to developed land</i></p>	
Phase 5: Risk mitigation	Ensure that invaded land/ settlement is not reoccupied	<ol style="list-style-type: none"> 1. Remove informal structure as soon as household is relocated 2. Fence off land and install lighting and signage as a deterrent to re-occupation 3. Activate land as per intended land use where feasible 4. Commence/ continue land invasion monitoring 	RNM

4.8 RURAL HOUSING PROGRAMME

The Municipality has initiated various rural housing projects in terms of the rural housing programme both planning and Implementation . Rural housing projects are implemented mainly on communal land and are based on functional land tenure rights. Implementing Agents are appointed to undertake the project. The policy states that one household to one house which means that each rural household qualifies for one house irrespective of the number of people that qualifies for a housing subsidy. It must be noted the projects are being phased from 1000 units to 500 units per project as the PDoHS policy.

5. HUMAN SETTLEMENT PROGRAMMES AND PROJECTS- HOUSING SUPPLY

Number of projects in terms of the different housing programmes

PROGRAMMES	TOTAL NUMBER OF PROJECTS	STAGES
Rural Housing Programme	22 projects	8- Completed 9- Planning stage 5- Implementation stage
Informal Settlement Upgrading	4 projects	1-Completed 2-Planning stage 1- implementation stage
Greenfield Housing Programme	2 projects	1- Planning stage 1- Implementation stage
Social Housing Programme	3 projects	3 - Planning stage
Social Housing / Financed linked individual Subsidy Programme (FLIPS/Gap market)	2 projects	2- Planning stage
Rectification Programme	1 project	1- Implementation stage
Title Deed Restoraton Programme	3 project	3- Implementation stage
Integrated Residential Development Programme /other	3 land parcel	Conceptual stage- Identified land parcels for further development
Institutional Subsidy Programme (Old age home upgrading)	1 project	Under planning / Implmentation stage

Housing Opportunities provided within the Municipality

PROGRAMMES	SITES SERVICED	UNITS ALREADY CONSTRUCTED	UNITS UNDER CONSTRUCTION	UNITS UNDER PLANNING
Rural Housing Programme	0	11362	295	7500
Informal Settlement Upgrading	569	719	727	1060
Greenfield Housing	2705	1436	91	1098
Rectification Programme	0	269	231	0
Social Housing Programme (rental)	0	0	0	2424
Social Housing / Financed linked individual Subsidy Programme (FLIPS/Gap market), IRDP	0	0	0	612
Institutional Subsidy Programme	0	0	0	220 (upgrade old age home)
Total	3274	13 786	1344	12914

HUMAN SETTLEMENTS PROGRAMMES AND PROJECTS

COMPLETED PROJECTS								
PROGRAMME	PROJECT	WARD	CLUSTER	PROJECT SIZE				STATUS
					SITES SERVICED	TOP STRUCTURES BUILT	TITLE DEED TO BE ACHIEVED	
Rural Housing Programme	Vukuzitharhe Phase 1 (Nkulu & Mbeni)	33& 36	1	1116	0	1116	n/a	Completed with 1116 top structures built
Rural Housing Programme	Vukuzithanthe Phsae2 (Dlovinga)	3,33 &36	1	1000	0	1000	n/a	Completed with 1000 top structures built
Rural Housing Programme	KwaNyuswa Phase1- (Mahlabathini & Thonjeni)	34	1	1000	0	1000	n/a	Completed with 1000 top structures built
Rural Housing Programme	KwanNzimakwe (Phase 1)	1.10 and 11	2 & 3	500	0	500	n/a	Completed with 500 top structures built
Rural Housing Programme	Oshabeni (Phase (1)	4 and 12	2	502	0	502	n/a	502 top structures completed.
Rural Housing Programme	KwaXolo Phase 2.	7, 8, 29 and 32	6	1100	0	1087	0	Completed - Project closed off 1087 units due to challenges with remaining sites
Rural Housing Programme	KwaNdwalene (Phase 2A)	20,21,2 2 and 23	5	500	0	500	n/a	Project completed with 500 units.
Rural Housing Programme	Mthimude Phase 1	36	1	1000	0	989	n/a	989 top_structures completed,11 sites could not be built on due to various development challenges. The project is taken as complete
Informal Settlement Upgrade (urban)	Louisiana	15	1	697	697	564	564	697 - sites serviced 564- top structures built. To initiate title deed process. Waiting finalisation of all land parcel transfer to the Municipality to enable land consolidation, and opening of township register.

								Also to undertake TIA within the 2022/2023, with the sourcing of Municipal funding.
Greenfield Housing Programme (Urban)	Bhobhoyi Phase 1	20	3	711	711	699	699	711- sites serviced 699- top structures built. To initiate title deed process for 711sites. Addressing funding shortfall with PDoHS. Submission of a report to the PDoHS October 2021. Awaiting feedback.
Greenfield Housing Programme	KwaNzimakwe (PHP) KwaLatshoda	1	7	1 813	1813	600	600	1813 sites serviced. 600- top structures built. Remaining units cannot be built due to bulk sanitation challenges /road expansion (R61). To initiate title deed process (600 sites) PDoHS Addressing budget challenges with the PDoHS. Report to the PDoHS in Oct 2021. Awaiting for feedback.

PROJECTS IN CONSTRUCTION PHASE

PROGRAMME	PROJECT	WARD	CLUSTER	PROJECT SIZE	PLANNING DELIVERABLES			STATUS
					SERVICE SITES	TOP STRUCTURE	TITLE DEED	
Informal settlement upgrading (urban)	Masinenge (urban)	3	4	882	882	882	882	Provision of internal services ongoing. 206 top structures completed to date. Previous contractor services terminated. PDoHS took over the project and appointed an Implementing Agent. Contractor is on site. Anticipated completion of the project between 2023-2024

Rural Housing Programme	KwaMadlala	14	2	1000	0	1000	0	948 top structures completed. Project completion Feb 2023
Rural Housing Programme	KwaNdwalane (deep rural)	24 and portions of wards 3, 20, 21, 22, and 23	4 and 5	1 000	0	1000	0	995 top structures completed. Balance of 5 top structures still to be completed. Project duration 2014-2022. Anticipated project completion, being financial year ending 2022.
In-situ Upgrading	Gamalakhe (insitu-upgrade) 2000 units)	Portions of wards 25, 26, 27, and 28	4	0	0	Phase 1 of 500 units)	0	Construction for Phase 1 approved (500 units) out of 2000 units. 362 units have been upgraded. Balance still to be undertaken. Project duration Jan 2018- July 2023
Rural Housing Programme	KwaMavundla	17, 20, 25, 26 & 27	6 & 4	1104	0	1104	0	1102- top structures built. Balance of 4 top structures still to be undertaken. Anticipated project completion, being financial year ending 2022
Rural Housing Programme	KwaXolo (Phase 1)	7 and 9	2	1000	0	1000	0	977 top structures completed. 23 sites with challenges which is being addressed. Project duration 2016-December 2022.
Rural Housing Programme	Oshabeni (Phase 2)	4 & 12	6 & 7	500	0	500	0	PDoHS has approved Tranche 2 (construction) for only 300 units. 109 units have been completed. Project duration December 2020-January 2023)
Rectification - Pre- 1994	Gamalakhe Rectification	5, and 28	4	273	0	273	0	269 top structures have been rectified to date. . Anticipated project completion being end of 2022
Mixed income housing	Merlewood	17	6	228	228	228	228	137 top structures have been completed. 37sites unbuildable. Bulk infrastructure programme is ongoing which is 90 % complete.

PROJECTS IN THE PLANNING PHASE						
PROGRAMME	PROJECT	WARD	CLUSTER	PROJECT SIZE	PHASED APPROACH	STATUS
Informal settlement upgrading (urban)	Mkholombe	20	6	1000	Phase 1 (500 units) Phase 2 (500 units)	In terms of the National- USDP programme detailed studies have been carried in the 2021/2022 financial year. Have challenges with bulk infrastructure and also to review the appointment of the Implementing Agent.
In-situ Upgrading	Gamalakhe in -situ upgrading	5,25,26,27,28	4 & 6	1000	Phased	Planning phase – Awaiting funding approval from the PDoHS
Rural Housing Programme	KwaNyuswa Phase 2 - WoSiyane /Nkulu	34	1	1000	Phase 1 (500 units) Phase 2 (500 units)	Implementing Agent Appointed. Tranche 1 agreement submitted to the PDoHS . Decision awaited.
Rural Housing Programme	KwaNdwalane (Phase 2B)	Portions of 20,21,22, and 23	5	500	Phased	Planning phase – Awaiting funding approval from the PDoHS

Rural Housing Programme	KwanZimakwe Phase 2	1.10 and 11	2 and 3	500	Phased	Planning phase – Awaiting funding approval from the PDoHS
Rural Housing Programme	KwaNyuswa Phase 2 - Blose	35	1	1000	Phase 1 (500 units) Phase 2 (500 units)	Implementing Agent appointed. Tranche 1 agreement was concluded Sept 2020 and detailed planning activities have been concluded.
Rural Housing Programme	Mthimude Phase 2- Hlomondlini /Bhosiki	35	1	1000	Phase 1 (500 units) Phase 2 (500 units)	Implementing Agent appointed. Project is to be phased (500 units). Tranche 2 application submitted to the PDoHS. Also awaiting finalisation of the Development Rights Agreement (RNM /Ingonyama Trust Board
Rural Housing Programme	Mthimude Phase 2- Shibe	35	1	1000	Phase 1 (500 units) Phase 2 (500 units)	Implementing Agent appointed. Project is to be phased (500 units). Tranche 2 application submitted to the PDoHS. Also awaiting finalisation of the Development Rights Agreement (RNM /Ingonyama Trust Board
Rural Housing Programme	Vukuzithathe Phase 3- Ngcawusheni / Bdlazi	30	1	1000	Phase 1 (500 units) Phase 2 (500 units)	Implementing Agent appointed. Tranche 1 activities completed. Tranche 2 application is with the PDoHS. Awaiting approval.
Rural Housing Programme	Vukuzithathe Phase 3- Bandlana /Shobashobane	30,31 and 33	1	1000	Phase 1 (500 units) Phase 2 (500 units)	Implementing Agent appointed. Project is to be phased (500 units). Tranche 1 planning activities are complete. To finalise Development Rights agreement and Tranche 2 application to the PDoHS
Informal Settlement Upgrading	Paddock (transnet Ltd)	31	1	60	60	In terms of the National- USDP programme detailed studies have been carried out in the 2021/2022 financial year.
Greenfield housing programme	Merlewood middle income housing	17	2	187	187	Provision of mixed income housing opportunities with different housing typologies and densities. Still under planning.
Greenfield housing programme	Bhobhoyi Phase 2	20	6	1098	1098	Project implementation stalled. Awaiting bulk infrastructure provision by Ugu District Municipality. Planning funds approved by the PDoHS Detailed Planning studies have been carried (NUSP) in the 2021/2022 financial year.
Greenfield housing Programme	Lots7 Abersville	12	7	40	40	Challenges with local community and land ownership. Project is on hold due to landowners challenges with beneficiary community
IRDP- Mixed Income Housing	Marburg settlement (Portion 1 of Lot 7-5344)- Mr Frik Pieterse)	20	6	144	144	Provision of mixed income housing with 20 sites reserved for Military Veteran. Land parcel to be transferred to RNM in the 2022/2023 financial year for development purposes.
FLIP/ Social Housing /individual subsidy programme	Disposal of Council owned Serviced Sites in various areas (Marburg/ White City)	12,17 and 18	6 & 7	612	612	Provision of mixed income housing opportunities with different housing typologies and densities. Municipal Council has appointed an Implementing to do detailed planning with project implementation. IA has submitted Activity Plan. Bulk Infrastructure challenges by UGU District Municipality.
IRDP Mixed income Housing	Portion 15 (of 17) Portion 16 (of7)and the remainder of 7 of the farm Success no 7108	22	5	281	281	Provision of mixed income housing opportunities with different housing typologies and densities. Land was acquired by the PDoHS for the Municipality. Land is in ownership of the

						Municipality. Still to undertake detailed planning with project implementation.
IRDP Mixed income Housing	Portion 8 (of 4), Portion 46 (of7) of the farm Louisiana Sanderstead no 15566 – Mr Chetty)	22	5	Still to be determined	Still to be determined	Provision of mixed income housing opportunities with different housing typologies and densities. Land was acquired by the PDoHS for the Municipality. Land is in ownership of the Municipality. Still to undertake detailed planning with project implementation. Land is to be transferred to the Municipality in the 2022/2023 financial year for development purposes
Social and Rental Housing	Marburg (erven 4939 & 4941). Uvongo (erf 1675)	12,17,18 &19	2	2424	2424	The project is part of the Social Housing Rental Housing Programme Bulk Infrastructure challenges by Ugu District Municipality. Have called for bidders to submit tenders.
Institutional Subsidy Programme	Gamalakhe-Zibambeleni Old Age Home (upgrade)	26	4	220	n/a	Planning/ Implementation engagements taking place between the Old Home Board , PDoHS and the Municipality

6. KEY CHALLENGES

Implementation on projects with regard to Informal Settlement Upgrading, Social Housing, and Mixed Income Housing is affected by the availability of bulk infrastructure services (water & sanitation). Ugu District Municipality acknowledges that it has a constitutional responsibility to provide bulk water and sanitation infrastructure to support RNM's Human Settlements Service Delivery targets. The District Municipality has commissioned a study and has drafted its Water Services Master Plan (2021-2050). The Municipality has indicated that the master plan places extreme financial challenges to meet its demand and supply and thus require external funding, partnerships with external organizations.

Rural Housing Programme



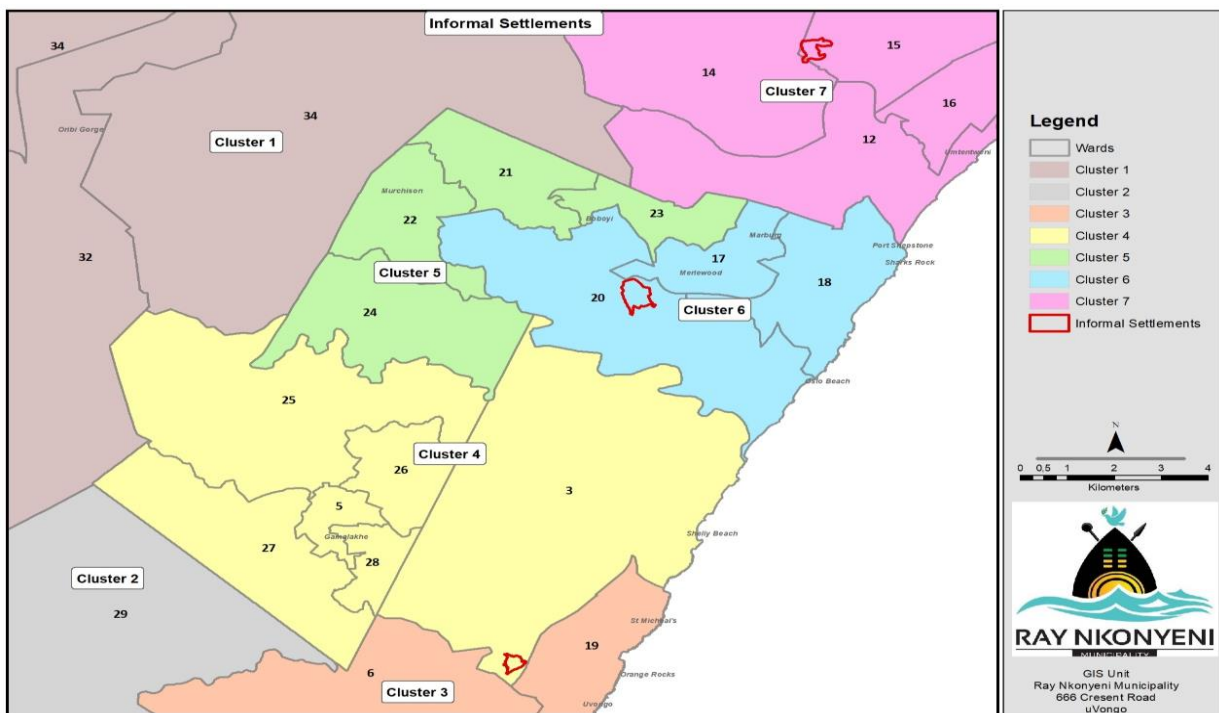
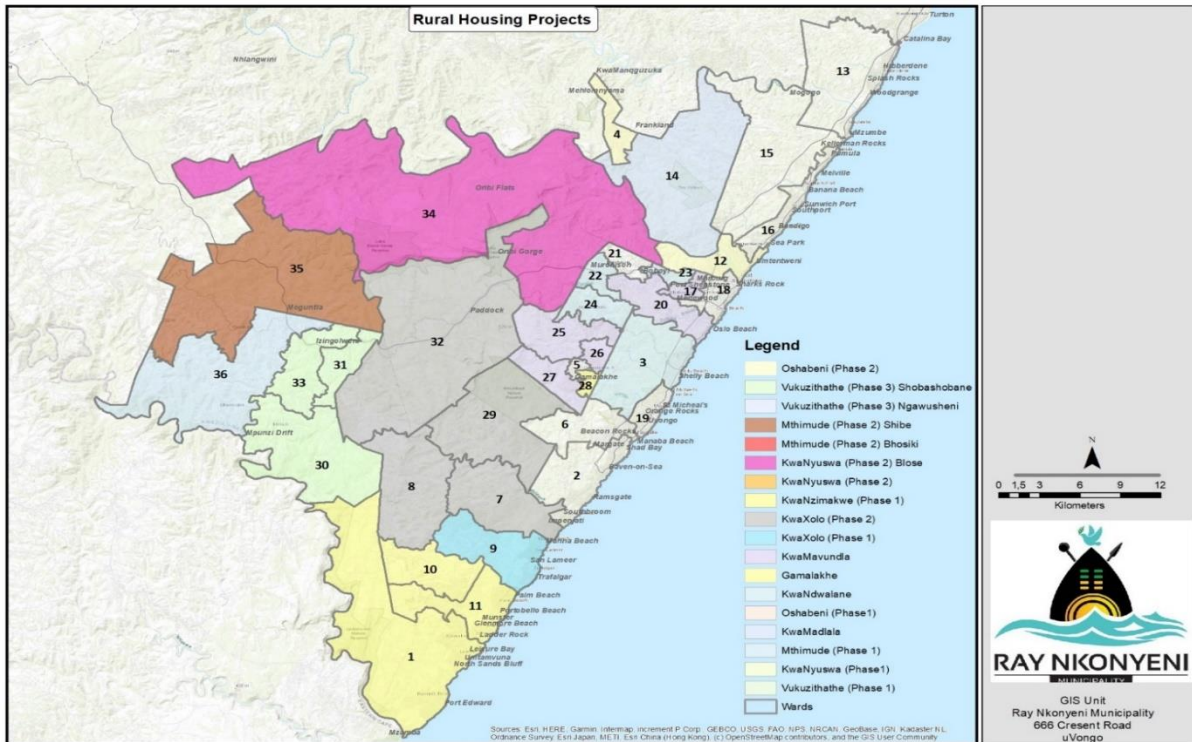
Informal Settlement Upgrading Programme conversion from Informal dwellings to formal housing.

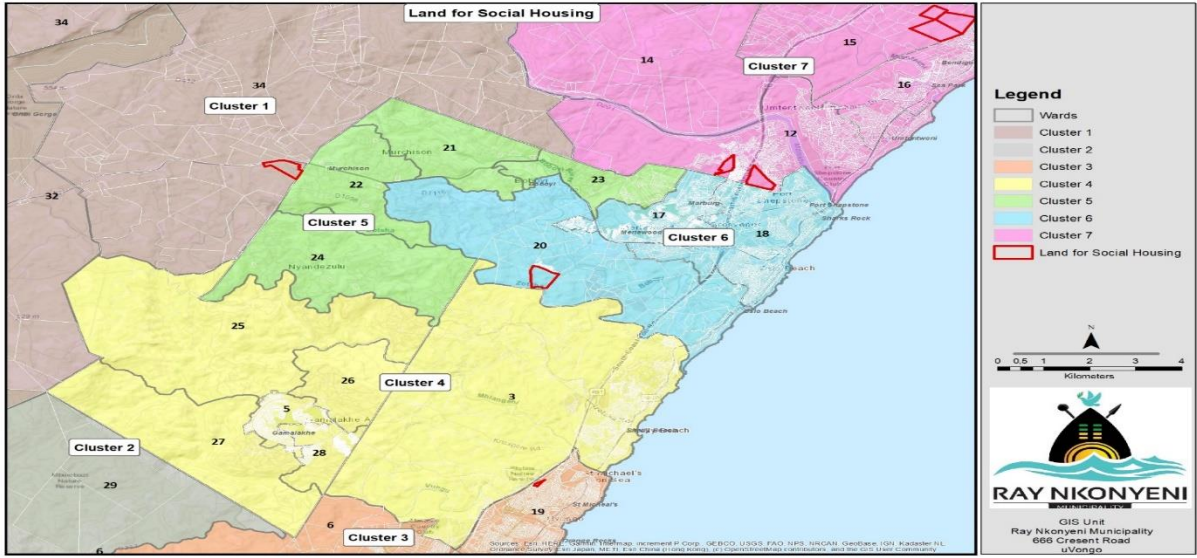


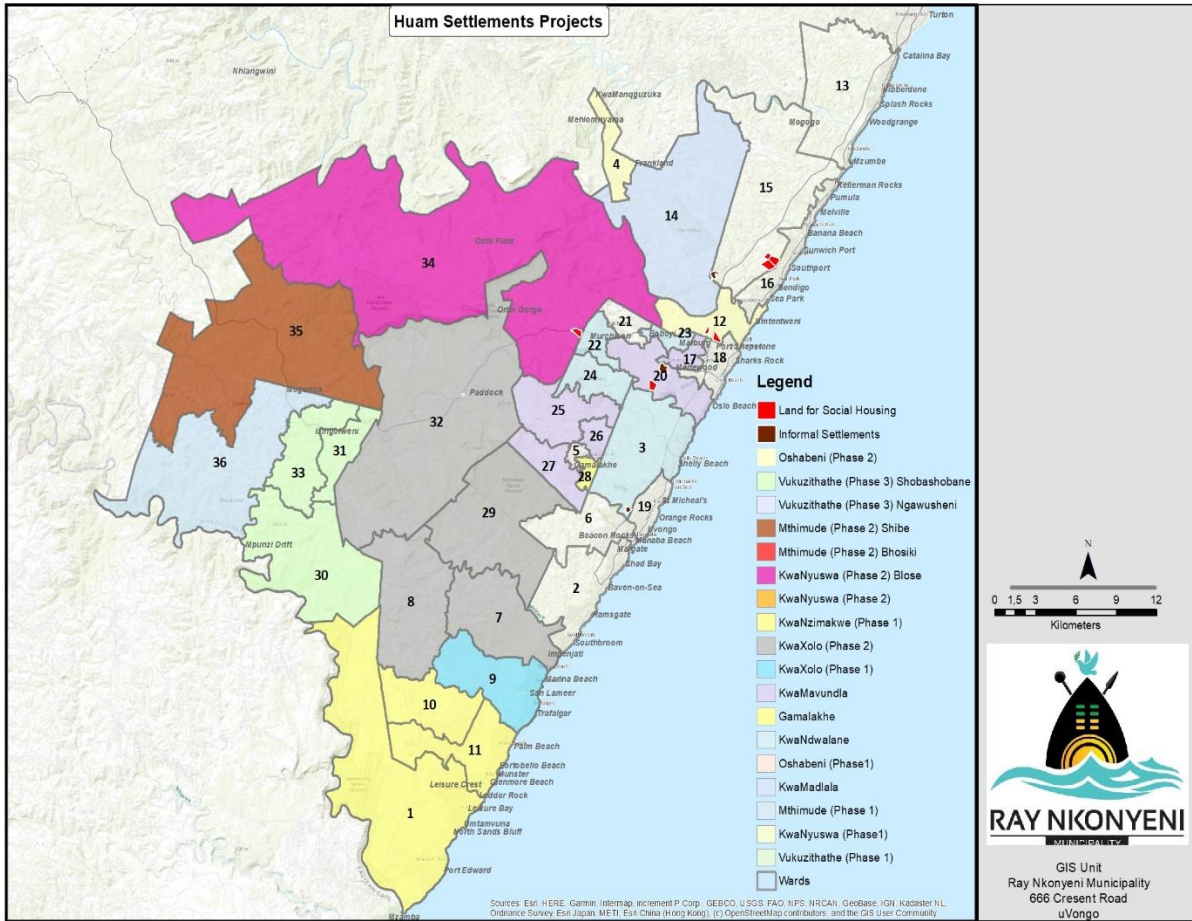
Insitu Upgrading: Low Income Housing Provision (High Density Option)



7. HOUSING PROGRAMMES AND PROJECT LOCATION







Employees: Human Settlements (Including office of HOD Technical Services)					
Job Level	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalent) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	2	2	0	0%
TG. 9 - 13	5	5	5	0	0%
TG. 4 - 8	3	3	3	0	0%
TG. 3	0	0	0	0	
Total	9	10	10	0	0%

Financial Performance 2021-22: Human Settlements					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	78015	81238	46634	-67%	
Expenditure:					
Employees	14107	14127	14489	3%	
Repairs and Maintenance	-	-	-		
Other	387	14600	316	-23%	
Total Operational Expenditure	14494	28728	14804	2%	
Net Operational Expenditure	63521	52510	31830	-100%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.5.5

Capital Expenditure 2021-22: Human Settlements						R' 000
Capital Projects	2021-22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	-	140	115	100%		
HOD's Office Computer Equipment	-	50	44	100%		
	-	90	71	100%		
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>						T 3.5.6

Component B: Roads

3.5 Roads, and waste water (Storm-water drainage)

Introduction to Roads & Storm water

Roads and Storm water remains a critical area within the infrastructure component in ensuring accessibility and mobility of residents and general road users. Programmes are in place to deal with construction, rehabilitation and maintenance of the Municipal Road and Storm water infrastructure systems. Such programmes include the Road Rehabilitation and Storm water rehabilitation programmes thereby the council approves the annual budget that deals with such rehabilitation programmes, contracts that deal with these programmes are in place on annual basis.

In addition, there are the general operations aimed at providing routine maintenance of roads and storm water systems, these include pothole/repairs, storm drainage cleaning, road marking and signage, grading and gravelling of roads.

These programmes have had a significant impact in improving accessibility especially in rural areas during rainy seasons. Challenges are still prevalent around the maintenance of black top road due to ageing blacktop surfaces and furthermore, most of our roads have reached their design life. A significant funding model is envisaged that will be directed towards major upgrading of our road and storm water systems.

Tarred Road Infrastructure					
Kilometres					
	Total tarred Roads	New tarred roads constructed	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tarred roads maintained
2021-22	781	0	0	0	190

Cost of Construction/Maintenance						
R/kilometer						
Year	Gravel			Tar		
	New	Gravel-tar	Maintained	New	Re-worked	Maintained
2021-22	0	4,900.00	358,780	0	7,980,000	690,000

Storm-water Infrastructure				
Kilometres				
Year	Total storm-water measures	New storm-water measures	Storm-water measures upgraded	Storm-water measures maintained
2021-22	56041	0	2.0	599900

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Cost of construction/Maintenance			
R/meter			
Year	Storm-water Measures		
	New	Upgraded	Maintained
2021-22	R109,980	R510.00	R1860

Employees: Road & Waste Water (Storm-Water Drainage) Services					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	12	12	12	0	0%
TG. 4 - 8	41	42	41	1	2%
TG. 3	45	119	45	74	62%
Total	99	174	99	75	43%

Component C: Planning and Development

3.6 Planning

Introduction to Planning & Development

The Town Planning section is mandated to fulfil its role in ensuring the integration of land use development within the municipality is achieved. The section continues to play a significant role in the development of land use policies for sustainable development, which includes;

- The Review of the RNM Spatial Development Framework
- The Ray Nkonyeni Wall-to-Wall Scheme first adopted 26 November 2019 with subsequent reviews respectively;
- Ray Nkonyeni Municipal Planning and Land Use Management Bylaw and the reviews; and
- Draft Smart City Strategy

In addition, the section`s day to day work also includes but not limited to the following:-

- Office walk-in Public Consultations
- Pre-scrutiny of applications (to ensure that applications are complete, and information submitted is in order before an application is submitted with an intention of improving turnaround time for development applications)
- Comments on lease of municipal Land
- Comments on lease applications to the Ingonyama Trust Board (PTO)
- Comments on applications for business licenses
- Comments on building plans received from the Building Control section
- Approving of development applications through the Spatial Planning Land Use Management Act, 2016 (Act No.16 of 2013) Joint-Municipal Planning Tribunal and Authorised Officer
- Meetings with attorneys where legal action has been instituted
- Issuing of Zoning Certificates

The Town Planning Section situated in the Department of Development Planning Services is tasked with facilitating the development of forward looking and progressive plans with the objective of planning for the future and providing guidance to the development community, both internal and external on the intentions of the Ray Nkonyeni Local Municipality in relation to land development.

The Town Planning section, in its role as part of a strategic team in the Department, plays the following key functions:

- Land Use Management and Development Control
- Spatial Development Framework for the Municipality
- Spatial Planning
- Geographic Information Systems
- Enforcement, in relation to development planning transgressions

In the recent years, the section has been involved and assisted in the following projects:

- The formulation of spatial planning plans which include but not limited to the following:-
 - Various Precinct plans
 - Local area plans
 - Container Policy
 - Telecommunications Policy

Detail	Applications for Land Use Development									
	Planning application received		Determination made in year of receipt		Determination made in following year		Applications withdrawn		Applications outstanding at year end	
	2020-21	2021-22	2020-21	2021-22	2021-22	2022-23	2020-21	2021-22	2020-21	2021-22
Rezoning & Special Consent	02	10	00	00	00	00	00	00	02	10
Special Consent	18	28	06	06	00	00	02	02	10	20
Rezoning	09	18	01	03	00	00	00	01	06	14
Applications relating to restrictions of land	10	08	07	02	02	00	00	00	01	06
Rezoning, Consolidation, Subdivision, Alteration & Consent	14	27	04	00	00	00	03	00	07	27
Subdivision & Consolidation	11	20	03	07	00	00	01	00	07	13
Written Consents	26	34	17	12	00	00	02	01	07	21
Relaxations	44	48	20	27	13	00	01	01	10	20
Applications for development outside Scheme Area	01	01	00		00	00	00	00	01	01
Encroachments	01	01	00	00	00	00	00	00	01	01
Appeals	04	03	02	0	0	00	01	00	01	03

Employees: Development Planning (BuildingControl, office of HOD Development Planning, Town Planning)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	6	7	6	1	14%
TG. 9 - 13	14	20	14	6	30%
TG. 4 - 8	5	7	5	2	29%
TG. 3	2	3	2	1	33%
Total	27	37	27	10	27%

Financial Performance 2021-22: Town Planning & Building control					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	1687	1337	1222	-38%	
Expenditure:					
Employees	21686	21686	22462	3%	
Repairs and Maintenance	120	120	60		
Other	5167	3720	1549	-234%	
Total Operational Expenditure	26974	25527	24071	-12%	
Net Operational Expenditure	(25287)	(24189)	(22849)	-11%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					
T 3.10.5					

Capital Expenditure 2021-22: Town Planning and Building control						R' 000
Capital Projects	2021-22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	891492	951492	754033	-18%		
Techno Hub Computers	31500	31500	23671	-33%		
TOWN PLANNING COMPUTER ASSETS	249996	309996	225845	-11%		
TOWN PLANNING FURNITURE AND EQUIPMENT	414996	414996	400517	-4%		
Techno Hub Furniture and Office Equipment	105000	105000	104000	-1%		
Machinery and Tools	90000	90000	0	#DIV/0!		
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>						
T 3.10.6						

3.7 Local Economic Development and Tourism

INTRODUCTION

The Constitution of the Republic of South Africa bestows to Ray Nkonyeni Municipality the responsibility to promote social and economic development within its area of jurisdiction. It thus requires the municipality to structure and manage its administration, budgeting and planning processes in a manner that gives priority to the basic needs of the community and promotes the social and economic development of its area. The Constitution of the Republic of South Africa, 1996 (Act 108 of 1996) mandates local government to promote social and economic development in areas of their jurisdiction. This mandate is outlined further in the White Paper on Local Government (March 1998) which introduces a notion of 'developmental local government' and identifies local economic development as one of the critical outcomes and key performance areas for this sphere government.

To implement the afore-mentioned mandate, the Ray Nkonyeni Municipality established the Department of Development Planning Services, and within this broader department, there are six (6) operational units that focusses on implementation. Such units are made up of Local Economic Development, Building Control, Town Planning, Environmental Management & Signage Control, Investments Programme and the Margate Airport. However, local economic development as a programme rests within the Local Economic Development Unit, with the afore-mentioned sister units providing support and guidance on areas of their expertise. Local Economic Development is further broken down into four (4) sub-units or portfolios, namely Poverty Alleviation Initiatives, SMME & Cooperatives Development, Tourism & Events and Business Regulations, Intelligence & Research. Further, although not placed within the Local Economic Development Unit, there is also an EPWP programme, which is placed in the Office of the Head of Department – Community Services. The EPWP sub-unit oversees the implementation of both incentive-grant funded projects and projects funded internally, which contributes to job creation within the municipality. Over and above projects and programmes that are being implemented by such sub-units, the department is also tasked with facilitating key and catalytic projects, which are managed by the Investments Programme Unit

Key programmes and projects implemented within the specified portfolios in 2021/2022

3.1.1 Poverty Alleviation Initiatives

- Rural-based emerging farmer support - assistance with tools & equipment, focussing mainly on emerging small-holder farmers
 - Facilitation of One Home One Garden programme in line with KZN Poverty Eradication Master Plan;
 - Facilitation of Community Garden Programme, targeting community gardens across the municipality;
 - Small scale fishermen & women support in line with national policy for Small Scale Fishing;
 - Facilitation of the Thusong Centre programme within Ray Nkonyeni Municipality. Currently, there are five centres, namely KwaXolo, KwaNzimakwe, KwaMadlala, Bhomela and Oshabeni centres.

 - Facilitation and participation in the KZN Fish Processing and satellite cold storage facilities project, which is a project that is led by KZN Department of Economic Development, Tourism & Environmental Affairs, which seeks to establish fish processing sites & further provide cold storage facilities for a couple of fishing cooperatives located within Ray Nkonyeni Municipality.
 - Through the Poverty Alleviation Portfolio, the municipality has also entered into a working partnership in the form of MOU with University of KwaZulu-Natal, whose main objective is to facilitate agricultural development in various rural communities within Ray Nkonyeni Municipality.
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SMME & Cooperatives Development Portfolio

- Facilitation of Training of SMME's – both business management and technical trainings
- Facilitation of SMME awareness sessions in partnerships with key stakeholders
- Facilitation of SMME exposure programmes such as the annual SMME & Cooperatives Mayoral Fair
- Facilitation of SMME registration with statutory bodies such as CIPC, SARS etc., and
- SMME & Cooperatives Entrepreneurship Support programme.

Notable achievements within the SMME & Co-operatives development portfolio in 2021/2022 were as follows:

- Thirty four (34) SMMEs & Cooperatives benefitted in the implementation of the SMME & Cooperatives Entrepreneurship Support programme. An amount of R6, 4 million was utilised, which saw SMME receiving direct financial support from the municipality for various initiatives, ranging from capacity enhancement for existing businesses to receiving start-up capital for new ventures.
- Thirty five (35) SMMEs & Cooperatives benefitted through participation in the 2021 Edition of the SMME & Co-operatives Mayoral Business Fair. The 2021 edition of the SMME & Cooperatives Mayoral Fair saw a collaboration between the municipality and one of the leading shopping centres in South Coast – Shelly Centre Shopping Mall. The mayoral fair was, for the first time ever, staged within the precinct of the shopping mall, which provided even better access to potential customers and clients for the exhibitors.
- Twenty two (22) emerging motor mechanics were successfully formed into a co-operative, which allowed them to be the formal beneficiaries of the Marburg Motor Mechanics Workshop. The workshop is a state-of-the-art workshop facility that has been funded by National Treasury to the tune of R22 million. The facility will ensure that the identified emerging motor mechanics are afforded a decent working environment, which hopefully will ensure that their businesses grow.
- Facilitated opportunities for (16) beneficiaries in a Biznis-in-a box partnership programme, funded by Coca-Cola Beverage South Africa (CCBSA). During 2021/2022 a total of fifteen (15) outlets were rolled-out, which consisted of twelve (12) fast-food outlets, two (02) grocery shops and one (01) car wash & shisanyama outlet. In total, ten (10) beneficiaries were young females with five (05) young males making up the balance. It is anticipated that the 16th outlet will be concluded & handed over in 2022/2023 financial year.

Tourism & Events

Tourism Development as a sub-programme within Local Economic Development mainly focusses on developing tourism, particularly in rural areas, and thus ensuring that tourism also benefits rural communities. Projects such as KwaNzimakwe Experience, Nyandezulu Experience, which includes Nyandezulu Waterfall as well as the KwaXolo Caves are some of the projects that have been highlighted as catalysts for rural community-based tourism.

Furthermore, the municipality also continues to support various other events, which are mainly private-sector led, which contributes immensely to tourism. Some of the initiatives implemented within the Tourism & Events portfolio include the following:

- Crafter development programme – trainings & material support;
 - Facilitation of Events Management Committee that approves events within RNM;
 - Facilitation of filming activities through the RNM Film By-Law.
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Further, during the said period the municipality had an in-principle agreement with the KZN Film Commission, which should be formalised in the form of a Memorandum of Understanding during 2022/2023. The idea behind partnering with KZN Film Commission is to promote and market RNM as a favourable destination when it comes to filming. Already, a number of films, most notable the “Kandasamys” was filmed in Ramsgate & surrounding areas. The film went on to receive national and international recognition. It is further envisaged that the partnership between RNM and KZN Film Commission will ensure that local talent is exposed and enhanced, and thus potential for industry growth and job creation.

Also, during the said period & in an effort to try and provide markets for crafters and designers, the department partnered with Shelly Centre. The centre made available a shop, which allowed a total of ten (10) crafters and designers to showcase their fashion and craft artefacts at no cost to designers.

Business regulations, research & business intelligence

Business regulations, research & business intelligence as a sub-programme within Local Economic Development mainly focusses on the following:

- Informal Economy management and support, which focusses mainly on processing of permits for various informal trading activities. Linked to that, is also the facilitation of support for the sector, which includes, but not limited to, facilitation of trading and storage infrastructure and facilitation of information and general capacity building for informal traders. To achieve this, the department works closely with twelve (12) Informal Trading Area Committees as well as the Ray Nkonyeni Informal Traders Chamber, which is made up of all Chairpersons of various informal trading area committees. During the 2021/2022 financial year the department facilitated the approval of new informal trading stalls, which is a project that is funded by KZN Department of Cooperative Governance & Traditional Affairs. KZN COGTA invested an amount of R8 million towards the construction of the stalls. Target areas are Hibberdene, Izingolweni and St. Michaels. A total of 115 informal traders are set to be the direct beneficiaries of these facilities. Further, during the same period KZN Department of Economic Development, Tourism and Environmental Affairs approved funding to the tune of R817 000-00, which was set aside to assist the informal traders that suffered during the service delivery riots in Izingolweni. A total of forty (40) informal traders and five (05) SMMEs were the direct beneficiaries of the funding.
 - Formal business licensing programme in line with Businesses Act & its regulations as well as the Ray Nkonyeni Municipality Business Licensing Policy. To execute this delegated mandate, the department works very closely with other sister departments, who provide valuable comments in the value chain of processing business licensing applications. During 2021/2022 financial year the department processed a total of three hundred and fifty (350) business license applications, which included new applications as well as business license renewals.
 - Apart from issuing business licenses, the department also conducted business licensing awareness sessions. The purpose of the sessions are to empower, whilst also guide the potential applicants on the applicable processes when it comes to lodging applications.
 - Further, during the 2021/2022 the department facilitated the participation of RNM in the PASP programme (Pilot Administrative Simplification Programme), which is a programme that is led by the National Department of Small Business Development. In essence, the programme seeks to identify and reduce red tape in various key municipal units. The following Units participated in the PASP programme – Local Economic Development, Building Control, Town Planning, Law Enforcement, ICT, Supply Chain Management, Expenditure Unit and Customer Care.
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Margate Airport:

The municipality has recognized its strategic importance and the municipality is committed to its development. The Airport has undergone some welcome improvements, not only focused on the facilities but also the services offered to the general public.

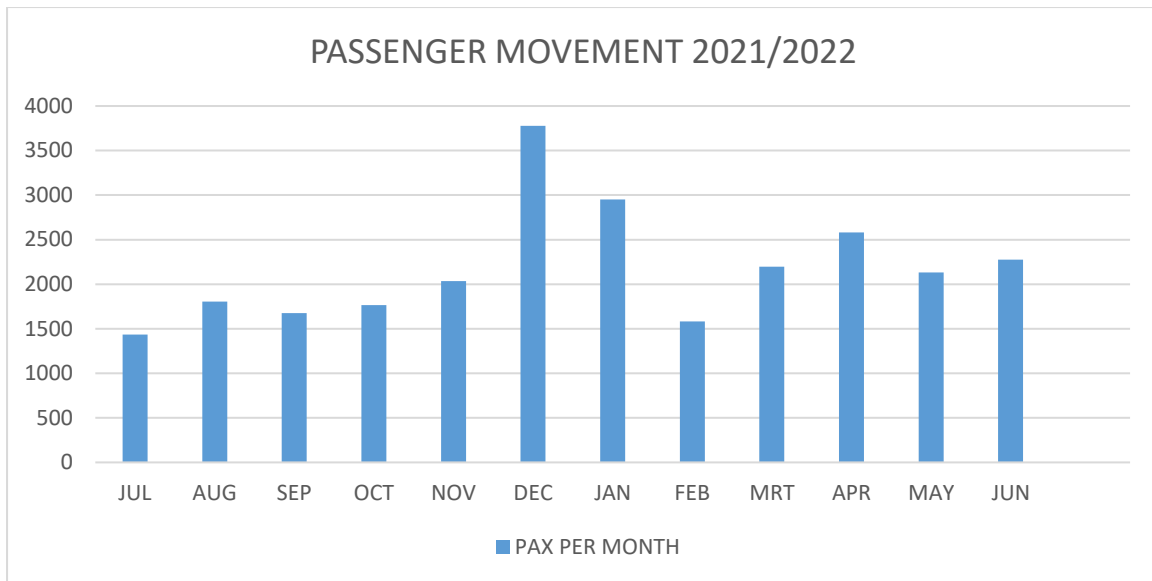
The Municipality has received grant funding from KZN Economic Development Tourism and Environmental Affairs to commence with Infrastructure Upgrades to Margate Airport. The project was completed to practical completion on the new commercial office building where car rental companies will be accommodated. The ablution facilities in the Terminal Building has been upgraded and renovated together with the upgrade of the entrance and reception area to accommodate more passengers.



There is a significant potential for Margate Airport to run efficiently and grow as it serves a significant portion of the Northern and Eastern Cape and a high percentage of the users are businesspeople living in KZN with their families but working in Gauteng.

The sustainability of commercial flights provided by CemAir to and from Margate Airport is a major turning point for the tourism industry of the KZN South Coast. The area has so much to offer and Margate Airport is a key piece of infrastructure that is contributing to the region's ability to bring people to the area and stimulate economic growth.

Due to the significant increase of passengers utilizing schedule flights provided by CemAir between Margate Airport and OR Tambo International Airport the airline indicated that they would like to utilize a bigger aircraft on the current established route. The airline maintains scheduled flights six (6) times per week but included additional daily flights during the seasonal period to accommodate for the increase of passengers' numbers.



Margate Airport strives for constant improvement in the services offered, not only to the passengers but also to the general aviation public.

Employees: Local Economic Development Services (incl LED, Aviations and Technology Hub)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	3	3	3	0	0%
TG. 9 - 13	4	14	4	10	71%
TG. 4 - 8	5	16	6	10	63%
TG. 3	6	3	3	0	0%
Total	18	36	16	20	56%

Component D: Community and Social Services

3.1 Arts & Culture (Libraries, Museums, Community facilities)

The Mandate of the Art & Culture is to collect, record, preserve, develop, protect , promote arts,culture , heritage and provide access to information . There are thirteen (13) libraries , one (1) modular library, five (5) mobile library units and two (2)museums. Mobile libraries established to extend library facilities where there are no functional libraries.

Libraries

In 21/22 financial year Libraries circulated 119 485 issues for the period under review. The section has conducted fourteen (14) outreach programmes to ensure accessibility of information to our communities. Five(5) Mobile libraries have been established and operational to extend library facilities inland where there are no functional libraries at Breamer,kwaMadlala,Maygog,Gcilima and Maveshe .

New kwaNzimakwe modular library

New kwaNzimakwe modular library has been completed.

Cybercadets services

Free public internet access has been provided at libraries. Cybercadets trained patrons on computer literacy skills at Gamalakhe, Margate, Hibberdene, Port Edward , Sazi Nelson, Port Shepstone, Ezingoleni and at the kwaNzimakwe modular library. All our libraries have free Wi-fi internet public access. Conducted eight (8) cybercadet workshop and visited 8 schools to promote the usage of internet facilities in libraries and empower our communities. Trained 163 interested candidates on computer literacy.

School visit at Beulah Primary school – Cyber Hibberdene



Museums galleries

Port Shepstone Cultural history /maritime museum conducted oral history to promote time travel and heritage awareness programmes . Document untold local history in partnership with Provincial Museum services and twinning association. Museums conducted outreach programmes to fourteen (14) schools.Hosted heritage day and International museum day.

The Margate Art gallery museum has created a platform for the local artists to showcase and exhibit their art works .Held three (3) visual art exhibitions. Created interest amongst our youth that visual art and performing arts can be taken as a serious career path. On-going residential art classes at Margate Museum to empower vulnerable children with artistic skills. Hosted Inkundla theatre festival and other youth art programmes in various genres to promote social cohesion.



FINE ART EXHIBITION

RECEPTION

Tuesday - Friday

8:30AM - 16:00

Saturday - 8:30AM -14:00

OPEN DAILY

March 30 - June 30

MARGATE ART MUSEUM



Margate Civic Centre | Dan
Pieneer Square | Vikings road Margate
KZN.

Contact:

Siya Sotsu @ 039 312 8392

E-mail: siyasotsu@gmail.com



arts & culture
Department
Arts and Culture
REPUBLIC OF SOUTH AFRICA



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Community facilities (Amount of revenue generated from hall hiring)

There are currently 8 urban halls and 45 rural halls. Halls have been made accessible for Council purposes and for hiring by the public. In the year under review the amount of revenue generated from hall bookings was R277 137.00

Employees: Arts & Culture (Libraries, museums, galleries, community facilities)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	28	35	30	5	14%
TG. 4 - 8	34	36	34	2	6%
TG. 3	16	27	15	12	44%
Total	79	99	80	19	19%

Capital Expenditure 2021-22: Libraries; Arts and Culture						R' 000
Capital Projects	2021-22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	268	208	200	-34%		
LAPTOT & 4G WIFI ROUTER	-	10	-	#DIV/0!		
MUSEUMS COMPUTER ASSETS	300	300	288	-4%		
FURNITURE & OFFICE EQUIPMENT-MODULAR LIBRARY	-	42	31	100%		
MACHINERY & EQUIPMENT MODULAR LIBRARY	-	22	-	#DIV/0!		
Machinery and Equipment (100)	500	500	119	-321%		
LIBRARY DRIVEWAY	-	200	185	100%		
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>						

T 3.12.6

Capital Expenditure 2021-22: Libraries; Arts and Culture						R' 000
Capital Projects	2021-22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	268	208	200	-34%		
LAPTOT & 4G WIFI ROUTER	-	10	-	#DIV/0!		
MUSEUMS COMPUTER ASSETS	300	300	288	-4%		
FURNITURE & OFFICE EQUIPMENT-MODULAR LIBRARY	-	42	31	100%		
MACHINERY & EQUIPMENT MODULAR LIBRARY	-	22	-	#DIV/0!		
Machinery and Equipment (100)	500	500	119	-321%		
LIBRARY DRIVEWAY	-	200	185	100%		
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>						

T 3.12.6

3.2 Aquatic Safety (Beach Management)

INTRODUCTION

The Aquatic Safety section has the following areas of responsibility under its mandate; Provision of lifeguards on 20 bathing beaches, maintaining 5 registered/ licensed Boat Launch sites, 19 Tidal pools, 9 fresh water swimming pools and the management of the prestigious International Blue Flag campaign on five (5) full status Blue Flag beaches and two (2) pilot Blue Flag beaches within the Municipality. The top 3 rated service delivery priorities for the Aquatic safety section are as follows:

Employees: Aquatic Safety					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	3	3	3	0	0%
TG. 4 - 8	10	13	12	1	8%
TG. 3	0	0	0	0	
Total	14	17	16	1	6%

1.) Water Safety

Approximately 11 years ago the former Hibiscus Coast Municipality now called the Ray Nkonyeni Municipality outsourced its Lifesaving functions to private companies who provide/ train and manage Lifeguards. The service was recently advertised as the three (3) contract with Tower 13 Lifeguard Services had come to an end. The new Tender specified that the RNM was going to set up a panel of Lifeguard Service providers to create more opportunities for emerging companies to compete. The Tender was split into three (3) sections. Main and Blue Flag beaches, Seasonal beaches and swimming pools. Three service providers were eventually appointed and they are Emthonjaneni PTY LTD, Mzantsi Facilitators and Magmar Consultants. There are 10 main beaches and 10 seasonal beaches which stretch over an area of 72 kilometres from Hibberdene in the north to Port Edward in the south. The three (3) service providers employ the services of locally based youth and continually train and empower them to work either fulltime or seasonally on the various beaches.

In the Tenders awarded to the three (3) service providers a value added clause was written into their tenders which states that they have to plough back into the community during their 3 year contracts. This service to the community need not be monetary by nature but must be made up of educational programs aimed at the upliftment of the community. They are also required to visit rural schools on a monthly basis and offer water safety talks using Lifeguards in their employ to host these programs. The service providers allow Lifeguards in their employ to register for various extra mural courses which they may want to pursue in the future and financially assist them to partake in the courses. In this way they empower their own staff to improve their qualifications whilst being employed. The decision to further ones studies is left entirely up to the individuals to partake in.

The three (3) service providers employ 25 permanent Lifeguards on a 3 year basis which is the extent of the contract and during school holidays this number increases to approximately 90 additional temporary lifeguards to assist the permanent staff. The temporary Lifeguards are all local and are members of either of the 2 Lifesaving Clubs operating in the RNM. Most of the temporary staff are still scholars and this opportunity allows them to earn money during their vacation.

2.) Blue Flag Campaign

The Internationally renowned Blue Flag campaign was introduced into SA approximately 20 years ago by the Department Agriculture and Environmental Affairs. SA was the first country outside of Europe to be granted permission to partake and fly Blue Flags on specific beaches which comply with all the required international Blue Flag criteria of which there are approximately 32. The Ray Nkonyeni Municipality joined the campaign a year after it was introduced by DAEA and the following year had Margate Beach declared a Blue Flag beach. The RNM is the second longest local authority in SA participating in the campaign and is second only to Nelson Mandela Bay Metro Council.

After the establishment of the BF campaign in SA, DAEA relinquished control of it to an NGO known as the Wildlife and Environmental Society of South Africa WESSA. The RNM has had such a good working relationship with the BF coordinator from WESSA that some of the SA criteria adopted with regards to Lifeguard requirements was based on communications between WESSA and the RNM Aquatic Safety section.

During the **2021-22** Blue Flag season the RNM has a total of 5 Blue Flag beaches. A further point worth mentioning is that KZN is the only province within SA that has Blue Flag beaches for the entire 365 days of the year. Most other local authorities to the south only offer public BF beaches 2 to 4 months a year.

Blue Flag beaches offer public the peace of mind that they comply with 32 criteria points of which the 4 main ones are:

- * Sound environmental management
- * Environmental education initiatives
- * Safety and Security for users
- * Excellent bathing water quality

It's safe to say that the RNM is the leader of blue Flag in KZN notwithstanding the fact that it has to contend with 2 metro councils to the north.

3.) Environmental Education Programs Blue Flag Requirements

One of the spinoffs of the Blue Flag campaign is the fact that each BF beach has to host at least 5 Environmental Education projects to local and rural schools. These programs are carefully crafted together with the Waste Minimization unit, Fire Department and Safety and Security sections that visit schools as a group and host various programs to empower children on a wide range of subjects. The Aquatic Safety section has a program that includes the importance of marine protected areas, pollution in natural streams and its effect on estuaries, the protection of all marine animals to ensure sustainability for future generations and lastly water safety. The three (3) service providers play a huge role in the programs as they assist by sending staff to host the water safety sections as well as environmental education programs. This is a very gratifying part of Aquatic Safety as empowering children on environmental issues is a huge sense of achievement as it is becoming ever more prevalent that the future of our world depends on how we choose our future.

Employees: Arts & Culture (Libraries, museums, galleries, community facilities)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	28	35	30	5	14%
TG. 4 - 8	34	36	34	2	6%
TG. 3	16	27	15	12	44%
Total	79	99	80	19	19%

Financial Performance 2021-22: Arts & Culture				
				R'000
Details	2021-22			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	14979	15025	14754	-2%
Expenditure:				
Employees	20900	21160	23892	13%
Repairs and Maintenance	169	299	204	17%
Other	4896	5115	3188	-54%
Total Operational Expenditure	25966	26 574	27 284	5%
Net Operational Expenditure	(10987)	(11549)	(12529)	12%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>				T 3.12.5

3.3 Special Programmes (Child care, Aged care and Social Programmes)

Introduction
<p>There is a need to ensure that our communities are cared for and that support is given to those who are vulnerable in our communities. This unit within the municipality seeks to ensure that senior citizens, people living with disabilities, vulnerable children, farmworkers, and those people affected by HIV/Aids receive the necessary support to be able to cope in their communities.</p> <p>Their programmes also focus on women and men empowerment which assists in providing life skills training that ensure that these men and women can sustain themselves through their own labour.</p> <p>There are also programmes targeting awareness around women and child abuse which ensures that communities are well informed and empowered regarding their rights and how to act in such instances of abuse.</p>

Projects:
<p>Childcare:</p> <ul style="list-style-type: none"> • Back to school campaign, 10 schools benefited. • Dress a school child campaign; 440 school children benefited from the programme. 23 Schools benefited • Sanitary dignity campaign programme, 23 schools supported with sanitary towels
<p>Aged care:</p> <ul style="list-style-type: none"> • Provision of Walking device in a form of walking sticks to 36 wards, 15 per ward.
<p>HIV/Aids Programmes:</p> <ul style="list-style-type: none"> • 4 Local Aids council meeting held, one meeting per quarter
<p>Gender Programmes:</p> <ul style="list-style-type: none"> • 12 women in business supported with funding to purchase Equipment/ material to sustain their business

Financial Performance 2021-22: Special Programmes					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	309	225	209	-48%	
Expenditure:					
Employees	587	390	482	-22%	
Repairs and Maintenance	140	109	122	-15%	
Other	329	208	201	-64%	
Total Operational Expenditure	1056	707	805	-31%	
Net Operational Expenditure	747	482	596	-25%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					

T 3.14.5

Capital Expenditure 2021-22: Special Programmes						R' 000
Capital Projects	2020-21					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	1671	1317	1360	-23%		
Project A	1441	1091	1105	-30%	280	
Project B	72	91	85	15%	150	
Project C	79	50	75	-5%	320	
Project D	79	85	95	17%	90	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>						

T 3.14.6

Component E: Environmental Management & Signage Control

3.4 Environmental Management (pollution control, biodiversity, landscape and coastal protection)

Introduction:

The Ray Nkonyeni Municipality contains several ecosystems, both aquatic (fresh water and marine) and terrestrial (grasslands, forests). Fresh water aquatic ecosystems include several rivers and associated with these rivers is a significant number of wetland habitats. The municipality has a priority to conserve these ecosystems, not leaving aside dune and seashore environments as well as several estuaries where the rivers enter the Indian Ocean.

Environmental Compliance and Monitoring

The Ray Nkonyeni Municipality has a responsibility of ensuring compliance with Environmental Legislation. Environmental audits are conducted continuously, and good partnerships formed with other stakeholders such as Department of Economic Development, Tourism and Environmental Affairs (EDTEA); Department of Transport (DOT), Department of Water Affairs (DWA) and other relevant Departments.

Over the past year, there has also been constant monitoring at Margate beach, Nkongweni Lagoon as well as Ramsgate Beach, IBilahlolo Estuary. Monitoring has been done because of the ongoing issues which are being experienced at Margate and Ramsgate Beach (which are some of RNM's main socio- economic hubs). Audit reports and monthly reports submitted monthly contain detailed information.

The section also conducts site inspections based on the Town Planning applications and Building plans received for scrutiny.

Environmental education and awareness

The Municipality has always hosted annual arbour day initiatives which entails the planting of trees, giving away seedlings and awareness initiatives to schools and communities. This initiative could not be held as per the normal practice due to Covid 19 Regulations. The Municipality working with the Department of Forestry as well as EDTEA managed to give away trees to schools and drive greening initiatives within the RNM.

Sector Plans

The Municipality has a legal obligation to have certain plans in place in order to ensure compliance with some pieces of Legislation.

Nkongweni Estuarine Management Plan:

As previously stated, that the Ray Nkonyeni has faced challenges regarding the damage caused at Margate Beach due to water cutting through or along the bank of the beach affecting municipal infrastructure. This has necessitated the municipality to seek remedial measures must be in line with EIA regulations, 2010. The National Department of Environmental Affairs has since funded and undertook the Development of the Nkongweni Estuarine Management Plan. This plan is meant to be a long-term intervention measure which will address the historic issues at Margate Beach and

Nkongweni Estuary. At this time of report, the Nkongweni Estuarine Management Plan is nearing completion.

Ray Nkonyeni Municipality Alien Invasive Control Plan:

The development of this plan is a requirement in terms of the National Environmental Management: Biodiversity Act (Act 10 of 2004) and its Regulations (Alien and Invasive Species Regulations, 2014). Section 76 of the Act requires that all Protected Area Management Authorities and all other “Organs of State in all spheres of government”, including all municipalities, draw up an “Invasive Species Monitoring, Control and Eradication Plan for land under their control”. These plans must cover all Listed Invasive Species in terms of Section 70(1) of the NEMBA.

The Alien Invasive Management Plan for the Municipality was adopted by Council and submitted to the National Department of Environmental Affairs in 2018 for consideration. At the beginning of September 2021, the Department was finally able to conduct inspections throughout the RNM as a means of verifying the information contained in the Control Plan and the Plan has since been approved.

Signage Control matters

The section has identified the proliferation of illegal signs within the Municipality and has therefore embarked on the issuance of notices to offenders of illegal signs. Illegal posters and signs are removed daily in the different zones. Clean up campaigns have also been initiated in partnership with the Department of Community Services. The appointment of a service provider to monitor and enforce compliance has resulted in an improvement of proliferation.

Capital Expenditure 2021-22: Environmental Management & Signage Control					
R' 000					
Capital Projects	2021-22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	267	256	230	-16%	
Project A	109	100	105	-4%	280
Project B	87	78	80	-9%	150
Project C	36	42	45	20%	320
Project D	35	36	0	#DIV/0!	90
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					T 3.15.6

Financial Performance 2021-22: Environmental Management & Signage Control				
R'000				
Details	2021-22			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	109	90	87	-25%
Expenditure:				
Employees	209	142	105	-99%
Repairs and Maintenance	128	152	100	-28%
Other	2415	1250	1152	-110%
Total Operational Expenditure	2752	1544	1357	-103%
Net Operational Expenditure	2643	1454	1270	-108%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>				
T 3.15.5				

Employees: Environmental Management & Signage Control					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	4	5	4	1	20%
TG. 4 - 8	1	1	1	0	0%
TG. 3	0	0	0	0	
Total	6	7	6	1	14%

Component F: Security and Safety

3.5 Protection Services

1.LAW ENFORCEMENT

Manager : Superintendent T.S. Ngcaku

Contact : 039 – 688 2252 / 076 282 7973

Secretary: Mrs Ntombifuthi Mzotho – 039 – 688 2284

Email: Sfiso.Ngcaku@rnm.gov.za / Ntombifuthi.Mzotho@rnm.gov.za

Services rendered:

- Bylaw Enforcement
- Traffic
- Crime Prevention

Zonal Sections :-

Law Enforcement Zone 1 Hibberdene : Assistant Supt. E. Musa – 039-699 2020/073 196 1526

Law Enforcement Zone 2 Port Shepstone: Assistant Supt. A. Reddy – 039 – 688 3073/073 452 5088

Law Enforcement Zone 3 Shelly Beach – Assistant Supt. M. Arumogam – 076 408 4411

Law Enforcement Zone 4 Uvongo – Assistant Supt. B.S. Jingela – 083 736 2277

Law Enforcement Zone 5 Margate – Assistant Supt. D. Govender – 063 689 6561

Law Enforcement Zone 6 Port Edward – Assistant Supt. S.V. Ndovela – 073 450 3721

Law Enforcement Zone 7 Izinqoleni -Assistant Supt. F.A. Mhlongo – 078 364 1051

2.MOTOR LICENCING BUREAU

Manager MLB : Superintendent S.V. Goldsmith – 039 – 688 2255/ 083 226 7973

Senior Clerk : Ms Melanie Mohamed – contact 039 – 688 2255

Email: Stephen.Goldsmith@rnm.gov.za / Melanie.Modhamed@rnm.gov.za

Supervisor MLB: Mrs. S. Naidoo - Contact number: 039 6882268

Email: Sally.Naidoo@rnm.gov.za

Margate Licensing Office: Renewal of motor vehicle licence only

Ms. N.A. Boqwana / Contact number: 039 3128407

- Port Shepstone Registering Authority: Registration and Licensing of motor vehicles @ Old Post Office Building, Connor of Robinson & Reynolds Street:-
- Services provided are:-
 - Registration & Licensing of motor vehicles
 - Application of duplicate registration certificate iro motor vehicles
 - Application for deregistration of motor vehicles
 - Application for Temporary and Special Permits
 - Change of Personal, Business and Motor Vehicle particulars
 - Application of Traffic Register Number Certificate
 - Contact numbers: 039 6882259, 039 6882260, 039 6882262, 039 6882267

Driving Licence Testing Centre -

Senior Examiner : Mr Merwyn Moodley – Contact number: 074 9463 274

Email: Merwyn.Moodley@rnm.gov.za

Supervisor : Mrs G. Mdletshe – 039 – 688 2122/3

Email: Gladness.Mdletshe@rnm.gov.za

- Services provided are :-
 - Application for Learner Licence Test and issue thereof
 - Application Driving Licence Test and issue thereof
 - Renewal of Driving Licence credit card
 - Conversion of Foreign Driving Licence

4.PUBLIC TRANSPORT & ADMINISTRATION

Manager: Superintendent R.W. Robinson

Physical Address: No. 3 Alexandra Road, Margate

Contact: 072 084 3128

Email: Robbie.Robinson@rnm.gov.za

- Services Rendered are as follows:-
 - Receives traffic fines payments
 - Assists with representations on fines
 - Assists with applications for disable parking discs
 - Assists with taxis permits.
 - Deals with Outstanding Warrants of Arrests on Traffic Fines
 - Serves Summones that have not been paid
 - Assists with general traffic fine & taxi permit queries
 - Prepare Court Rolls for the Port Shepstone, Ramsgate, Umzumbe and Izingolweni courts
 - NB: Cashiers in Port Shepstone (Old Post Office Building)
 - NB: Cashiers in Margate Treasury Office

5.FIRE, RESCUE & DISASTER

Manager: Fire Chief Mr Selwyn Naidoo

Physical Address: Oslo Beach Fire Station, 23 Alesund Road, Oslo Beach

Contact Number: 039 - 688 2095 / 082 418 2830

Station Commander - Pravesh Ramchander – 039-688 2131/2098/2110

Sea Slopes Fire Station

Fire Crew Margate 039-312 8416/7

Emergency Number: 039-682 5555

Control Room works 24 hours & Firefighters work 24 hours

Services provided are:-

- Emergency Services
- Fire Rescue
- Disaster
- Control Room – reporting of incidents/accidents

Employees: Law Enforcement (including office of the HOD Public Safety)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	2	2	2	0	0%
TG. 9 – 13	48	59	46	13	22%
TG. 4 – 8	64	98	54	44	45%
TG. 3	2	2	2	0	0%
Total	116	161	104	57	35%

Financial Performance 2021-22: Law Enforcement					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	21145	161132	16782	-26%	
Expenditure:					
Police Officers					
Other employees	2751	2108	2000	-38%	
Repairs and Maintenance	1895	1745	1650	-15%	
Other				0%	
Total Operational Expenditure	4646	3853	3650	-27%	
Net Operational Expenditure	-16499	-157279	-13132	-26%	

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.20.5

Capital Expenditure 2021-22: Law Enforcement						R' 000
Capital Projects	2021-22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	2840	147	1045	-172%		
Project A	2541	1000	895	-184%	280	
Project B	152	37	40	-280%	150	
Project C	102	40	75	-36%	320	
Project D	45	50	35	-29%	90	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T 3.20.6

4. Fire & Disaster Management

Introduction

The section is responsible for ensuring that the Municipality is properly equipped to respond to instances of fire and disaster. The section monitors the Municipality's disaster management plan and ensures that it is reviewed constantly. The section has introduced a 24-hour shift system which has seen response times improve greatly as staff no longer respond from their homes to emergencies.

The section is also responsible for inspections regarding fire safety at business premises etc. these are conducted on a daily basis and also it is involved in on-going basic awareness programmes including programmes for informal dwelling fires.

Employees: Fire & Disaster Management					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	39	41	40	1	2%
TG. 4 - 8	14	27	14	13	48%
TG. 3	1	1	1	0	0%
Total	55	70	56	14	20%

Financial Performance 2021-22: Disaster Management					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	–	168	86	100%	
Expenditure:					
Fire fighters	19 919	20 369	22 854	13%	
Other employees	120	120	–	#DIV/0!	
Repairs and Maintenance	48 031	37 828	35 143	-37%	
Other	68 071	58 318	57 997	-17%	
Total Operational Expenditure	(68 071)	(58 150)	(57 911)	-18%	
Net Operational Expenditure	68 071	58 318	57 997	-17%	

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.21.5

Capital Expenditure 2021-22: Disaster Management						R' 000
Capital Projects	2021-22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	1740	1299	1685	-3%		
Project A	1584	1100	1548	-2%		
Project B	29	89	65	55%		
Project C	85	69	25	-240%		
Project D	42	41	47	11%		
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>						

T 3.21.6

5. Motor Licensing and Testing Centre

Introduction:

The Licensing Section strives to afford quality services to all clients, the main tasks include; registration and licensing of motor vehicles, conducting driving license tests as well as issuing thereof, examining applicants for learners licenses and issuing thereof, The inspection of motor vehicles for roadworthiness and issuing of roadworthiness certifications.

MLB & DLTC data			
	Details	2019 – 2020	2020 - 2021
		Actual No.	
1	Total motor vehicles tested for road worthiness	**None	**None
2	Average turnout time for motor vehicle inspections	**None	**None
3	Total learner's licenses processed	4403	4419
4	Total driver's licenses processed	2565	3186
5	Total driver's licenses renewed	10599	13992
6	Total motor vehicle permits issued	2529	3009
7	Total motor vehicle licenses renewed	38460	74406
8	Average turnout time – learner's licenses	2 and half hours	3 hours
9	Average turnout time – driver's licenses	4-6 Weeks	4-7

** Testing centre equipment was stolen and the municipality was still awaiting replacement from the Provincial Department.

Employees: MLB & DLTC					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	7	7	7	0	0%
TG. 4 - 8	21	29	20	9	31%
TG. 3	1	4	1	3	75%
Total	30	41	29	12	29%

Component G: Sport and Recreation

6. Sport and Recreation

The municipality through its Youth Development office has ensured that sports activities are part of the culture in our surrounding community. The municipality has ensured that it maintains its good relationship with the Ugu District Department of Sports and Recreation. The municipality itself also encourages communities to be involved in sports event as this leads to healthy lifestyle programmes within communities.

The municipality has supported the Department of Sports and Recreation in ensuring that sports development programmes are facilitated within local communities. The youth development unit has launched the sports federation in 2017 and it is still functional despite the challenges caused by the pandemic. Sports activities were stricken out of the municipalities budget in 2019 due to cost containment measures. However, the youth unit in partnership with DSR has developed a good relation in ensuring sport activities are continued without funding from the municipality. Sporting activities were further restricted for the year 2020 due to Covid-19 restrictions but later resumed when restrictions were eased.

The municipality supports of local leagues. We have partnered with the Department of sports and recreation in hosting youth month sporting activities in June 2022. The RNM Youth month sporting events are the annual events that takes place in June. The main purpose of the games is to encourage the youth to participate in sports activities and to honour all fallen heroes who lost their lives during the times of struggle. These events have been hosted by the municipality for more than a decade successfully. The youth day commemoration also serves as a platform to communicate with the youth and to showcase the talent that we have. All June 2022 sporting events that were planned to take place were successfully conducted. The events include the Beach games that took place at Port Shepstone beach on 18 June, Cluster games held at Shobeni sports ground on 16 June, Cluster game at Thokothe Sports ground on 25 June and cluster games held on 26 June 2022 at Bhambayi sports field

The Special Programmes unit has ensured that we promote healthy lifestyle programmes amongst our elderly by hosting of the Golden games and also the hosting of the sports day for the disabled members of our community has encouraged inclusive and participatory activities for all members of the community.

Through the Employee Wellness unit, the municipality has managed for the past years to successfully host an employee sports day, this allows employees to participate in various activities such as netball, soccer, volleyball and other fun games. This tournament allows employees to compete and win trophies for their Departments and the atmosphere is always jovial.

Through our Public Works section, the municipality strives to ensure that all communities have access to sports facilities and other public facilities (i.e. Halls, and crèches), the section remains one of the fundamental areas in terms of betterment of the livelihood of our communities by achieving the mandate of rural development precisely. It is highly critical in a sense of this nature that it plays a pivotal responsibility in eliminating the social ills in communities by construction of community halls, crèches, sport fields and general renovations of public facilities. These facilities are a catalyst amongst communities in realized social cohesion which in turn is a positive manner of bringing harmony and tolerance amongst diverse cultural individuals in their respective communities.

Through such positives there are negative elements realized for instance an unclear operations and maintenance programme from the Municipal Infrastructure Grant that require an urgent attention because public facilities especially in the rural areas are highly subjected to extreme vandalism.

Component H: Corporate Policy Offices and Other Services

7. Executive and Council

Introduction

The Office of the Municipal Manager is assisted in its functions through the following units within the Municipality:

Internal Audit: The unit provides independent assurance regarding the financial performance of the municipality and its performance against set targets in the Service Delivery Budget Implementation Plan. The Internal Audit unit reports directly to the Accounting Officer and the Audit Committee. The Manager of the unit sits in all the major committees and remains independent of the Administration.

Risk Management: The municipality has heeded the call from the office of the Auditor General and is working towards ensuring that it tackles areas of concern that affect its reporting processes. One of the means identified was the establishment of the risk management office and this is a step that was well supported by Council and the administration. The Risk management officer sits in all the major committees and a Risk monitoring committee has been established to continuously monitor risk as there is a constant need to detect and respond to diverse risks affecting the operations of the municipality.

The Strategic Planning & Governance Department ensures that strategic guidance is provided regarding municipal functions, how municipality engages with the public, addressing the media and communicating with relevant stakeholders. Media briefings are now held monthly and this has ensured more open and frequent communication with local media houses to assist in providing accurate feedback.

The Department is responsible for some key functions that assist council carry out its duties, there are 2 Caucus secretaries who assist councillors administratively. Izimbizo (Public Meetings) are facilitated through the Speaker's office which reports to the Head of this Department, the Special Programmes unit which assists in ensuring support is given to vulnerable members of our community also reports under this Department.

The Integrated Development plan, and performance management functions are duties of this Department that requires immense public engagements to ensure that the Municipality is planning and reporting based on community needs. The Department therefore ensures the accountability of the Municipality to the community and continues to find ways of improving its services which will lead to better service delivery.

The Youth Development unit is responsible for facilitating projects that assist in youth participation within the municipality. The unit oversees the hosting of the annual youth summit which assists in public consultation of youth structures and NGOs. The unit has assisted in reviving the local youth councils, and this structure is responsible for ensuring that consultation on youth matters is conducted. Business seminars are hosted by the unit which help empower and motivate youth who are small business owners/entrepreneurs. The unit helped launch the "Queen of high schools" beauty pageant which has gained major traction in empowering high school girls through the life skills and mentoring programmes they get to be a part of. Unemployed youth are targeted through training sessions on life skills and leadership programmes. Career guidance EXPOs and counselling for high school pupils are conducted in partnership with Department of Education, Eskom, SAICA and other tertiary institutions. The unit also facilitates the Mayoral registration fee programme which assists students who are financially disadvantaged to afford registration at tertiary institutions. The unit also plays a major role in sports development amongst the youth within the local wards and helped launch the sports federation within the municipal area.

The Customer Care and Stakeholder Relations plays a pivotal role in ensuring that the Municipality enhances its customer care focus, these are some of the tasks the section is responsible for:

- Switchboard operations;
- Collating telephone calls and instrument costs;
- Compiling of database on all complaints received from the community regarding service delivery;
- Distribution of complaints to the relevant departments; and
- Responding to complainants once feedback has been received from relevant departments.

The Municipality through this section launched its Customer Services Charter and has seen increased positive feedback from the community.

Employees: Public Works, Project Management & Facilities Management					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	2	2	2	0	0%
TG. 9 - 13	9	10	8	2	20%
TG. 4 - 8	9	12	9	3	25%
TG. 3	3	9	3	6	67%
Total	23	33	22	11	33%

Financial Performance 2021-22: The Executive and Council					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	233 214	233 214	233 133	0%	
Expenditure:					
Employees	1 038	1 038	1 107	6%	
Repairs and Maintenance	151	201	81	-87%	
Other	48 031	37 828	35 143	-37%	
Total Operational Expenditure	49 221	39 068	36 331	-35%	
Net Operational Expenditure	183 993	194 146	196 803	7%	

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.24.5

Capital Expenditure 2021-22: The Executive and Council						R' 000
Capital Projects	2021-22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	125	125	121	-4%		
Project A	50	50	46	-8%		
Project B	75	75	74	-1%		

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

T 3.24.6

8. Financial Services (Treasury)

The municipality's financial services office is made up of the following units:

Budget Office: Responsible for preparing the budget and related policies. This section has also ensured that the Municipality's Annual Financial Statements are prepared in-house with vast improvement over the past 3 years and this is evident in the Unqualified opinion (with other matters) expressed by the Auditor General's office during the past financial year audits and the current year's audit.

Expenditure Management: Responsible for monitoring payments made to service providers, ensuring that controls exist regarding the municipality's contract management and that all payments made by the municipality have followed the proper control process.

Procurement: Responsible for monitoring controls over the Supply chain management process and ensuring that controls exist to mitigate against any risks that might affect the supply chain processes. The unit oversees procurement process from minor purchase order, mini tenders to open bid tenders and reports on the system in place to Provincial and National Treasury as stipulated in the MFMA.

Assets Management: Responsible for monitoring and maintenance of all the municipal assets and safekeeping of all assets. Performing physical verification of assets and ensuring that the municipality maintains a GRAP compliant assets register.

Revenue: Responsible for revenue collection, the process of updating the valuation roll, billing services, providing assistance to ratepayers regarding accounts queries.

Outstanding debt is still a concern for the municipality therefore one of our main priorities is to continue being focused on debt collection. To improve on this endeavour the municipality went on tender to appoint a panel of attorneys to assist with certain cases where our own Credit Control Section has been unable to collect. The target was set to achieve at least **83%** of what was billed during the year and by the end of the financial year we actually achieved a collection rate of **93%**.

The second General Valuation Roll came into effect on 1 July 2020 and is valid to 30 June 2021. The contracts of the Valuation Appeal Board members, as established by the MEC, ended in December 2013 and a new board was established and commenced with hearing the appeals lodged with the municipality in the new financial year.

Electricity losses still present a major challenge to the municipality so in the new-year the municipality proposes to conduct a meter audit with the intention to identify where the losses are emanating from and work on measures to reduce these losses.

Debt Recovery					
Details	2020-21		2021-22		
	Actual accounts billed in year	Proportion of accounts value billed that were collected in the %	Billed in the year	Actual for accounts billed in the year	Proportion of accounts value billed that were collected%
Property rates	429 493	80,26%	464 641	103 373	22%
Electricity B	134 184	91,61%	158 237	176 023	111%
Refuse	52 383	76,57%	57 387	59 908	104%
Other	53 303	171,79%	585 149	9 588	2%

Employees: Treasury					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 – 16	4	5	5	0	0%
TG. 9 – 13	24	26	24	2	8%
TG. 4 – 8	43	50	42	8	16%
TG. 3	0	2	0	2	100%
Total	71	83	71	12	14%

Financial Performance 2021-22: Financial Services (Treasury)						R'000
Details	2020-21	2021-22				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue		585 403	585 997	569 531	-3%	
Expenditure:						
Employees		44 975	44 761	39 404	-14%	
Repairs and Maintenance		4 141	4 141	3 727	-11%	
Other		154 885	160 621	135 588	-14%	
Total Operational Expenditure		204 000	209 524	178 719	-14%	
Net Operational Expenditure		381 403	376 473	390 812	2%	

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.25.5

Capital Expenditure 2021-22: Financial Services (Treasury)					
R' 000					
Capital Projects	2021-22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	935	970	793	-18%	
MSCOA Reporting Tool/System	400	–	–	#DIV/0!	272
Budget and Treasury: Computer Assets	25	105	94	73%	273
REVENUE COMPUTER ASSETS	100	305	290	65%	274
SUPPLY CHAIN COMPUTER ASSETS	100	100	86	-17%	275
EXPENDITURE COMPUTER ASSETS	80	205	154	48%	276
ASSET MANAGEMENT COMPUTER ASSETS	35	95	71	50%	277
REVENUE FURNITURE AND EQUIPMENT	30	–	–	#DIV/0!	278
EXPENDITURE FURNITURE AND EQUIPMENT	40	60	46	13%	279
Furniture and Equipment	60	60	33	-79%	280
BUDGET AND TREASURY FURNITURE AND EQUIPMENT	20	20	–	#DIV/0!	150
ASSET MANAGEMENT FURNITURE AND EQUIPMENT	25	–	–	#DIV/0!	320
SCM: Furniture and Office Equipment	20	20	19	-5%	90
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.25.6

9. Legal Services, Human Resources, Skills development, Fleet Management and Estates administration

Legal Services: The unit is responsible for all legal administration involving the municipality, reviewing of by-laws and ensuring that the municipality keeps abreast of the latest legal developments

Human Resources: The unit is responsible for all matter of recruitment, labour relations, and ensuring that the municipality is sourcing out and employing the necessary skilled labour in order to meet its objectives as per the Integrated Development Plan.

Human Resources Development: The section assists in ensuring that employees receive the necessary training in order to carry out duties assigned to them and also give employees an opportunity to enhance

their skills to improve performance thereby improved service delivery and day to day administration of the organization.

Fleet Management: The section is responsible for all municipal fleet, facilitates updating of leases for vehicles and the maintenance of vehicles.

Estates administration: The section oversees all municipal property, facilitates updating of leases, municipal property registers, engaging stakeholders regarding municipal properties and assisting community with compliance to by-laws e.g. road closures.

Employees: Legal Services, Human Resources, office of HOD CS, Fleet Management & Estates administration					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	4	4	4	0	0%
TG. 9 - 13	7	6	6	0	0%
TG. 4 - 8	11	17	14	3	18%
TG. 3	1	1	1	0	0%
Total	23	28	25	3	11%

Financial Performance 2021-22: Corporate Services					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	-	-	735	100%	
Expenditure:					
Employees	31 331	31 331	34 246	9%	
Repairs and Maintenance	-	-	-	#DIV/0!	
Other	1 054	3 753	3 837	73%	
Total Operational Expenditure	32 384	35 083	38 084	15%	
Net Operational Expenditure	(32 384)	(35 083)	(37 349)	13%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					
T 3.26.5					

Capital Expenditure 2021 - 22: Corporate Services					
					R' 000
Capital Projects	2021 - 22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	55	981	589	91%	
MANAGEMENT TRAINING COMPUTER ASSETS	-	250	-	#DIV/0!	
ADMINISTRATIVE AND CORPORATE SUPPORT CUMPUTER ASSETS	-	260	222	100%	
Corporate Service Generator	-	266	266	100%	
ADMIN AND CORP MANAGEMENT SERVICES FURNITURE AND EQUIPMENT	-	150	101	100%	
Corp blinds	55	55	-	#DIV/0!	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.26.6

10. Information and Communication Technology (ICT) Services

Introduction

RNM Communication and Information Technology Provide access to information users and network services.

RNM ICT responsible for provision of the following:

- User Access and termination control
- IT Security Management
- Management of email/internet security
- Server Maintenance and software installations
- Management of licensing
- Management of UPS throughout the municipality
- ETMS support
- Cloud services Microsoft Office 365
- Virtual Data Centers
- Printing solutions
- Virtual Meetings

During the financial year, the ICT unit completed the following milestones:

- Upgraded Antivirus to latest version
- Upgraded Backup software to latest version.
- IT BCP implemented.
- Resolved all AG queries.

- Local area network upgrade in Oslo Beach Firesafety.
- Wireless Network for Council chambers.
- Implementation of GFI Lan Guard – Network monitoring
- Margate Internet Failover.
- Managerial access to ETMS reports
- Recommission DNS servers
- Mscoa implementation
- Review of IT policies
- Implementation of firewall policy
- Disaster Recovery Testing
- Upgrade to email/internet filtering
- Office 365 migration

Employees: Information Communication Technology (ICT)					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	6	6	6	0	0%
TG. 4 - 8	1	1	1	0	0%
TG. 3		0	0	0	
Total	8	8	8	0	0%

Financial Performance 2021-22: Information Technology Services					R'000
Details	2021-22				
	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue					
Expenditure:					
Employees	4 741	4 741	5 744	17%	
Repairs and Maintenance	–	–	–	#DIV/0!	
Other	779	839	496	-57%	
Total Operational Expenditure	5 520	5 580	6 240	12%	
Net Operational Expenditure	(5 520)	(5 580)	(6 240)	12%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					
T 3.27.5					

Capital Expenditure 2021 - 22: Information Technology Services					
R' 000					
Capital Projects	2021 - 22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	–	475	255	100%	/
I T Server	–	475	255	100%	280
				#DIV/0!	150
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.27.6

11.Meetings, Administration and Registry services

Introduction

During the period under review, the Meetings and Administration Section comprised of three functional units which rendered support service to Council and the administrative units of the Municipality as follows:

Meetings unit:

Preparation and distribution of agendas;
 Minuteing of meetings;
 Circulation of action sheets and resolution monitoring list;and
 Preparations for Executive Committee; Council, portfolio committee; sub-committee and bid committee meetings

Printings and registry unit:

Photocopying of agendas etc. ;
 Recording of postage – incoming and outgoing;
 Documenting and circulating of internal mail;
 Filing of resolutions: Bid Committees/Exco/Council/PFC/MPAC/Audit/Revenue and Debt Management/LLF
 Courier Service;
 Rendering administrative assistance to directorates/councillors/public;
 Opening and recording of tender documents; and
 Provision of courier and postage services

Administration:

Procurement
 Promulgation of notices and bylaws in KZN Provincial Gazette;
 Publishing of notices in local and national newspapers;
 Updating of Council's bylaws and Policy database;

Management of leased photocopiers;
 Management of Office Accommodation
 Provision of meetings and administration support and service to councillors and directorates of the Municipality;
 Provision of certified resolutions; and
 Commissioner of Oath Services

Employees: Meetings and administration and registry services					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	7	11	9	2	18%
TG. 4 - 8	6	8	7	1	13%
TG. 3	4	4	4	0	0%
Total	18	24	21	3	13%

12. Employee wellness

Introduction

Employee Wellness section aims to provide wellness and EAP programmes to Ray Nkonyeni Municipality employees. Monthly statistics show that Ray Nkonyeni Municipality employees are aware of assistance, support, advice and the kind of therapeutic intervention offered at the Wellness centre.

Description	Jan – Mar 2021	April – June 2021	July – Sep 2021	Oct – Dec 2021	Jan – Mar 2022
Consultations	Consulted with 188 for Hepatitis B vaccination for March 2021	Consulted with 258 employees	Consulted with 04 employees	Consulted with 7 employees	Consulted with 2 employees for February 2022
Acute and Chronic Diseases	Consulted with 209 employees. 5 employees for month of March 2021	Consulted with 9 employees on Minor ailments for the month of April 2021 Consulted with 167 employees on	Consulted with 04 employees	Consulted with 3 employees on minor ailments for the month October 2021 Consulted with 3 employees on	Consulted with 2 employees on minor ailments for the month February 2022

		Minor ailments for the month of May 2021 Consulted 2 employees on Minor ailments for the month of June 2021		minor ailments for the month of November 2021 Consulted with 1 employee on minor ailments for the month December 2021	
Referrals	Two employees were referred on the month of January 2021 Three employees were referred on the month of February 2021	Four referrals on the month of May 2021 One referral on the month of June 2021	Forty-three referrals on the month of September 2021	Four referrals on the month October 2021 Two referrals on the month November 2021 One referral on the month December 2021	Two referrals on the month February 2022
Awareness campaigns	On the 15 th of January 2021 Conducted in service training for compliance officers on Covid 19 level 3 regulations. Conducted awareness campaign on Covid_19 vaccination on the month of March 2021	EVDS workshop conducted for the health and safety rep month of May 2021 EDVS registration on COVID_19 phase 2 vaccination from 17 th to 21 May 2021 Conducted Health and wellness screening Roadshow for all essential	On the 11 th of August 2021, the section conducted a Health awareness campaign on sexual harassment on the workplace via Teams. The section conducted a Health awareness campaign on the 18 th of	The section conducted a Health awareness campaign on the 18 th of November 2021.	Awareness campaign were conducted on the 16 th and 18th February 2022

		services department also from 17 th to 21 May 2021.	November 2021.		
EAP Consultations	Consulted with 17 employees for psycho-social support.	Consulted with 14 employees for psycho-social support.	Consulted with 10 employees for psycho-social support.	Consulted with 11 employees for psycho-social support	Consulted with 20 employees for psycho-social support for the month January 2022
EAP Referrals	There were no referrals	There were no referrals	3 referrals in the month July 2021 to an external appointed therapist 4 referrals in the month August 2021 to an external appointed therapist	3 referrals in the month October 2021 to an external appointed therapist 1 referral in the month November 2021 to an external appointed therapist 1 referral in the month of December 2021 to an external appointed therapist	1 referral in the month of February to external appointed therapist. 2 referrals in the month of March to external appointed therapist.

EAP Workshops	EAP Financial management workshop was conducted on the month of March 2021 Healthy lifestyle awareness was conducted on the month of March 2021	EAP Financial management workshop was conducted from the 17 th to 21 st of May 2021 Healthy lifestyle awareness was conducted from the 17 th to 21 st of May 2021	EAP Financial management workshop was conducted on the 18 th of November 2021	EAP Financial management workshop was conducted on the 18 th of November 2021	EAP workshops were conducted on the 16 th and 18 th February 2022.
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Employees: Employee Wellness & Labour Relations					
TASK GRADE	2020/2021	2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (Fulltime equivalents) No.	Vacancies (as a % of total posts) %
TG. 14 - 16	1	1	1	0	0%
TG. 9 - 13	4	4	4	0	0%
TG. 4 - 8	1	1	1	0	0%
TG. 3	0	0	0	0	
Total	6	6	6	0	0%

Capital Expenditure 2021-22: Employee Wellness					
R' 000					
Capital Projects	2021-22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	125	298	320	61%	
Project A	58	136	102	43%	280
Project B	60	70	36	-67%	150
Project C	49	47	45	-9%	320
Project D	65	45	80	19%	90

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

T 3.17.6

Financial Performance 2021-22: Employee Wellness					
R'000					
Details	2020-21	2021-22			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue					
Expenditure:					
Employees		1325	1055	857	-55%
Repairs and Maintenance					
Other					
Total Operational Expenditure	0	1325	1055	857	0%
Net Operational Expenditure	0	1325	1055	857	-55%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.17.5

Component I: Organisational Performance Scorecard (Separate attachment Annexure A)



Chapter 4 – Organisational Development Performance (Performance Report Part 2)

Component A: Introduction to the Municipal Personnel

Employee Totals, Turnover and Vacancies

4.1

EMPLOYEES				
Description	2021/2022			
	Approved posts no.	Employees no.	Vacancies no.	Vacancies %
Strategic Planning and Governance (Inc OMM)	53	45	8	15,09%
HR, Legal Services, Fleet, Office of HOD & Estates	29	26	3	10,34%
Treasury	89	77	12	13,48%
ICT	8	8	0	0,00%
Meetings Administration	24	21	3	12,50%
Arts & Cultural Services	99	80	19	19,19%
Cemeteries & Crematoriums (including waste min)	35	23	12	34,29%
Environmental Management	7	6	1	14,29%
Employee Wellness & Labour Relations	6	6	0	0,00%
Law Enforcement (including office of HOD)	162	105	57	35,19%
Fire & Disaster Management	70	56	14	20,00%
Aquatic Safety	17	16	1	5,88%
Public Works (Projects Management & Facilities Management)	33	22	11	33,33%
Waste Management & Cleansing (inc EPWP and Office of HOD)	486	363	123	25,31%
Development Planning (Office of HOD, Building Control, Town Planning,)	38	28	10	26,32%
Local Economic Development (inc Aviation, technology Hub and LED)	36	16	20	55,56%
Housing & Office of the HOD	11	11	0	0,00%
ISD	0	0	0	0,00%
Electricity & Mechanical Engineering	43	41	2	4,65%
Roads	174	99	75	43,10%
MLB & DLTC	41	29	12	29,27%
Totals	1461	1078	383	26,21%

Vacancy Rate: 2021 -2022

Designations	Total approved posts	Vacancies (Total time that vacancies exist using fulltime equivalents)	Vacancies (as a proportion of total posts in each category)
	No.	No.	%
Municipal Manager	1	0	0,00%
CFO	1	0	0,00%
Other S57 Managers (excluding Finance posts)	6	0	0,00%
Management levels 14-16 (Including Senior Town Planners and excluding Finance posts)	40	2	5,00%
Management levels: 14-16 (Finance posts)	6	0	0,00%
Skilled Supervision: 9 - 13	257	48	18,68%
Semi-skilled: levels : 4 - 7	427	152	35,60%
Unskilled: Levels: 0 -3	335	181	54,03%
Totals	1073	383	35,69%

Turn-over Rate

Details	Total employees at the beginning of Financial year	Terminations during the Financial year	Turn-over Rate
	No.	No.	
2021/2022	1066	44	4,13%

Component B: Managing the Municipal Workforce

4.2 Policies

HR Policies and Plans			
HR Policies and Plans			
	Name of policy	Completed %	Reviewed %
1	Staff Retention Policy	0	0
2	Recruitment Policy	100%	100%
3	Staff Placement Policy	100%	
4	Staff transfer Policy	100%	
5	Sick Leave policy on probationary staff	0	0
6	Sexual Harassment in the workplace Policy	100%	0
7	Policy on payment of cost of new appointment's furniture removals	100%	
8	Policy on overtime in the workplace	100%	0
9	Acting Allowance Policy	100%	100%
10	Disciplinary Procedure (Collective Agreement)	100%	
11	Tuition Assistant Policy	100%	
12	Training and Development Policy	100%	
13	Leave Management Policy	100%	
14	Exit Management Policy	100%	
15	Individual Performance Management Policy	100%	

4.3 Performance Rewards

The Municipal Manager (MM) and Head of Departments (S57) receive performance bonuses based on their performance contracts and how they performed with regards to their scorecards and ratings as per their performance contract. For the 2020-2021 financial year the performance reviews were conducted on 6 April 2022 and performance bonuses were awarded to the qualifying Heads of Departments and Municipal Manager.

Component C: Capacitating the Municipal Workforce

4.4 Skills Development and Training

Skills Matrix										
Management Level	Gender	Employees in Post as at 30 June 2022	Number of skilled employees required and actual as at 30 June 2021							
			Learnerships		Skills programmes & other short courses		Other forms of training		Total	
			No.	Actual 2021-22	Target 2021-22	Actual 2021-22	Target 2021-22	Actual 2021-22	Target 2021-22	Actual 2021-22
MM & S57	Male	6	0	0	0	5	0	5	0	05
	Female	2	0	0	1	2	0	1	1	02
Councillors, senior officials and managers	Male	59	0	0	6	27	6	8	1	26
	Female	48	0	0	2	20	1	12	0	25
Technicians and associate Professionals	Male	41	0	0	6	5	0	0	0	05
	Female	19	0	0	8	3	0	0	8	03
Professionals	Male	23	0	0	5	17	5	5	5	23
	Female	39	0	0	4	5	7	5	11	11
Sub total	Male	129	0	0	17	54	11	16	6	59
	Female	108	0	0	15	30	8	13	20	41
Total		237	0	0	32	84	19	29	26	100

Financial Competency Development: Progress Report

Description	(A) Total number of officials employed by municipality	(B) Total number of officials employed by municipal entities	Consolidated: Total A & B	Consolidated: Competency assessments completed for A & B	Consolidated: Total number of officials whose performance agreements comply with regulation 16	Consolidated: Total number of officials that meet prescribed competency levels
Financial Officials						
Accounting Officer	1	0	1	1	1	1
Chief Financial Officer	1	0	1	1	1	1
Head of Department	6	0	6	6	6	6
Any other financial officials	0	0	0	0	0	0
Supply Chain Management Officials	0	0	0	0	0	0
SCM Managers	1	0	1	1	1	1
Total	9	0	9	9	9	9

Skills Development Expenditure

R

Management Level	Gender	Employees in Post as at 30 June 2022	Original Budget and Actual Expenditure on Skills Development 2021-22					
			Skills programmes & other short courses		Other forms of training		Total	
			No.	Original Budget	Actual	Original Budget	Actual	Original Budget
MM & S57	Male	6	120000	0	120000	40000	240000	40000
	Female	2	40000	30000	20000	0	60000	30000
Councillors, senior officials and managers	Male	61	100000	0	100000	24330	200000	-
	Female	43	100000	0	100000	0	200000	-
Technicians and associate Professionals	Male	41	70000	43391	-	-	70000	43391
	Female	19	30000	57854	-	-	30000	57854
Professionals	Male	23	40000	36980	70000	0	110000	36980
	Female	39	40000	24550	90000	11000	130000	31550
Sub total	Male	131	330000	52081	290000	64330	420000	120371
	Female	103	210000	112404	21000	11000	240000	119404
Total		226	540000	164485	500000	75330	660000	239775

The Covid-19 pandemic impacted on the training programmes that were supposed to be offered.

Chapter 5 – Financial Performance

5. 1 Component A: Statements of Financial Performance

KZN216 Ray Nkonyeni Municipality

Trading as Ray Nkonyeni Municipality
Annual Financial Statements for the year ended 30 June 2022

Statement of Financial Performance

Figures in Rand	Note(s)	2022	2021 Restated*
Revenue			
Revenue from exchange transactions			
Sale of goods		798 224	391 169
Service charges	21	214 941 623	195 944 866
Rendering of services		4 521 556	6 824 505
Construction contracts		48 302 929	56 729 871
Rental of facilities and equipment	22	3 896 567	3 785 050
Interest received (trading)		5 553 507	4 825 324
Agency services	23	4 965 053	5 400 353
Licences and permits	24	268 554	472 868
Recoveries		437	456 951
Operational revenue		1 946 210	347 655
Other income	25	-	2 679 935
Interest received - investment	26	5 181 831	3 513 272
Fair value adjustments		7 587 194	9 029 000
Total revenue from exchange transactions		297 963 685	290 400 819
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	27	464 477 219	447 331 316
Licences and Permits (Non-exchange)		7 869 658	5 093 916
Surcharges and Taxes	28	-	9 848
Interest, Dividends and Rent on Land	29	25 601 971	23 400 805
Transfer revenue			
Government grants & subsidies	30	415 748 261	380 668 949
Public contributions and donations	31	6 596 917	2 465 770
Fines, Penalties and Forfeits	32	30 190 102	16 546 112
Total revenue from non-exchange transactions		950 484 128	875 516 716
Total revenue		1 248 447 813	1 165 917 535
Expenditure			
Employee related costs	33	(445 891 077)	(428 524 182)
Remuneration of councillors	34	(26 248 752)	(28 365 863)
Depreciation and amortisation	35	(88 489 795)	(94 350 628)
Impairment loss/reversal	36	(35 402 088)	22 958 755
Finance costs	37	(19 930 625)	(12 479 458)
Lease rentals on operating lease	38	(13 403 388)	(18 952 847)
Bad debts written off		(4 423 719)	(6 915 501)
Bulk purchases	39	(122 719 656)	(108 129 488)
Contracted services	40	(213 909 792)	(191 247 166)
Transfers and Subsidies	41	(9 890 135)	(6 635 338)
Loss on disposal of assets and liabilities		(490 446)	(2 289 489)
Inventory consumed		(13 825 104)	(11 980 602)
General Expenses	42	(130 329 059)	(116 675 594)
Total expenditure		(1 124 953 636)	(1 003 587 401)
Surplus for the year		123 494 177	162 330 134

5.1.1 Financial Performance of Operational Services

KZN216 Ray Nkonyeni - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M12 June

Description	Ref	Budget Year 2021/22								
		2020/21 Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		782 315	737 029	739 855	20 048	751 083	739 855	11 428	2%	739 855
Executive and council		267 278	233 214	233 214	937	234 071	233 214	857	0%	233 214
Finance and administration		495 036	503 815	506 441	19 110	517 012	506 441	10 571	2%	506 441
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		72 145	94 148	96 833	8 510	65 195	96 833	(31 438)	-33%	96 833
Community and social services		14 724	16 085	15 181	1 836	16 338	15 181	1 157	8%	15 181
Sport and recreation		42	46	46	1	63	46	17	37%	46
Public safety		418	-	168	7	86	168	(82)	-49%	168
Housing		56 961	78 015	81 238	6 666	48 708	81 238	(32 530)	-40%	81 238
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		116 717	177 432	207 282	54 725	200 259	207 282	(7 023)	-3%	207 282
Planning and development		87 076	139 504	172 810	39 699	156 851	172 810	(15 959)	-9%	172 810
Road transport		29 206	37 579	34 098	14 988	42 998	34 098	8 899	26%	34 098
Environmental protection		435	349	374	38	411	374	37	10%	374
<i>Trading services</i>		206 813	254 318	253 868	14 801	230 855	253 868	(22 813)	-9%	253 868
Energy sources		142 122	175 039	175 422	13 729	162 773	175 422	(12 649)	-7%	175 422
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		64 691	79 279	78 246	1 072	68 081	78 246	(10 165)	-13%	78 246
Other	4	7 928	6 980	6 912	74	1 186	6 912	(5 748)	-83%	6 912
Total Revenue - Functional	2	1 185 917	1 289 908	1 304 151	98 158	1 248 557	1 304 151	(55 593)	-4%	1 304 151
Expenditure - Functional										
<i>Governance and administration</i>		388 184	405 065	429 317	111 486	442 651	429 317	13 334	3%	429 317
Executive and council		119 933	55 516	44 101	3 913	41 241	44 101	(2 860)	-6%	44 101
Finance and administration		223 968	320 170	354 482	102 376	369 223	354 482	14 741	4%	354 482
Internal audit		24 282	29 379	30 734	5 177	32 187	30 734	1 453	5%	30 734
<i>Community and public safety</i>		138 323	175 892	176 782	13 957	150 781	176 782	(26 000)	-15%	176 782
Community and social services		30 674	33 027	33 615	3 636	34 743	33 615	1 128	3%	33 615
Sport and recreation		4 714	5 016	4 926	545	5 037	4 926	111	2%	4 926
Public safety		35 193	47 418	45 376	5 935	50 559	45 376	5 184	11%	45 376
Housing		67 742	90 232	92 866	3 841	60 442	92 866	(32 424)	-35%	92 866
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		182 786	203 067	209 039	25 878	210 874	209 039	1 835	1%	209 039
Planning and development		36 003	45 381	46 692	5 243	43 238	46 692	(3 454)	-7%	46 692
Road transport		140 304	133 496	136 223	17 573	142 373	136 223	6 150	5%	136 223
Environmental protection		16 458	24 190	26 124	2 862	25 264	26 124	(860)	-3%	26 124
<i>Trading services</i>		301 868	326 884	332 457	49 321	317 742	332 457	(14 715)	-4%	332 457
Energy sources		131 308	151 016	152 150	31 488	154 214	152 150	2 064	1%	152 150
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		170 560	175 668	180 307	17 832	163 528	180 307	(16 779)	-9%	180 307
Other		2 447	6 303	4 824	377	3 015	4 824	(1 809)	-38%	4 824
Total Expenditure - Functional	3	1 003 587	1 116 811	1 152 419	200 798	1 125 063	1 152 419	(27 356)	-2%	1 152 419
Surplus/ (Deficit) for the year		182 330	153 095	151 731	(102 640)	123 494	151 731	(28 237)	-19%	151 731

5.2 Grants

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		272 897	240 722	240 722	-	240 661	240 722	(61)	0.0%	240 722
Expanded Public Works Programme Integrated Grant		3 949	5 558	5 558	-	5 558	5 558	(0)	0.0%	5 558
Local Government Financial Management Grant		2 000	1 950	1 950	-	1 950	1 950	-		1 950
Equitable Share		266 948	233 214	233 214	-	233 153	233 214	(61)	0.0%	233 214
Provincial Government:		15 774	17 163	24 734	-	22 277	24 734	(2 457)	-9.9%	24 734
EDTEA Market Stalls		-	-	817	-	817	817	-		817
Provincialisation of Libraries		11 759	12 017	12 017	-	12 017	12 017	(0)	0.0%	12 017
Community Library Services grant		1 644	2 440	2 440	-	1 758	2 440	(682)	-28.0%	2 440
Human Settlement Development		1 327	2 277	3 031	-	574	3 031	(2 457)	-81.1%	3 031
Specify (Add grant description)		637	-	-	-	682	-	682	#DIV/0!	-
Museum subsidies		407	429	429	-	429	429	-		429
COGTA ELECTRIFICATION		-	-	6 000	-	6 000	6 000	-		6 000
District Municipality:		-	-	-	-	-	-	-		-
Other grant providers:		2 630	11 668	11 668	-	12 015	11 668	347	3.0%	11 668
European Union		2 630	11 668	11 668	-	12 015	11 668	347	3.0%	11 668
Total Operating Transfers and Grants	5	291 301	269 553	277 124	-	274 953	277 124	(2 171)	-0.8%	277 124

Component B: Spending Against Capital Budget

5.3 Capital Expenditure

Capital Projects	
R' 000	
Details	2021-22
Original Budget	136 944
Adjustment Budget	158 653
Actual	153 088

5.4 Sources of Finance

Financial Overview: 2021-22			
R'000			
Details	2021-22		
	Original Budget	Adjustment Budget	Actual
Income:			
Grants	403 152	437 565	415 748
Taxes, Levies and tariffs	713 905	713 972	679 419
Other	152 849	152 614	153 390
Sub Total	1 269 906	1 304 151	1 248 557
Less: Expenditure	1 116 811	1 152 419	1 125 063
Net Total	153 095	151 731	123 494
<i>Note: surplus/(defecit)</i>			

5.5 Capital Spending on 5 Largest Projects

Capital Expenditure 2021-22: Roads & Stormwater Services					
R' 000					
Capital Projects	2021-22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	268	208	200	-34%	
Upgrade of Vusushaba	1 539	2 282	2 282	33%	
Road Reseals	4 348	9 037	8 518	49%	
WARD 12 PEDESTRIAN	1 739	671	668	-160%	
LOUISIANA RING ROAD	6 522	16 994	16 993	62%	
REHAB OF COLLEGE	1 739	402	402	-333%	
Mazubane Pedestrian	435	84	84	-419%	
Mvuzane Road and Smith Street Upgrade	3 478	3 837	3 837	9%	
Nositha main road	–	342	342	100%	
Tarring of Jesus Road	353	1 490	1 490	76%	
Road Rehabilitation Phase	–	284	284	100%	
Ntshomela Pedestrian	2 609	50	50	-5089%	
Esidlidini Pedestrian Bridge	1 739	372	372	-368%	
Maqobo Pedestrian Bridge	2 609	3 458	3 430	24%	
Kwasithole Pedestrian	870	84	84	-934%	
PEDESTRIAN BRIDGE	2 609	5 905	5 905	56%	
BHAMBAYI CONCRETE	1 303	257	257	-407%	
Nqwane Pedestrian Bridge	870	1 001	1 001	13%	
ROADS URBAN	1 304	2 235	2 235	42%	
KAWUSENI PEDESTRIAN	3 043	3 041	3 041	0%	
Rural Stormwater (IUDG)	435	434	434	0%	
	1 739	1 428	1 428	-22%	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.7.9

Capital Expenditure of 5 largest projects

R' 000

Name of Project	Current 2021-22			Variance 2021-22	
	Budget	Adjustment	Actual	Variance from original	Adjustments Budget
Road Reseals	4 348	9 037	8 518	49%	-6%
LOUISIANA RING ROAD (WARD 15)	6 522	16 994	16 993	62%	0%
Mvuzane Road and Vehicular Bridge Ward 14	3 478	3 837	3 837	9%	0%
Kwasithole Pedestrian Bridge (Ward 21)	2 609	5 905	5 905	56%	0%
ROADS URBAN STORMWATER	3 043	3 041	3 041	0%	0%
Road Reseals					
Objective of Project	To provide community with Proper roads				
Delays	None				
Future Challenges	None				
Anticipated citizen Benefits	None				
LOUISIANA RING ROAD (WARD 15)					
Objective of Project	To provide community with Proper roads				
Delays	None				
Future Challenges	None				
Anticipated citizen Benefits	None				
Mvuzane Road and Vehicular Bridge Ward 14					
Objective of Project	To provide community with Proper roads				
Delays	None				
Future Challenges	None				
Anticipated citizen Benefits	None				
Kwasithole Pedestrian Bridge (Ward 21)					
Objective of Project	To provide community with Proper roads				
Delays	None				
Future Challenges	None				
Anticipated citizen Benefits	None				
ROADS URBAN STORMWATER					
Objective of Project	To provide community with Proper roads				
Delays	None				
Future Challenges	None				
Anticipated citizen Benefits	None				

Component C: Cash Flow Management and Investments

5.6 Cash Flow

KZN216 Ray Nkonyeni Municipality

Trading as Ray Nkonyeni Municipality

Annual Financial Statements for the year ended 30 June 2022

Cash Flow Statement

Figures in Rand	Note(s)	2022	2021 Restated*
Cash flows from operating activities			
Receipts			
Taxation		443 007 457	377 424 571
Sale of goods and services		256 893 080	249 700 855
Grants		422 500 222	383 713 981
Interest income		36 337 309	31 749 249
Other cash item		1 946 647	3 484 541
		1 160 684 715	1 046 073 177
Payments			
Employee costs		(458 588 725)	(435 413 964)
Suppliers		(496 921 032)	(453 896 650)
Finance costs		(19 930 624)	(12 479 457)
		(975 440 381)	(901 790 071)
Net cash flows from operating activities	45	185 244 334	144 283 106
Cash flows from investing activities			
Purchase of property, plant and equipment	4	(174 669 494)	(95 486 203)
Proceeds from sale of property, plant and equipment	4	-	148 960
Purchase of investment property	3	(9 997 806)	-
Purchase of other intangible assets	5	(918 671)	-
Purchase of heritage assets	6	(159 000)	(251 600)
Net cash flows from investing activities		(185 744 971)	(95 588 843)
Cash flows from financing activities			
Proc from Long-Term Loan		-	3 500 000
Repayment of Long Term Loan		(355 016)	(4 713 849)
Finance lease payments		(10 367 649)	(5 870 997)
Net cash flows from financing activities		(10 722 665)	(7 084 846)
Net increase/(decrease) in cash and cash equivalents		(11 223 302)	41 609 417
Cash and cash equivalents at the beginning of the year		142 813 211	101 203 795
Cash and cash equivalents at the end of the year	13	131 589 909	142 813 212

5.7 Borrowings and Investments

DBSA loan

Component D: Other Financial Matters

5.8 GRAP Compliance

The municipality has been fully compliant with regards to GRAP reporting. The financial statements have been prepared to be in line with GRAP

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature and the Council on Ray Nkonyeni Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Ray Nkonyeni Municipality set out on pages XX to XX, which comprise the statement of financial position as at 30 June 2022, the statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Ray Nkonyeni Municipality as at 30 June 2022, and its financial performance and cash flows for the year then ended in accordance with South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2021 (Act No. 9 of 2021) (DoRA).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general’s responsibilities for the audit of the financial statements section of my report.
4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants’ *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding figures

7. As disclosed in note 57 to the financial statements, the corresponding figures for 30 June 2021 were restated as a result of errors in the financial statements of the municipality, at and for the year ended 30 June 2022.
-
-

Material debt impairments

8. As disclosed in note 10 to the financial statements, the municipality recognised an allowance for impairment of R152,01 million (2020-21: R126,12 million) on consumer debtors as the recoverability of these amounts was doubtful.

Other matter

9. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure note

10. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

11. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
12. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

13. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
14. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

15. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected development priorities presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
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-

16. My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
17. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the selected development priority, KPA 2 – Service Delivery, presented in the municipality's annual performance report for the year ended 30 June 2022.
18. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
19. I did not identify any material findings on the usefulness and reliability of the reported performance information for the selected development priority.

Other matter

20. I draw attention to the matter below.

Achievement of planned targets

21. Refer to the annual performance report on pages xx to xx for information on the achievement of planned targets for the year.

Report on the audit of compliance with legislation

Introduction and scope

22. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
23. I did not identify any material findings on compliance with the specific matters in key legislation set out in the general notice issued in terms of the PAA.

Other information

24. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and the selected development priority presented in the annual performance report that have been specifically reported in this auditor's report.
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25. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.
26. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected development priorities presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
27. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

28. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. I did not identify any significant deficiencies in internal control.

Other reports

29. I draw attention to the following engagements conducted by various parties which had, or could have, an impact on the matters reported in the municipality's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
30. The fraud allegations that were suspected at the former Ezingoleni Municipality (which later merged with Hibiscus Coast Municipality to form Ray Nkonyeni Municipality) were investigated and certain aspects were concluded by the Directorate for Priority Crime Investigations (Hawks). The criminal case against the former Ezingoleni Municipal Manager has been set down for trial on 1 - 3 December 2022 at the Specialised Commercial Crimes Court in Durban. However, there were other outstanding matters and further investigations which was still in progress at the date of this report.

Pietermaritzburg
30 November 2022



A U D I T O R - G E N E R A L
S O U T H A F R I C A

Auditing to build public confidence

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature and the Council on Ray Nkonyeni Municipality June 2021

Report on the audit of the financial statements

Opinion

I have audited the financial statements of the Ray Nkonyeni Municipality set out on pages xx to which comprise the statement of financial position as at 30 June 2021, the statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Ray Nkonyeni Municipality as at 30 June 2021, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2020 (Act No. 4 of 2020) (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.

4. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' International code of ethics for professional accountants (including International Independence Standards) (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter

6. I draw attention to the matter below. My opinion is not modified in respect of this matter.

Restatement of corresponding figures

7.As disclosed in note 51 to the financial statements, the pending figures for 30 June 2020 were restated as a result of errors in the financial statements of the municipality, at and for the year ended 30 June 2021.

Debt impairment

8.As disclosed in note 36 to the financial statements, the municipality recognised a debt impairment of R1 7,61 million (2019-20: R40,21 million) as the recoverability of these amounts was doubtful.

Other matter

I draw attention to the matter below. My opinion is not modified in respect of this matter.

Unaudited disclosure notes

9.In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Responsibilities of the accounting officer for the financial statements

10.The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

11.In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

12.My objectives are to obtain reasonable assurance about whether the financials as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably

be expected to influence the economic decisions of users taken on the basis of these financial statements.

13.A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

Introduction and scope

14.In accordance with the Public Audit Act of South Africa, 2004 (Act No.25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected development priority presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.

15.My procedures address the usefulness and reliability of the reported performance information, which must be based on the municipality's approved performance planning documents. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the municipality enabled service delivery. My procedures do not extend to any disclosures or assertions relating to the extent of achievements in the current year or planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

16.I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the service delivery development priority presented in the municipality's annual performance report on pages to xx for the year ended 30 June 2021.

17.I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

18.I did not identify any material findings on the usefulness and reliability of the reported performance information for this development priority.

Other matter

19.I draw attention to the matters below.

Achievement of planned targets

20. Refer to the annual performance report on pages xx to xx for information on the achievement of planned targets for the year.

Adjustment of material misstatements

21. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of service delivery. As management subsequently corrected the misstatements, we did not raise any material findings on the usefulness and reliability of the reported performance information.

Report on the audit of compliance with legislation

Introduction and scope

22. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the municipality's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

23. The material findings on compliance with specific matters in key legislation are as follows:

Annual financial statements

24. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatement of the cash flow statement identified by the auditors in the submitted financial statements were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.

25. The annual financial statements were not submitted to the Auditor-General, for auditing, within two months after the end of the financial year, as required by section 126(1)(a) of the MFMA.

Other Information

26. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditors report and the selected development priority presented in the annual performance report that has been specifically reported in this auditor's report.

27. My opinion on the financial statements and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion on it.

28. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected development priority presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

29. I did not receive the other information prior to the date of this auditor's report. If I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Internal control deficiencies

30. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on compliance with legislation included in this report.

31. Oversight and monitoring over compliance with laws and regulations and financial reporting was not diligent enough. This was due to not ensuring that the management team implemented strict review controls over accurate financial reports and adequately monitor timely submission of financial statements.

Other reports

32. I draw attention to the following engagement conducted which had, or could have, an impact on the matters reported in the municipality's financial statements, reported performance information, compliance with applicable legislation and other related matters. This report did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.

33. The fraud allegations that were suspected at the former Eziqoleni Municipality (which later merged with Hibiscus Coast Municipality to form Ray Nkonyeni Municipality) were investigated and certain aspects were concluded by the Directorate for Priority Crime Investigations (HAWKs) and management embarked on a process to implement the recommendations afterwards. However, there were other outstanding matters and further investigation on remaining matters which is currently in progress at the date of this audit report.

Pietermaritzburg

31 January 2022

Appendixes

Appendix A: Ray Nkonyeni Municipality Councillors & Council Attendance

Council Member	Full Time/Part Time FT/PT	Committees Allocated	Ward and Party Represented	% attendance	% leave of absence	% absenteeism
BOOYSEN YL	PT	DEVELOPMENT PLANNING AND SERVICES COMMITTEE	DA	93%	7%	0%
BOYLAND HG	FT	DEVELOPMENT PLANNING AND SERVICES COMMITTEE	ANC	86%	7%	7%
BRAUTESETH PA	PT	GOVERNANCE AND SPECIAL PROGRAMME	DA	93%	7%	0%
BREEDT SM	PT	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE/COMMUNITY SERVICES	DA	79%	14%	7%
CANCA LN	PT	TECHNICAL SERVICE	DA	71%	21%	7%
CEBISA NP	PT	PUBLIC SAFETY	DA	100%	0%	0%
CELE DB	PT	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE/ PUBLIC SAFETY	WARD 08-ANC	57%	36%	7%
CELE MI	PT	COMMUNITY SERVICES	WARD 27-ANC	57%	7%	7%
CELE NN	PT	GOVERNANCE AND SPECIAL PROGRAMME	DA	93%	7%	0%
CELE TB	PT	CORPORATE SERVICES	WARD 23-ANC	79%	21%	0%
CELE TM	FT	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE	ANC	21%	71%	7%
CHETTY S	FT	MUNICIPAL PUBLIC ACCOUNTS COMMITTEE/ CORPORATE SERVICES	ANC	86%	14%	0%
CIYI GPN	PT	PUBLIC SAFETY/FINANCE	PR ANC	0%	86%	14%
DAMAS ATP	PT	COMMUNITY SERVICES/ LOCAL AIDS COUNCIL	PR- IFP	79%	21%	0%
DANCA NJ	PT	PUBLIC SAFETY	PR-ANC	64%	14%	21%
DHLAMINI N	PT	DEVELOPMENT PLANNING AND SERVICES COMMITTEE	WARD 11-ANC	71%	29%	0%
DLAMINI CM	PT	CORPORATE SERVICES	PR -IFP	71%	14%	14%
DLAMALALA SA	FT	TECHNICAL SERVICES	PR- ANC	93%	0%	7%
GARBADE LA	PT	MUNICIPAL PUBLIC ACCOUNTS	WARD 12-DA	79%	0%	0%
GUMBI RP	PT	MUNICIPAL PUBLIC ACCOUNTS	WARD 05-ANC	93%	0%	7%

Council Member	Full Time/Part Time FT/PT	Committees Allocated	Ward and Party Represented	% attendance	% leave of absence	% absenteeism
HENDERSON GD	PT	ETHICS COMMITTEE	WARD 19-DA	100%	0%	0%
HLOPHE TT	PT	YOUTH COMMITTEE	PR-ANC	93%	7%	0%
KHANYASE EM	PT	TECHNICAL SERVICES	PR-ANC	100%	0%	0%
KHAWULA AS	PT	MUNICIPAL PUBLIC ACCOUNTS	WARD 34-ANC	64%	21%	14%
KHAWULA SE	PT	GOVERNANCE AND SPECIAL PROGRAMMES	PR-IFP	86%	7%	7%
KOLI MP	PT	TECHNICAL SERVICES	21 ANC	57%	36%	7%
KRUGER TAP	PT	TECHNICAL SERVICES	16 DA	86%	14%	0%
LANGA F	PT	MPAC	PR- AIC	57%	36%	36%
LUBANYANA MT	FT	COMMUNITY SERVICES AND ETHICS	PR- ANC	79%	21%	0%
MAJOLA LD	PT	PUBLIC SAFETY	29 ANC	86%	14%	0%
MALIMBA Y	PT	PLANNING	PR ANC	100%	0%	0%
MBATHA HP	PT	FINANCE	35 ANC	36%	57%	7%
MEMELA SC	PT	FINANCE AND BUDGET CONTROL	22 ANC	93%	7%	0%
MNGOMA NJ	PT	COMMUNITY SERVICES	PR DA	71%	29%	0%
MNGOMEZULUGS	PT	YOUTH COMMITTEE	PR ANC	86%	7%	7%
MOLOI MP	PT	COMMUNITY SERVICES	32 ANC	86%	7%	7%
MORAFE SS	PT	COMMUNITY SERVICES	20 ANC	57%	21%	0%
MPISI MA	FT	PUBLIC SAFETY	36 ANC	86%	14%	0%
MQADI DM	PT	GOVERNANCE AND SPECIAL PROGRAMME		93%	0%	7%
MQADI NF	PT	YOUTH COMMITTEE	PR EFF	79%	21%	0%
MQWEBU NCP	FT	FINANCE AND BUDGET	ANC	93%	7%	0%
MTHULI TD	PT	CORPORATE SERVICES	01 ANC	79%	21%	0%
MZOBE BC	PT	COMMUNITY SERVICES	31 ANC	71%	29%	0%
NAIR Y	FT	CORPORATE SERVICES	ANC	79%	14%	7%
NDOVELA JS	FT	ETHICS	PR IFP	64%	36%	0%
NDWALANE WS	PT	CORPORATE SERVICES	DA	100%	0%	0%
NGALO B	PT	YOUTH COMMITTEE	PR ANC	57%	36%	7%
NGCECE SA	PT	YOUTH COMMITTEE	30 ANC	93%	7%	7%
NGCOBO MI	PT	COMMUNITY SERVICES	26 ANC	100%	29%	0%
NGCOBO NP	PT	GOVERNANCE AND SPECIAL PROGRAMME	24 ANC	100%	0%	0%
NJOKO DH	FT	PLANNING	ANC	64%	14%	21%
NKOMO S	PT	MPAC	ANC	86%	7%	21%
NTANZA VL	FT	GOVERNANCE AND SPECIAL PROGRAMME	ANC	79%	21%	0%
NTULI SP	PT	YOUTH COMMITTEE	ANC	79%	21%	0%
NTUSI LB	PT	MPAC	IFP	57%	21%	21%

Council Member	Full Time/Part Time FT/PT	Committees Allocated	Ward and Party Represented	% attendance	% leave of absence	% absenteeism
NTOMBELA BP	PT	FINANCE	7 ANC	93%	7%	0%
NXESI S	PT	FINANCE	PR AIC	86%	14%	0%
NYAWOSE BD	PT	GOVERNANCE AND SPECIAL PROGRAMME	33 ANC	71%	29%	0%
NYAWOSE HS	PT	PUBLIC SAFETY	25 ANC	71%	29%	0%
NYEMBEZI RS	PT	TECHNICAL SERVICE	9 ANC	57%	36%	7%
NYULEKA N	PT	GOVERNANCE AND SPECIAL PROGRAMME	15 ANC	93%	0%	7%
RAJARAM A	PT	CORPORATE SERVICES	17 DA	100%	14%	0%
RAWLINS D	FT	PUBLIC SAFETY	18 DA	79%	21%	0%
ROBBETZE R	PT	PLANNING	VF	86%	7%	7%
SHINGA CS	PT	CORPORATE SERVICES	EFF	71%	29%	7%
SHINGA KR	PT	MPAC	ANC	57%	29%	14%
SMITH S	PT	GOVERNANCE AND SPECIAL PROGRAMME	ANC	100%	0%	0%
VANDA LS *	PT	CORPORATE SERVICES		79%	21%	0%
WATSON DI	PT	PLANNING	PR DA	86%	14%	0%
ZULU CT	PT	TECHNICAL SERVICE	ANC	93%	7%	0%

Council Member	Full Time/Part Time FT/PT	Ward and Party Represented	% attendance	% leave of absence	% absenteeism
MQWEBU NCP (Mayor)	FT	ANC	80%	20%	0%
NAIR Y (Deputy Mayor)	FT	ANC	87%	13%	0%
LUBANYANA MT	FT	ANC	67%	33%	0%
BOYLAND HG	FT	ANC	93%	7%	0%
DLAMALALA SA	FT	ANC	87%	7%	7%
MPISI MA	FT	ANC	100%	0%	0%
NTANZA VL	FT	ANC	93%	7%	0%
NDWALANE WS	FT	DA	93%	7%	0%
RAWLINS D	FT	DA	80%	20%	0%
NDOVELA JS	FT	IFP	73%	73%	13%
NJOKO DH - Ex- Officio	FT	ANC	87%	13%	0%
CHETTY S (Chief Whip)	FT	ANC			

Legend:

* Deceased

^^ Resigned

Appendix B: Municipal Committees

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Community Services Portfolio Committee	<p>Assists the Executive Committee by advising the Executive Committee on legislation, prevention and enforcement mechanisms, which are within the financial and administrative capacity of the Municipality;</p> <p>Overseeing the enforcement of municipal bylaws and other applicable laws by municipal employees and functionaries in order to ensure that municipal employees and functionaries involved in law enforcement are accountable to a democratically elected body;</p> <p>Overseeing certain municipal services, including health, cultural, cleansing and maintenance services; and To pay attention to educational and welfare services in general as they apply to the entire municipality.</p>
Corporate Services Portfolio Committee	<p>The object of the Corporate Services Portfolio Committee is to assist the Executive Committee by advising the Executive Committee on: -</p> <p>The leasing, letting, hiring and alienation of the goods and intellectual property of the municipality in accordance with a system which is fair, equitable, transparent, competitive and cost-effective;</p> <p>Implementing and maintaining an effective and efficient information technology system, catering for all the needs of the municipality;</p> <p>Obtaining proper legal services for the municipality;</p> <p>Providing adequate, effective and efficient secretarial, agenda and minuteing services to the Municipal Council and its committees;</p> <p>Acquisition and provision of adequate municipal office and related accommodation;</p> <p>Implementation and maintenance of an approved records system;</p> <p>Carrying out of certain ancillary functions;</p> <p>To provide acceptable Environmental Assistance Programmes, Wellness and Occupational Health and Safety initiatives</p> <p>To promote and uphold principles of Good Governance, Legal compliance and to provide effective legal administrative support</p> <p>To manage and monitor expenditure of fuel and repairs/maintenance on municipal fleet; and</p> <p>Ensuring that the values and principles set out in Section 195 of the Constitution are promoted throughout the municipal administration</p>

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Development Planning Services Portfolio Committee	<p>The object of the Development Planning and Portfolio Committee is to assist the Executive Committee to:-</p> <p>Promote social and economic development;</p> <p>Encourage the involvement of the community of the entire municipality and its community organisations, bodies and institutions in the matters of local government;</p> <p>Participate in National Development Programmes and Provincial Development Programmes;</p> <p>Promote tourism development;</p> <p>To promote local economy through technology innovation;</p> <p>To ensure that the rural areas, having suffered a historical backlog in service provision, are adequately catered for in the municipal governance and administration of the municipality.</p> <p>To promote job creation through infrastructure development, tourism development and the expanded public works programme;</p> <p>Encourage the involvement of the community of the entire municipality and its community organisations, bodies and institutions in the matters of local government;</p> <p>Promote the implementation of the Integrated Development Plan (IDP).</p> <p>Administering the development planning of the area of jurisdiction of the municipality in such a way that it: -</p> <p>Ensures the provision of services to communities in a sustainable manner;</p> <p>Promotes social and economic development; and</p> <p>Promotes a safe and healthy environment in a manner consistent with the Integrated Development Plan.</p> <p>Administering the compilation and approval of the Integrated Development Plan and strategic planning exercises.</p> <p>Administering the compilation and approval of the Integrated Development Plan and strategic planning exercises.</p> <p>Administering building control within the municipal area.</p> <p>Ensuring that governmental discretions exercised by the municipality:</p> <p>are democratic, consistent and accountable; and</p> <p>encourage the involvement of the community of the municipality and its community organisations in the matters of the municipality.</p>
Events Co-ordinating Committee	<p>The objectives of the Events Coordinating Committee are, but not limited to, assist the Council on the following:</p> <p>Receiving and processing applications for events in all Council's properties;</p> <p>Approving or disapproving the aforementioned applications in accordance with a system which is fair, equitable and transparent and generally promotes local economic development and tourism in the area of jurisdiction of the Ray Nkonyeni Municipality;</p>

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
	Determining the conditions to which such approvals or disapprovals are made.
Environmental Sub - Committee	The sub-committee was called into existence to create a forum where the formal sector (Ray Nkonyeni Municipality) representative could meet and discuss with private sector, non-governmental organizations, community-based organizations and other stakeholders, matters that pertain to wildlife and environmental matters. The sub-committee will endeavour to strike a balance between development and conservation and to ensure that the environment is maintained as far as possible and that development objectives are achieved within accepted environmental practices.
Ethics Committee	<p>The Ethics Committee ("Committee") has been established by Council to ensure compliance with the Code of Conduct ("Code"), set out in Schedule 1 of the Local Government: Municipal Systems Act 32 of 2000 ("Systems Act"), in the Municipal Council and Council Committees.</p> <p>Item 14(1)(b) of the Code provides that a Municipal Council may establish a special committee to investigate and make a finding on any alleged breach of the Code and make appropriate recommendations to the Municipal Council.</p> <p>Item 14(7) of the Code provides that any investigation in terms of Item 14 must be in accordance with the rules of natural justice.</p> <p>Section 79(1) of the Local Government: Municipal Structures Act 117 of 1998 ("Structures Act") provides that a Municipal Council may establish committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers and appoint members of such a committee from among its members.</p>
Finance & Budget Portfolio Committee	<p>The object of the Finance and Budget Portfolio Committee is to assist the Executive Committee in maintaining sound, viable and generally accepted financial systems by:</p> <ul style="list-style-type: none"> Administering the capital and operational budgets of the Municipal Council; Encouraging the involvement of the community of the municipality and its community organisations and institutions in the matters of the municipality; Ensuring that the governmental discretions exercised by the municipality are democratic, consistent and accountable; and Administering Council's assets

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Governance Portfolio Committee	<p>The object of the Governance and Special Programmes Portfolio Committee is to assist the Executive Committee by advising the Executive Committee on: -</p> <ul style="list-style-type: none"> To ensure that adequate, effective and efficient Mayoral and Executive support and communication service; To ensure that the IDP is developed within statutory provisions; To ensure implementation of an effective OPMS; To ensure a credible Annual Report for every financial year is compiled; To ensure visible participation and alignment to district vision and goals; To ensure the promotion of a culture of participatory democracy and social cohesion; To ensure Municipal Transformation and Organisational Development; To ensure a fraud and corruption free organisation is built; To ensure a conducive work environment to enable increased staff productivity; To ensure improved accountability and clean administration; To ensure improved municipal branding and image through effective communication; To ensure alleviation against multi-dimensional impact of HIV & AIDS in the communities & contributing towards curbing new infections; To ensure that ECD institutions are run effectively; To ensure provision of care & empowerment of the disabled; To ensure provision of care & healthy living of the senior citizens; To ensure provision of care & healthy living of the senior citizens; To provide support towards improved quality of education and lives of learners; To ensure well informed communities, who are empowered and aware of their rights; To ensure that the values and principles set out in Section 195 of the Constitution are promoted throughout the municipal administration.
Grants in Aid	<p>The object of the Grants- in- aids Sub-committee is to consider the grants in aids applications received and ensure that the criteria set out has been adhered to.</p>
HIV & AIDS co-ordinating forum	<p>The main purpose of the council is to coordinate all the HIV & AIDS endeavours of the Ray Nkonyeni Municipality (RNM)</p>

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Local Labour Forum	The Local Labour Forum, in terms of section 79 of the Act- must seek to promote the interests of all employees in the work-place, whether or not they are trade union members; must seek to enhance efficiency in the work-place; is entitled to be consulted by the employer, with a view to reaching consensus about the matters referred to in section 84 and is entitled to participate in joint decision-making about the matters referred to in section 86.
MPAC (SCOPA)	The MPAC will assist council to hold the executive and municipal entities to account, and to ensure the efficient and effective use of municipal resources. By so doing, the MPAC would help to increase council and public awareness of the financial and performance issues of the municipality and its entities. Will provide a report on the performance regarding the Service Delivery and Budget Implementation Plan (SDBIP) to Council, and will also promote accountability to the local community; and The annual report shall be submitted to Council by 31 January annually thereafter Council shall consider and adopt the annual report within two months of it being submitted and discussed.
Public Safety Portfolio	The objective of the Safety and Security Portfolio Committee is to assist the Executive Committee to promote a safe environment by: - Advising on legislation, prevention and enforcement mechanisms which are within the financial and administrative capacity of the municipality; Overseeing the enforcement of municipal law by municipal functionaries and municipal employees in order to ensure that municipal functionaries and municipal employees involved in law enforcement are accountable to a democratically elected body and Overseeing certain municipal services.
Technical Services Portfolio	The object of the Technical Services Portfolio Committee is to assist the Executive Committee to ensure the provision of Human Settlements and Infrastructural services to the communities of the municipality in a sustainable manner by: Advising on legislation and service delivery mechanisms, which are within the financial and administrative capacity of the municipality; Overseeing the delivery of certain municipal services and facilities; and Ensuring, subject to any policy that the Municipal Council may determine in terms of any National and Provincial Legislation made in terms of Section 217 (3) of the Constitution prior to the date referred to in Item 21 (4) of Schedule 6 to the Constitution, that when the municipality contracts for goods and services, it

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
	<p>does so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective.</p> <p>The provision of Technical Services to the community of the municipality in a sustainable manner by overseeing Technical, human and settlements and infrastructure development and administration.</p>
Youth	<p>To assist Council to formulate a Youth Policy for the Ray Nkonyeni Municipality;</p> <p>To provide a forum for the coordination of all youth related activities within the RNM area;</p> <p>To develop an appropriate strategy that will enable the municipality to meet its policy commitments and legal obligations to the youth</p>
Women's Caucus	<p>Lobby the municipality to develop, promote and implement gender policies and thereafter monitor and evaluate the impact of these policies;</p> <p>Oversee that there are optimal women participation on the IDP and budget processes since they are gender sensitive;</p> <p>Advise and lobby for municipal interventions to enhance economic growth of women;</p> <p>Monitor that the municipality reaches its employment equity targets at all levels of decision making;</p> <p>Create public awareness about government policies and programmes aimed at the advancement of women and children's rights and the rights of the aged;</p> <p>Advocate and commission research on the impact of gender policies on women and children (girl) at the community level</p>

Appendix C: Third Tier Management Structure

Third Tier Structure		
Department	Title	Details
Office of the Municipal Manager	Manager: Internal Audit & Risk Management	Ms S Gambushe
	Manager: MM's Office	Ms Y Mhlamvu
Corporate Services	Manager: Human Resources	Mr R Lubanyana
	Manager: Labour Relations & Wellness	Mr A Mdleleni
	Manager: Estates Administration	Ms P Tom
	Manager: Information Technology	Ms S Qwabe
	Manager: Fleet Administration	Mr S Mthembu
	Manager: Legal Services	Ms R Davenarain
	Manager: Meetings Administration	Ms G Naicker
Technical Services	Manager: Human Settlements	Ms V Khawula
	Manager: Project Management Unit	Mr KB Msomi
	Manager: Roads & Stormwater	Mr B Mnguni
	Manager: Electrical Engineering	Ms CN Sihlali
	Manager Mechanical Engineering	Vacant
	Manager: Facilities Management	Mr KI Mchunu
Community Services	Manager: Arts & Culture	Ms TR Khawula
	Manager: Education and Waste Minimisation	Ms Z Mzimela
	Manager Waste Management	Mr P Sithole (North) Mr AS Davis (South)
	Manager: Aquatic Safety	Mr SN Langeni
	Manager Extended Public Works Programme	Vacant
Public Safety	Manager: Motor Licensing Bureau	Mr SV Goldsmith
	Superintendent: Operations	Mr S Ngcaku
	Superintendent: Public Transport & Administration	Mr R Robbinson
	Manager: Fire & Disaster Management	Mr S Naidoo
Development Planning Services	Senior Manager: Building Control	Mr N Naidoo
	Manager: Town Planning	Ms NP Sithole
	Manager: Environmental Management & Signage Control	Ms FP Mhlongo
	Manager: Economic Development	Mr PC Khambule
	Manager: Aviation services	Ms Y Van Rensburg
	Senior Manager (investment programmes)	Mr SSV Nikelo

Third Tier Structure		
Department	Title	Details
Strategic Planning & Governance	Manager: Mayoralty and Communications	Mr SM April
	Manager: Stakeholder Relations & Customer Care	Mr XP Dlangalala
	Senior Manager: Strategic Planning	Ms Z Ndabezitha
	Manager: Youth Development	Ms S Ngwabe
	Manager: Speaker's Office	Ms TTW Mbili
	Manager: Special Programmes	Ms TZ Khumalo
	Manager: Performance Monitoring & Evaluation	Mr N Bhengu
Treasury	Manager: Budget & Reporting	MS SE Qwabe
	Manager: Revenue	Mr RS Dlamini
	Manager: Expenditure	Mr NP Nondlekazi
	Manager: Supply Chain Management	Mr N Mavundla
	Manager: Assets Management	Mr V Gqoboka

Appendix D: Municipal Functions

Powers & Functions (List)	Status in performing the power and function)	Service Provider /municipality performing these Powers and Functions
Air pollution	S	Ugu District Municipality
Building Regulations	Y	RNM
Child Care facilities	S	Ugu District Municipality
Electricity Reticulation	S	Eskom
Fire prevention and control	Y	RNM
Local Tourism	S	Ugu & Tourism Assoc
Municipal Airports	S	HCM & service Provider
Municipal Planning	Y	RNM
Municipal Health Services	X	Ugu District Municipality
Municipal Public Transport	X	Ugu District Municipality
Harbors and Ferries	Y	RNM
Storm Water Management	S	Ugu District Municipality
Trading Regulations	S	Ugu District Municipality
Water and Sanitation	X	Ugu District Municipality
Beaches and amusement parks	Y	RNM

Powers & Functions (List)	Status in performing the power and function)	Service Provider /municipality performing these Powers and Functions
Billboards, Public Advertising	Y	RNM
Traffic and Parking	Y	RNM
Street trading	Y	RNM
Cemeteries and crematoria	Y	RNM
Cleansing and Maintenance	Y	RNM
Control of Public Nuisances	Y	RNM
Control of Liquor Licenses	X	Liquor Board & SAPS
Animal care, burial and pounds	S	SPCA
Fences and Fencing	Y	RNM
Licensing of dogs	Y	RNM
Food licenses	X	Ugu District Municipality
Local amenities	Y	RNM
Local sport	Y	RNM
Street lighting	X	Eskom
Markets	X	Ugu District Municipality
Municipal Abattoirs	X	Ugu District Municipality
Municipal Parks and Recreation	Y	RNM
Municipal Roads	Y	RNM
Noise pollution	Y	RNM
Public places	Y	RNM
Refuse removal and solid waste	Y	RNM
Waste water treatment plant	X	Ugu District Municipality

Notes

X = not RNM function

Y = RNM function

S = shared with other service providers / institutions

Appendix E: Ward Reporting

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 01	Cllr Stephanie Breedt Simpfiwe Hlophe Simpfiwe Cele Lusanda Ndovela Jasque De La Harpe Esme Britz Ntsindiso Mkuzo Superman Vusi Ngeleka Nhlanhla Mthuli	YES	05	02	05
Ward 02	Cllr Alan Bosch Herman Franker Zamathabe Gxumisa Andiswa Happiness Zoko Lwazi Kohli Mnikelo Gqoboka Stephan Herbst Mvumikazi Tsewu	YES	05	02	05
Ward 03	Cllr Paul Edward Brauteseth Hanli Konig Luleka Magigaba Sheila Smith Mark Johns	YES	05	02	04

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
	Sithembiso Msele Louis Boshoff Scott Kvalsvig				
Ward 04	Cllr Bhekani David Chiliza Gloria Zonke Ngwane Agnes Tholakele Dlezi Simangele Lushaba Essa Xolo Njabulo Ngwabe Nozipho Lubanyana Defries Lushaba	YES	05	02	05
Ward 05	Cllr Rodney Phumlani Gumbi Lindokuhle Nzama Nonhlanhla Mbhele Ntombizandile Zoko Alwande Mbatha Phillip Gamede Zintle Talatala Makhosazane Langeni Hloniphile Ndlovu	YES	05	02	05

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 06	Cllr Jean Schimdt Joan Robins Kayakazi Nsisane Thobeka Mkize Mduduzi Thabo Mbanjwa Elzette Didloff	YES	04	02	02
Ward 07	Cllr Nkululeko Lovelace Mbuyisa Phumlile Ncane Msondezwa Robson Ngcungama Mandla Nxumalo Nokulunga Ngilande Zaba Shusha Robert Mangena Ndovela Nompumelelo Ntuli	YES	04	02	03
Ward 8	Cllr Njabulo Phehlukwayo Thandeka Mlambo Bongeka Ndovela Sphumelele Khowa Sibusiso Yalo Senzo Xolo Vivian Xolo Thuthukani Ncane Phumlile Yalo	YES	04	02	04

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
	Gugu cwera Zwelonke Andries Jama				
Ward 9	Cllr Sinqobile Mngomezulu Hlengiwe Dlezi Dumisani Ngcungama Joyce Mlambo Bhekani Ncane Leon de Janer Sondliwa Alfred Bixi	YES	03	02	04
Ward 10	Cllr Mduduzi Silangwe Ntozakhe Balekwa Sbusiso Thobani Mqadi Zwelisha Mjoja Tholakele Ignatia Ncane Sbonelo L. Mbokazi Judy Happiness Mpisane Sporo Ngeleka	YES	04	02	03

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 11	Cllr Mxolisi Derrick Jula Nelisiwe Ndovela Thabisile Ruth Kubheka Jeffrey Sibonelo Shusha Pinky Princess Nyawose Nokuzola Luthuli Khanyisile Nzimakwe Robert Gumede Leon Kotze Kim Donaldson Nozipho Ngeleka	YES	03	02	03
Ward 12	Cllr Leon Armin Garbade Vijanthie Machnarajan Simpfiwe Ngule Razia Mabrouk Petra Rickson Rajastree Harripersad Rowena Narainsamy	YES	04	02	04

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 13	Cllr Tessa Perryman Pierre Joubert Bernice Dannhauser Sthembiso Cele Ibrahim Shaik Lindani Duma Nokuzola Nonzanga Musa Majola Glenda Snyman Elliot Mkhandi	YES	04	02	04
Ward 14	Cllr Malunga D. Sabelo Madlala Mxolisi Mkhize Ntombikhona Gugu Madlala Thabo Sishi Ngcobo Nomusa Russel Madlala Doctor Malunga Shinga M. Bathandwa	YES	04	02	04
Ward 15	Cllr Ngwane J Sifundo Zandile Mvuna Nelisiwe Mkhize Zinhle Qwabe Slindile Promise Hlengwa	YES	04	02	04

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
	Nhlanhla Mzobe Sihle Gumede Thabani Delwa Sbongile H Makhanya Victor Delisizazi Hlophe				
Ward 16	Cllr John Williams Bonga Armstrong Sikrweqe Vivani Zuma Davina Jane Campbell John Arthur Irvén Mdu Michael Cele Zandile Mani Jan Graham Steyn	YES	03	02	03
Ward 17	Cllr Ajith Rajaram Dineshvarin Pillay Sunil Singh Jessie Naidoo Nellie Ngubane Dumisani Madlala Joshua Ko Bhengu Tozi Cythia Gwala	YES	04	02	02
Ward 18	Cllr Douglas Rawlins Yolisa Malimba Nonceba P. Gigaba Evening Mkhize Ayanda Ngcobo	YES	04	02	01

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
	Lazola Mpongoma Priyen Chetty				
Ward 19	Cllr George Henderson John Henry Helmand Victoria Botha Barry/Barend Smit Michelle Mole Herbst Carina Ernest Booyesen Coetzee Gehards	YES	04	02	03
Ward 20	Cllr Xolani Gasa Goodone Vusi Shibe Simphiwe Sima Jeffrey Gumede Buzile Ngoyo Steven Sentsburg Bigshot Jerome Mthwane Kareem Coetze Obed Vusumuzi Mlambo	YES	04	02	04
Ward 21	Cllr Koli Musawenkosi Pius Nkabane Sibusiso Cwele Thandi Luthuli Nhlanhla Nyawuza Zanele Ndimeni Zinhle Nolwandle Khawula Handsome Nkosinathi	YES	04	02	04

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 22	Cllr Hadebe Samuel Sibonele Ndumiso Inooent Hadebe Chiliza Thobani Mabaso Ntombi Mbutho Nosipho Cherol Shezi Ndabo Shange Zama-June Rose Ntobela Babhekile Lucia Dlamini Ayanda	YES	04	02	04
Ward 23	Cllr Welcome Zanenhlanhla Mngqosini Princess Mbili Blondy Ntuili Nkosinathi Bhengu Xolani Mthembu Bhekani Nicholas Sincadu Mdunyana Sthembile Nonhlanhla Zondi Bhekizwe Diya	YES	05	02	08
Ward 24	Cllr James Mzangwa Ndovela Phumlani Ndwalane Lindi Khwela Xolani Ndovela Bhekisisa Lubanyane Thulani Nzimade Qaphela Mvundla Mduduzi Ngubelanga	YES	04	02	02

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
	Nkosinamandla Sihle Ndlela Nkosinathi Mzindle Lindiwe Mbili				
Ward 25	Cllr Hoffrey Simosakhe Nyawose Mthokozisi Lekhona Mhlakwana Buyisile Msomi Nozipho Linda Thobekile Khawula Thandokuhle Majola Sihle Mzindle Sakhile Khuzwayo Lindelani Mkhize Mlungiselwa Shazi Sfiso M. Mavundla	YES	04	02	04
Ward 26	Cllr Musawenkosi Israel Ngcobo Khanyile Sinenhlanhla Francis N. Mbhele Xolisile Mavundla Thandazile Nkomo Thabile Kawula Sithule Nyawo Nonsikelelo Sincadu	YES	04	02	02

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
	Raymond G. Cele				
Ward 27	Cllr Mdumiseni Innocent Cele Sizwe Mavundla Bongani Dindikazi Thamsanqa Mavundla Thembi Prudence Nyawose Sanele Phehlukwayo Nosipho Nikhwe Zitholele Blose Thokozani D. Mendu	YES	04	02	04
Ward 28	Cllr Bhekithemba Victor Zulu Zakhele Mkhungo Bheki Danca Collin Ndovela Mdingi Elias Ntokozo Sondzaba Solomzi Andile Mseleku Makhosazana Ntaka Edmund Gumbi	YES	04	02	03

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 29	Cllr Steven Sima Zoleka Precious Ngcongco Fundile Jula Fredrick Nqoko Phumlani Tutshini Lucky Nhlanhla Ndovela Thembinkosi Victor Mpangele Sonwabile Phehlukwayo	YES	04	02	02
Ward 30	Cllr Sifiso Advocate Ngcece Lungi Masoka Philani Perfect Danca Lwazi Andries Nqakazi Makabongwe Nyawose Clementia Jabulile Cele Nontuthuzelo Cele Ntombifuthi Zulu Thembokwakhe Cele Wakhowakhe Mfeka Lindiwe Gambushe	YES	04	02	04

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 31	Cllr Malusi Nhlakanipho Tsaulwayo Ntombizethi Penelope Cele Sibongile Patience Mqadi Bonginkosi Mvuna Mandlakayise Dladla Simangele Fairgirl Nyawose Sibusiso Steven Gansa Sthabile Mvuna Mlondi Shandu Sihle Howard Nzimande Hlezi Silindile Ntozakhe	YES	04	02	02
Ward 32	Cllr Ntombifuthi Joyce Danca Sindisiwe C. Jalubane Linda Mjweni Joel Mpofana Sibongile Shude Siza Zwakele Dindi Sibongiseni Xolo Bongani Ntaka Khayelihle Radebe Mjabulelwa Milton Malishe Philile Fortunate Xolo	YES	04	02	03

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 33	Cllr Bonginkosi Dennis Nyawose Mduduzi Goodman Cele Khethiwe Mvundla Mduduzi Nyawose Fano Simon Cele Ncamisile Cele Nombuso Dlomo	YES	04	02	03
Ward 34	Cllr Khulekani Maxwell Nzama Scelo Innocent Ngcobo Cosmos Khawula Philani Mbanjwa Msawakhe Dladla Khulekani Gumede Bongekile Khukhuse Bancane Cwele Ningi Vilakazi Daniel Sbonelo Nzama Bakhethile Zindela Thabani Xolo	YES	04	02	03

Functionality of Ward Committees					
Ward Number	Name of Ward Cllr & Elected ward committee members	Committee established (Yes/No)	Number of quarterly committee meetings held during the year	Number of quarterly reports submitted to speakers office on time	Number of quarterly public meetings held during the year (1 per quarter)
Ward 35	Cllr Zinhle Phindile Majiya Zesuliwe Gasu Edward Sibongiseni Gigaba Solomon Zindela Bonakele Vethe Mzuvela Cebisa Phumzile Mbhele Makhekhe Mhlungu Jabulile Ngesi Selby Mavundla	YES	04	02	03
Ward 36	Cllr Godfrey Sibusiso Shange Khumbuzile Mlele Mthobisi Mbali Bawinile Lindiwe Gumede Eunice Nobuhle Mzobe Mjabuliseni James Nhleko Mboneni Mdleko Nosisa Cele Mxolisi Ncayiyana Sindisiwe Diya	YES	04	02	02

NB: The Ward Committee member's term of office for this reporting period began from quarter 03 of 2021/2022, hence there are few meetings (Committee and Public) held and recorded to this Annual report.

Appendix F: Disclosure of interest

The Municipality has in place a system that requires that councillors and officials complete declaration of interest forms when they join the municipality, thereafter they are requested to ensure that they keep this information updated on an annual basis dependant on whether there are any changes to what the municipality has on record.

These forms are readily available and allows the municipality to monitor conflicts of interest that may arise during its operations. The municipality also maintains the declarations of interest as a standing item on all its meetings to allow councillors and officials to avoid conflict of interest on any matters arising from the meeting. The Municipal Manager supported by Council also issued a directive which forbids municipal officials from registering companies on the municipal database so as to avoid audit queries regarding trading with employees.



Appendix G: Capital Programme

Capital Programme												
R												
Capital Project	Ward(s) affected	Works completed (Yes/No/In Progress)	Date of completion	Number of completed units	Appointed Service Provider/Contractor	Work completed: Level Good/Satisfactory/ Not satisfactory	If not satisfactory please explain steps taken to improve performance	Number of Jobs created for Local Community	Source of Funding	Original Budget	Adjustment Budget	Actual Value of work completed
CLUSTER 1												
NTSHOMELA BRIDGE AND ROAD	32	No	N/A	0	Towercity Trading 193 CC	N/A	Project on tender award stage	0	IUDG	R2,000,000.00	R499,494.00	R0.00
NKULU COMMUNITY HALL IN WARD 36	36	No	N/A	0	Mchilobomvu Civils CC	N/A	Project on tender award stage	0	IUDG	R3,000,000.00	R140,692.00	R0.00
MBENI STORTFIELD	31	No	N/a	0	Mkhwane Group jv Somkhane Plant Hire	N/A	Project on tender award stage	0	IUDG	R1,000,000.00	R870,769.00	R0.00
ESIDLIDLINI BRIDGE	31	Yes	Oct-21	1	Sphithi Trading jv Ingadlangadla Civils Project	Satisfactory		7	IUDG	R3,000,000.00	R3,997,001.00	R4,533,220.90
CLUSTER 2			Jun-21									
DUMEZULU COMMUNITY HALL	8	No	N/A	0	ZKS and Nam General Trading	N/A	Project on tender award stage	0	IUDG	R4,000,000.00	R0.00	R0.00
NGQUMBELA ACCESS ROAD AND CAUSEWAY	7	No	N/A	0	Eyethu Projects Plant and Hire	N/A	Project on tender award stage	0	IUDG	R2,000,000.00	R116,915.00	R0.00
MBEUKA VEHICULAR BRIDGE	29	Yes	Jun-22	1	Zingezethu Trading and Projects	Satisfactory		6	IUDG	R1,725,000.00	R3,483,065.00	R5,031,435.22

MADALA TO MDLUNGWANA BRIDGE	24	No	N/A	0	Southern Union Trading jv Bright Idea Projects 2044 cc	N/A	Project on tender award stage	0	IUDG	R2,500,000.00	R871,589.00	0.00
BAR TO INGWEMABALA PEDESTRIAN BRIDGE	24	No	N/A	0	Southern Union Trading jv Bright Idea Projects 2044 cc	N/A	Project on tender award stage	0	IUDG	R2,000,000.00	R117,453.00	0.00
MAZUBANE VEHICULAR BRIDGE	21	No	N/A	0	Wevin Projects (PTY) LTD jv Sphithi Trading	N/A	Project on tender award stage	0	IUDG	R500,000.00	R96,361.00	0.00
MBILI PEDESTRIAN BRIDGE	22	Yes	Apr-22	1	Lemalwa Trading (PTY) LTD	Satisfactory		9	IUDG	R2,000,000.00	R3,635,922.00	3,487,473.25
KWASITHOLE BRIDGE AND ACCESS ROAD	21	Yes	Jun-22	1	Latifah Trading jv Makheleni Construction	Satisfactory		26	IUDG	R3,000,000.00	R6,034,327.00	6,480,580.74
CLUSTER 6												
MAZUBANE / DIKWE PEDESTRIAN BRIDGE	20	No	N/A	0	Appileh Nandie Trading jv Maduludi	N/A	Project on tender award stage	0	IUDG	R500,000.00	R0.00	R0.00
REHABILITATION OF NELSON MANDELA DRIVE	17	In Progress	Nov-22	0	Bright Idea Projects t/a Margate Construction	Satisfactory		24	NDPG	R40,000,000.00	R25,955,404.00	21,700,999.50
REHABILITATION OF MAIN HARDING ROAD	17	In Progress	Jan-23	0	Zibele Construction jv Abroad Success	Satisfactory		23	NDPG	R10,000,000.00	R25,955,404.00	R16,280,836.35
Vusushaba Sportfield	4	Yes	Aug-21	1	Gasela Plant Hire	Satisfactory		10	IUDG	R2,000,000.00	R2,304,710.00	R5,984,068.79
Nqwane Pedestrian Bridge	20	Yes	Mar-22	1	Appileh Nandie Trading jv Maduludi	Satisfactory		11	IUDG	R1,500,000.00	R2,593,844.00	R2,448,202.48
CLUSTER 7												
BANANA BEACH PEDESTRIAN BRIDGE	16	In Progress	Jun-22	0	Mfomfo Trading Enterprises	Good		15	IUDG	R3,000,000.00	R3,392,628.00	R3,311,777.20
MVUZANE BRIDGE AND ROADS	14	In Progress	May-22	0	Imbewu Yezwe Projects	Not Satisfactory	Contractor under termination	15	IUDG	R4,000,000.00	R5,704,058.00	R3,619,981.91
UPGRADE OF LOUISIANA RING ROAD AND STORMWATER	15	In Progress	Aug-22	0	Gilgal Development Consulting	Good		19	IUDG	R7,500,000.00	R11,500,000.00	R16,028,720.04

SUGERMILL ROAD PEDESTRIAN BRIDGE	12	No	N/A	0	Mthwane Projects (PTY) LTD	N/A	Project on tender award stage	0	IUDG	R2,000,000.00	R603,430.00	R0.00
HIBBERDEN MARKET STALLS		No	N/A	0	Intathakusa Projects 11/07	N/A	Project on tender award stage	0	Market Stalls	R0.00	R4,000,000.00	R0.00
<u>MUNICIPAL WIDE PROJECTS</u>												
MARBURG MOTOR MECHANICAL WORKSHOP	17	Yes	Mar-22	1	ZSZ Projects jv High Point Trading	Satisfactory		24	GBS Grant	R11,668,206.00	R11,668,206.00	R19,133,449.78
URBAN STORMWATER (INTERNALLY FUNDED)	Various	Yes	Jun-22	139m	Different Service Providers	Satisfactory		7	Internal	R3,500,000.00	R3,850,002.00	R6,500,925.39
RURAL STORMWATER (IUDG FUNDED)	Various	Yes	Jun-22	250M	Different Service Providers	Satisfactory		6	IUDG	R2,000,000.00	R1,919,280.00	R1,861,852.62
INFILLS IN VARIOUS WARDS (Ward 20, 21 & 22)	Various	Yes	Jun-22	341	Different Service Providers	Satisfactory		10	INEP	R9,600,000.00	R8,040,000.00	R6,890,370.84
COGTA ELECTRIFICATION	Various	In Progress	N/A	0	BTMN Engineers	Good		8	COGTA Electrification	R6,000,000.00	R6,000,000.00	R5,215,189.39
INSTALLATION OF OUTDOOR GYM AND EQUIPMENT	Various	Yes	Jun-22	1	Thembamina Trading	Satisfactory		5	IUDG	R500,000.00	R588,985.00	R607,197.70
ROAD RESEALS	Various	Yes	Jun-22	7	Different Service Providers	Satisfactory		6	IUDG	R4,500,000.00	R5,089,783.00	R9,823,387.40
INSTALLATION OF WATER TANKS WITHIN RNM	Various	Yes	Jun-22	18	Different Service Providers	Satisfactory		15	Internal	R2,500,000.00	R2,000,000.00	R2,119,852.50

Appendix H: Service Provider Performance Schedule

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year		Current Financial Year		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
8/2/RNM0148	Our-Kingdom Engineering	01/02/2022	Electrification of Bhoohoyi village	R1,673,600.00					G		
8/2/RNM0148	Gewaba Electrical Contractor	01/02/2022	Electrification of Mbayimbayi village	R3,600,000.00						S	
8/2/RNM0148	ZML Africa Project	01/02/2022	Electrification of Jerusalem village	R1,673,600.00							P
8/2/RNM0166	IGODA Project	01/06/2021	Electrification within RNM	R1,500,000.00						S	
8/2/RNM0166	Deltron Project	01/06/2022	Fairview Electrification	R 500 000.00						S	
8/2/RNM0271	Sphithi Trading Jv Mzansi Woman Construction	25 August 2021	Construction of Msikaba Vehicular Bridge	R7 384 430.20						S	
8/2/RNM0152	Appileh Nandie Trading JV	02 August 2021	Construction of Qwane Pedestrian Bridge	R 2 221 649.93						S	
8/2/RNM0270	Zingezethu Trading and Projects 44 CC	19 July 2021	Construction of Mcadodo to Thundeza Pedestrian Bridge	R 3 208 577.63						S	
8/2/RNM0215	STECH CONSTRUCTION AND SUPPLIERS	17/01/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 148 177.5					G		
8/2/RNM0215	MATHE ENTERPRISE	25/01/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OF WATER TANKS	R 189 980.0						S	
8/2/RNM0215	NTC GENERAL TRADING	30/03/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 235 520.0						S	
8/2/RNM0215	DCN CONSTRUCTION	30/03/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 204 182.5					G		
8/2/RNM0215	KWAZULU PLUMBERS	30/03/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 235 520.0						S	

8/2/RNM0215	AMATHUBI TRADING	30/03/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 204 182.5						G		
8/2/RNM0215	P S IRRIGATION	30/03/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 235 520.0						G		
8/2/RNM0215	SIYEHLA PLUMBERS, BUILDING AND CIVILS	30/03/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 235 520.0						G		
8/2/RNM0215	DUMAGUDE	30/03/2022	PANEL OF CONTRACTORS FO SUPPLY, DELIVERY AND INSTALLATION OFMWATER TANKS	R 247 307.5							S	
8/2/RNM0166	VUMESA	17/06/2020	MARGATE AIRPORT	R10 070 610.32							S	
8/2/RNM0031	MBANDU TRADING	23/10/2020	PARTITIONING OF OLD PORT SHEPSTONE LIBRARY	R1 200 235 .1							S	
8/2/RNM0166	PGA CONSULTING	31/07/2020	IZOTSHA CREMATORIUM	R7 000 000.00							S	
8/2/RNM0250	IMBEWU YEZWE PROJECTS	02/08/2021	MVUZANE BRIDGE AND ROAD IN WARD 14	R 11 569 057.5								P
8/2/RNM0272	ZINGEZETHU TRADING	01/11/2021	MBEUKA VEHICULAR BRIDGE	R 4 863064.8							S	
8/2/RNM0091	RDC CONSTRUCTION	30/02/2022	MJIKA PORTAL CULVERT BRIDGE	R 562403.68						G		
8/2/RNM0252	SPHITHIPHITHI JV INGADLANGADLA	12/02/2021	ESIDLIDLINI PEDESTRIAN BRIDGE	R 3 750 232.0							S	
8/2/RNM0254	MFOMFO TRADING	04 AUGUST 2021	Construction of Banana Beach Pedestrian Bridge	R3 392 627.92								P
8/2/RNM0174	LATIFA TRADING JV	24 MAY 2021	Construction of KwaSithole vehicular bridge and concrete access road	R7 184 327.15							S	
8/2/RNM077	GILGAL DEVELOPMENT CONSULTING ENGINEERS	16 MAY 2021	Upgrading of Louisiana Ring Road and Stormwater	R23 999 046.40							S	
8/2/RNM074	LEMALWA TRADING	20 JULY 2021	MBILI PEDESTRIAN BRIDGE	R3 169 726.95							S	

Appendix I: Corrective Action Plan – Auditor General’s findings for year ended 30 June 2020

Status of implementation

Achieved	In-progress	Not-achieved	Comments
100%	0%	0%	
38	0	0	

RAY NKONYENI MUNICIPALITY ACTION PLAN FOR MATTERS BY THE AUDITOR GENERAL FOR PERIOD 30 JUNE 2021

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
ANNEXURE A: AUDIT REPORT FINDINGS					
1.	Bid adjudication committee requirements not met.	The Bid Adjudication Committee was reconfigured to be in line with legislation. The revised irregular expenditure register was provided AG on 19 February 2021 and the adjustments were adequately audited.	N/A	CFO	Done.
2.	Material amendments in the Financial Statements.	Financial statements to be submitted to internal audit two week prior to the due date	13 August 2021	CFO	Financial statements were submitted to Internal audit and

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
		<p>after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation.</p> <p>Adequate preparation and review by of the following year end procedures: - Depreciation, Fixed Asset register, Debtors impairment calculation, Write-off of debtors, accruals, Irregular expenditure and other provisions calculated at year end.</p>	13 August 2021	Manager: Budget & Reporting Manager: Internal Audit & Risk Management Manager: Assets Manager: Revenue Manger: Expenditure	<p>reviews and discussion have been held. Registers and schedules supporting the AFS have been reviewed and submitted to AG. Irregular expenditure has been quantified, presented to council for noting. The prior year IE has been investigated by IA and tabled to MPAC and Council for writeoff where applicable.</p>
3.	Failure to prevent irregular expenditure	<p>Develop SCM compliance check list to be reviewed by manager Risk and Compliance.</p> <p>SCM Regulations Awareness Campaigns</p>	<p>30 April 2021</p> <p>30 June 2021</p>	<p>Manager: Supply Chain Management /Manager: Internal Audit & Risk Management</p> <p>Manager: Supply Chain Management</p>	<p>Done.</p> <p>Done.</p>

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
	ANNEXURE B: OTHER IMPORTANT MATTERS				
4.	Statement of comparison: Final budget figures not agreeing to adjusted budget.	Financial statements to be submitted to internal audit two week prior to the due date after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation.	13 August 2021	CFO All Treasury Managers Manager: Internal Audit & Risk Management	Finalised, reviewed before submission to AG.
5.	Differences identified on cash flow statement.	Financial statements to be submitted to internal audit two week prior to the due date after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation.	13 August 2021	CFO Manager: Budget & Reporting Manager: Internal Audit & Risk Management	AFS finalised and cashflow reviewed before submission for audit.
6.	Exceptions identified based on Computer Assisted Audit Techniques (CAATs) testing.	Ensure there are sufficient controls in place to identify, correct and prevent: <ul style="list-style-type: none"> - billing of vacant land: incorporate the above in our tariff policies; - billing of estimates exceeding 3 months: placing additional capacity for meter reading, introduction of automated metre reading system 	30 June 2021 30 June 2021	Manager: Revenue Manager: Electricity	Done. Done.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
		<p>(read TOU meters); begin to replace old faulty metres; Manager: Electricity to submit report to Audit process committee of estimates more than 3 months and</p> <ul style="list-style-type: none"> - billing for electricity but, not for rates: Electricity accounts were incorrectly opened. Management will identify erfs that the electricity accounts belongs to and bill accordingly. 		Manager: Electricity	Done.
7.	Statutory receivables note 10 incorrectly disclosed.	Financial statements to be submitted to internal audit two week prior to the due date after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation.	13 August 2021	<p>CFO</p> <p>Manager: Budget & Reporting</p> <p>Manager: Internal Audit & Risk Management</p>	Finalised, reviewed before submission to AG.
8.	Differences identified on statement of changes in net assets.	Financial statements to be submitted to internal audit two week prior to the due date after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation.	13 August 2021	<p>CFO</p> <p>Manager: Budget & Reporting</p> <p>Manager: Internal Audit & Risk Management</p>	Finalised, reviewed before submission to AG.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
		Prior year adjustments must be approved by CFO, including supporting documentation.			
9.	Adjustments on payables not supported.	<p>Financial statements to be submitted to internal audit two week prior to the due date after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation.</p> <p>Prior year adjustments must be approved by CFO, including supporting documentation.</p>	13 August 2021	<p>CFO</p> <p>Manager: Budget & Reporting</p> <p>Manager: Internal Audit & Risk Management</p>	Finalised, reviewed before submission to AG.
10.	Incorrect calculation of allowance for impairment: Debtors.	<p>Management must ensure that the allowance for impairment is calculated in accordance with applicable financial reporting framework and the impairment methodology.</p> <p>The adjusting journals were processed on the system and audited by AG.</p>	N/A	Manager: Revenue	Done.
11.	Traffic fines not recorded.	<p>Ensure that all fines are recorded accurately and completely.</p> <p>The revenue from traffic fines on the Traffman system was accounted for, journals processed and audited. AG was satisfied with the adjustment.</p>	N/A	Manager: Revenue	Done.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
12.	Limitation of scope on the information requested relating to receivables.	The listing was submitted and audited by AG. This finding is cleared.	N/A	CFO	Done.
13.	Accruals incorrectly accounted for in financial statements.	Financial statements to be submitted to internal audit two week prior to the due date after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation. CFO to adequately review year end procedures Perform monthly reconciliations	13 August 2021	CFO Manager: Budget & Reporting Manager: Internal Audit & Risk Management	Finalised, reviewed before submission to AG.
14.	Finance costs recognized does not agree to finance cost in financial statements.	Financial statements to be submitted to internal audit two week prior to the due date after they have been reviewed by the financial experts for adequate review of the financial statements and supporting documentation.	13 August 2021	CFO Manager: Budget & Reporting Manager: Internal Audit & Risk Management	Finalised, reviewed before submission to AG.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
15.	Indicator not specific and verifiable.	<p><u>"Number of verge maintenance cuts per quarter"</u> is not specific and is not verifiable.</p> <p>The KPI has been removed from the Final 2020 - 2021 SDBIP amendments which were approved by Council on the 23rd of February 2021.</p> <p>Include all removed KPIs in the APR.</p>	30 June 2022	Manager: Performance Monitoring and Evaluation	Done.
16.	DTI was not notified of the successful bidder and the value of the contract and provided with copies of the contracts and the bidder's SBD 6.2 certificate.	Management should design and implement controls to promptly notify DTI of all successful bidders and submit the required documents.	Monthly	Manager: Supply Chain Management	Done. July 2020 to date – documents sent.
17.	Reasons for not obtaining three quotes not documented and approved.	Management will ensure going forward that at least three quotations are obtained for procurements of a transaction value over R10 000 up to R200 000 (VAT included) for the full population and reasons are recored for not obtaining at least 3 quotations.	On-going.	Manager: Supply Chain Management	Done.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
18.	Poor contract management.	<p>Management must ensure that no payments for contracts are made after the contracts has expired with no approval of extension.</p> <ul style="list-style-type: none"> - Enquire from Munsoft about the contract management module <p>Management must review and monitor compliance with applicable laws and regulations in a timely manner relating to contract management.</p>	30 April 2021	Manager: Supply Chain Management	<p>Done.</p> <ul style="list-style-type: none"> - New time lines have been given to mitigate issues of poor contract management. - Reports submitted to portfolio and oversight committee.
19.	Payments not made within 30 days.	<p>Management must implement controls to ensure all payments are made within 30 days to ensure compliance with the MFMA.</p> <p>Internal Audit & Risk Management section must adequately monitor the MFMA compliance register.</p>	Monthly	<p>Manager: Expenditure</p> <p>Manager: Internal Audit & Risk Management</p>	<p>Actioned and continuously being monitored.</p> <p>Non-Compliance reported at Corp Manco.</p>
20.	Awards made to spouses and parents in service of the state not disclosed in AFS.	Management should analyse the population and identify all winning providers who are either a spouse, child or parent of a person in the service of the state, or has been in the	N/A	Manager: Supply Chain Management	AFS adjusted, disclosed and audited by AG.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
		<p>service of the state in the previous 12 months.</p> <p>Management should disclose the details of the awards and the person in the notes to the annual financial statements.</p>			
21.	False declaration by supplier.	<p>It must be clearly stated in the SCM policy and tender adverts that prospective suppliers are required to submit valid and truthful declarations.</p> <p>Management should disclose the details of the awards and the person in the notes to the annual financial statements.</p>	N/A	Manager: Supply Chain Management	The proposed disclosure of the note to the annual financial statements was amended and audited by AG.
22.	Personal protective equipment procured above maximum price.	Management should review and monitor compliance with applicable laws and regulations relating to the procurement of personal protective equipment to ensure that the procurement does not exceed the maximum price stipulated by National Treasury.	31 May 2021	<p>Manager: Supply Chain Management</p> <p>Manager: Internal Audit & Risk Management</p>	<p>Protective equipment procured </= stipulated price.</p> <p>MFMA Circular 102 (4) has been included and reported at Corp Manco.</p>

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
		Include MFMA circular requirements in the compliance register to be monitored on a regular basis.			
23.	SCM policy non-compliant with Municipal Supply Chain Management Regulations.	Management should perform a detailed review and amend the SCM policy to be compliant with the SCM municipal regulations.	N/A	Manager: Supply Chain Management	The policy was updated and adopted by Council in November 2020. The finding was resolved.
24.	Rotation Audit Committee Members.	Audit Committee Members should not be contracted continuously for a period exceeding six years. After serving continuously for six years, a cooling off period of two years should be allowed before appointing the same member to the same audit committee.	N/A	Acting Manager: Internal Audit & Risk Management	The Audit Committee is a shared service and appointments are done directly by the Ugu District Municipality. Ms. Elliot's contract expired on the 31st of December 2020 and a new Audit Committee Member has since been appointed.
25.	No business case documented for the Trafman system implementation.	Going forward management will develop business cases for new systems implemented. Business case to be prepared in a standard format to be obtained from IT.	31 May 2021	HOD: Public Safety/ Acting Manager: IT	Done. Business case for the Trafman system was documented and presented to the ICT Steering Committee. Going forward for every new system procured a business case will be required

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
		User departments must consult and obtain approval from IT prior to procurement of softwares. IT will conduct policy awareness campaigns.			and presented to the ICT committee. Checklist at SCM updated to include a field to check if the IT approved the system to be procured. Policy Awareness Campaigns completed.
26.	Information Technology risks not included in the overall Ray Nkonyeni Municipality Risk Register.	Incorporate IT risks in the overall risk register and report to the oversight committee.	30 June 2021	Manager: Internal Audit & Risk Management	IT risks have been incorporated to the overall risk register – reported to Risk Management and Audit Committee.
27.	Personal development and training plans not in place for Information Technology staff.	WSP consultants with IT took place on 23 February 2021. The results of the Skills Audit will be incorporated in the WSP. In terms of institutional agreements in place, the municipality will be cascading IPMS in July 2021. It must be noted that IPMS contains a PDP component.	01 July 2021	HOD: Corporate Services	Done.
28.	Service Addendum, Schedule M – Credit Control relating to	Document has been signed – finding resolved.	N/A	CFO/Manager: IT	Done.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
	the NMS – Bret system had not been adequately signed off.				The SLA was signed.
29.	Munsoft Monthly Service Activity Reports for Ray Nkonyeni Municipality not adequately completed.	Documenting of monitoring on activity report. IT will set up quarterly meetings with Munsoft together with Treasury management.	30 April 2021	IT and Treasury Management	Done. Munsoft sends a quarterly report of all tickets logged. Service tickets from Munsoft reviewed by treasury management and signed off on a quarterly basis. Meeting with Munsoft representative was held in May 2021.
30.	Microsoft Exchange is running on an outdated Microsoft Windows Server operating system.	The Exchange server was one of the primary domain controllers and poses a high risk if decommissioned at the present time. Once additional licensing has been purchased the server will be decommissioned. Until such time the current finding will be added to the risk register and monitored.	01 April 2021	Acting Manager: IT	Done. IT budgeted for more O365 licenses and received a quote from Service provider for 100 licenses to be procured in July and will then upgrade the server with the remaining accounts to resolve the non-compliance issue.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
					Exchange server will be decommissioned once all user accounts are migrated to O365.
31.	Information Technology security awareness training not conducted as required by the Information Communication Technology Usage and Security Policy.	IT Department will conduct awareness through email campaigns and the municipal newsletter.	30 June 2021	Acting Manager: IT	<p>Done.</p> <p>Awareness campaigns conducted for all departments. These were done virtually due to Covid and there was a recording of the training that was sent to all users via email and users completed Ms forms survey as evidence.</p> <p>IT sent out an email with an attachment all IT policies presentation to all users on the 30th of June and also shared password security awareness tips on internal magazine "Ezangaphakathi"</p>

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
32.	Inadequate management of the firewall.	<p>The IT department is the process of deploying new firewall. The new firewall has the required standards as per AG requirements.</p> <p>The issue of a failover firewall will be resolved as secondary firewall is to be commissioned in Margate.</p> <p>The firewall procedural manual will be updated detailing the change management procedures.</p> <p>The firewall rule expiry details will be updated in the rule description as per AG recommendation.</p>	15 April 2021	Acting Manager: IT	<p>Done.</p> <p>New firewall deployed meets AG requirements (Password is set to not expire) there's a screen shot as evidence.</p> <p>New firewall has password complexity feature but didn't have "no expiry" feature. Solution: IT used AD accounts to access the firewall to comply with password expiry requirement as AD passwords are forced to expire after 30 days.</p>
33.	User Account Management Procedure omits some required information.	The UAM policy will be updated to include details of required restrictions on administrator accounts and the turnaround times for user account management requests.	30 June 2021	Acting Manager: IT	<p>Done.</p> <p>UAM policy reviewed and updated.</p>

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
34.	Individuals no longer employed by the municipality still have active user accounts on the Windows Active Directory and some employees had logged onto the system after their termination dates.	<p>HR will enforce the recently adopted Exit Management policy which makes provision for IT matters.</p> <p>HR Manager will send a list of all terminations to IT Manager on the last day of every month as an additional control measure.</p> <p>IT will ensure proper documentation (Memo approved by HOD: Corporate Services) is submitted prior to re-enabling of user accounts.</p>	Immediate and ongoing	Manager: HR and Acting Manager: IT	Done.
35.	Munsoft, VIP and NMS – BRET system administrator activity logs do not contain sufficient information.	<p>Munsoft and VIP findings will be moved to the risk register until the issues are resolved.</p> <p>IT Department will request Munsoft to make the necessary changes (Feature Update).</p>	31 March 2021 30 June 2021	Acting Manager: IT	<p>Done.</p> <ul style="list-style-type: none"> - System Limitations therefore added to risk register. <p>In progress.</p> <ul style="list-style-type: none"> - Ticket opened with Munsoft. - Awaiting turnaround date as it is a major feature update.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
					Quote received to perform upgrade to the VIP system. <ul style="list-style-type: none"> - Awaiting approval from MM.
36.	Duplicate user accounts identified on the Munsoft system.	IT Department will liaise with Munsoft to rectify reporting. Duplicate users have been deactivated.	Immediately and ongoing	Acting Manager: IT/Systems Administrator	Done. <ul style="list-style-type: none"> - Engaged Munsoft to adding surname to the user. - Only 2 people from IT are authorized to create user accounts to eliminate errors.
37.	Munsoft, VIP and NMS – BRET system generated change logs not available.	VIP findings will be moved to the risk register until the issues are resolved.	01 April 2021	Acting Manager: IT	Done.

	FINDING	CORRECTIVE ACTION	TIMEFRAME	RESPONSIBLE MANAGER	PROGRESS/STATUS
38.	Property Rates	There was an error in printing the valuation roll table from Caseware that is disclosed on the AFS therefore, management should correct the financial statements to show the full amount.	N/A	Manager Budget & Reporting	Done – finding resolved.

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Appendix J: Audit Committee Recommendations

Municipal Audit Committee Recommendations		
Date of audit committee meeting	Committee recommendations 2021-2022	Recommendation adopted (enter Yes) if No provide explanation
THURSDAY, 26 AUGUST 2021, SPECIAL MEETING	<p>INTERNAL AUDIT REVIEW NOTES ON REVIEW OF ANNUAL FINANCIAL STATEMENTS 2020 – 2021 (5/8/3/13) (J/OMM/IA191082021)</p> <p>IA103/08/2021</p> <p style="text-align: center;">RESOLVED</p> <p>1. THAT the report dated 23 August 2021, submitted by the Manager: Internal Audit and Risk Management, regarding the Internal Audit notes on Review of Annual Financial Statements 2020 – 2021, be and is hereby received and noted.</p> <p>2. THAT it be noted that the review notes contained in the Internal Auditors report were submitted to Treasury for auctioning, and that once effected, Internal Audit would be given the final set to make sure that those matters were satisfactorily addressed.</p>	Yes

<p>THURSDAY, 26 AUGUST 2021, SPECIAL MEETING</p>	<p>PROGRESS ON THE IMPLEMENTATION OF THE CORRECTIVE ACTION PLAN TO ADDRESS ISSUES RAISED BY INTERNAL AUDIT 2020 - 2021 (10/2/1/1) (J/OMM/IA193082021)</p> <p>IA104/08/2021</p> <p style="text-align: center;">RESOLVED</p> <p>1. THAT the report dated 24 August 2021, submitted by the Manager: Internal Audit and Risk Management, regarding the Corrective Action Plans to Address issues raised by Internal Audit for the 2020 – 2021 financial year, be and is hereby received and noted; and</p> <p>2. THAT those matters that are not fully addressed will remain on the tracking list and reported upon to the Audit Committee until they are closed.</p>	<p>Yes</p>
<p>THURSDAY, 26 AUGUST 2021, SPECIAL MEETING</p>	<p>REPORT ON CONTINGENT LIABILITY REGISTER (DCS24082021)</p> <p>IA105/08/2021</p> <p style="text-align: center;">RESOLVED</p> <p>1. THAT the report dated 24 August 2021, submitted by the Head of Department Corporate Services, regarding the Contingent Liability Register dealt with by the Legal and Compliance Section, be and is hereby received and noted.</p>	<p>Yes</p>

THURSDAY, 26 AUGUST 2021, SPECIAL MEETING	<p>RISK BASED INTERNAL AUDIT PLAN FOR 2021 / 2022 (6/15/1/1/1) (J/OMM/IA189082021)</p> <p>IA106/08/2021</p> <p>RESOLVED</p> <p>1. THAT the report dated 19 August 2021 submitted by the Manager Internal Audit and Risk Management, being the proposed Risk Based Internal Audit Plan for 2021 – 2022 financial year, be and is hereby received and noted;</p> <p>2. THAT the Risk Based Internal Audit Plan for the 2021 – 2022 financial year be approved for implementation; and</p> <p>3. THAT progress regarding the implementation of the annual audit plan be provided to the Audit Committee on a quarterly bases.</p>	Yes
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THURSDAY, 26 AUGUST 2021, SPECIAL MEETING	<p>PROGRESS ON THE IMPLEMENTATION OF THE CORRECTIVE ACTION PLAN TO ADDRESS ISSUES RAISED IN THE 2019 – 2020 AUDIT REPORT (10/2/1/1) (J/OMM/IA192082021)</p> <p>IA107/08/2021</p> <p style="text-align: center;">RESOLVED</p> <p>1. THAT the report dated 23 August 2021 submitted by the Manager Internal Audit and Risk Management, regarding the Progress on the implementation of the corrective action plan to address issues raised in the 2019 – 2020 audit report, be and is hereby received and noted; and</p> <p>2. THAT it be noted that the municipality has achieved 76% of the findings, 21% are still in progress and 3% is not yet achieved and that the matters still in progress were tied with the finalisation of the financial statements and would be concluded when the final version was issued.</p>	Yes
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<p>THURSDAY, 26 AUGUST 2021, SPECIAL MEETING</p>	<p>DRAFT ANNUAL FINANCIAL STATEMENTS FOR THE 2020 / 2021 FINANCIAL YEAR (CFO082021)</p> <p>IA108/08/2021</p> <p style="text-align: center;">RESOLVED</p> <p>1. THAT the report submitted by the Chief Financial Officer, regarding the Draft Annual Financial Statements for the 2020 / 2021 Financial Year, be and is hereby received and noted; and</p> <p>3. THAT it be noted that the Audit Committee has complied with Section 166 of the Municipal Finance Management Act 2003, (Act 56 of 2003) concerning the Draft Annual Financial Statements,</p> <p>4. THAT subject to suggested amendments raised by the Audit Committee, Internal Audit with other changes and amendments as detailed by the Chief Financial Officer being fully incorporated;</p> <p>5. THAT the Draft Annual Financial Statements for the 2020 / 2021 Financial Year be forwarded by the Accounting Officer of the Municipality to the Auditor General as provided for in terms of sections 122 read with section 126(2) of the Municipal Finance Management Act (MFMA), 2003 read with Section 166(2)(b) of the MFMA;</p> <p>5. THAT the Final Draft of the AFS be forwarded to the Audit Committee together with the Internal Auditors report no later than Monday.</p>	<p>Yes</p>
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FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	<p>REPORT ON COMPLIANCE REGISTER (9/1/2/5) (J/OMM/IA213012022)</p> <p>IA105/01/2022</p> <p style="text-align: center;">RESOLVED</p> <p>1. THAT the report dated 10 January 2022, submitted by the Manager: Internal Audit and Risk Management, regarding the Compliance Register for September to November 2021, be and is hereby received and noted;</p> <p>2. THAT it be noted that the compliance register is monthly monitored by the Internal Audit and Risk Management Unit and report to the Corporate Management Committee;</p> <p>3. THAT it be noted that the municipality has had some instances of non-compliance with some reporting requirements during September 2021; and</p> <p>4. THAT the Compliance register for December 2021, be submitted to the next meeting.</p>	
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FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	TREASURY REPORT OF THE PERIOD ENDING 31 OCTOBER 2021 (10/1/2/5) (CFO3472021)	Yes
	IA106/01/2022	
	RESOLVED	
	<ol style="list-style-type: none"> 1. THAT the report dated 10 November 2021, submitted by the Chief Financial Officer, regarding the Treasury report for the period ending 31 October 2021, be and is hereby received and noted; 2. THAT the Monthly Budget Statement as of 31 October 2021, be and is hereby received and noted; 3. THAT the Loan register report as of 31 October 2021, be and is hereby received and noted; 4. THAT the Grant register report as of 31 October 2021, be and is hereby received and noted; and 5. THAT the Cash coverage report as 31 October 2021, be and is hereby received and noted 	



FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	TREASURY SECTION 52 (D) & 71 (1) REPORT FOR PERIOD ENDING 31 DECEMBER 2021 (10/1/2/5) (CFO0102022) IA108/10/2021 RESOLVED 1. THAT the report for the period ending 31 December 2021, submitted by the Chief Financial Officer, regarding the Treasury Section 52 (D) & 71 (1) Report for period ending 31 December 2021, be and is hereby received and noted; 2. THAT the Quarterly Budget Statement Section 52 (d) report for quarter 1, period ending 31 December 2021 was noted; and 3. THAT the Monthly Budget Statement Section 71 (1) report for M06, period ending 31 December 2021, be and is hereby received and noted.	
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FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	<p>DEVIATIONS FROM THE SUPPLY CHAIN MANAGEMENT POLICY FOR OCTOBER TO DECEMBER 2021 (8/1/P) (CFO0082022)</p> <p>IA110/10/2021 RESOLVED</p> <p>1. THAT the report for the period ending 10 January 2022, submitted by the Chief Financial Officer, regarding the Deviations from the Supply Chain Management Policy for October to December 2021, be and are received and noted;</p> <p>2. THAT the deviations for the month of October to December 2021 amounting to R 756 944.83 was noted;</p> <p>3. THAT it be noted that the Head of Departments ensure that deviations are minimized / eliminated;</p> <p>4. THAT deviation forms be completed to support reasons as per section 36(a) and (b) of the Municipal Finance Management Act (MFMA) 2003; and</p> <p>5. THAT all deviation forms be supported by the Chief Financial Officer or the delegated authority.</p>	Yes
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FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	FRUITLESS WASTEFUL EXPENDITURE REGISTERS – OCTOBER, NOVEMBER AND DECEMBER 2021 (6/1/1) (CFO0052022) IA111/10/2021 RESOLVED 1. THAT the report for the period ending 10 January 2022, submitted by the Chief Financial Officer, regarding Fruitless and Wasteful Expenditure Register for October, November and December 2021, be and is hereby received and noted; 2. THAT it be noted that the Fruitless and Wasteful Expenditure for October, November & December 2021 amounted to R 2 490,92 as follows: - October : R 452.24; November : R 1.03; and December : R 2037.65. 3. THAT it be noted that where interest was charged because of late allocation, Ray Nkonyeni Municipality continuously engages with the relevant institutions (Ugu, ESKOM etc.) to reverse the interest.	Yes
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FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	IRREGULAR EXPENDITURE FOR OCTOBER – DECEMBER 2021 (8/1/P) (CFO0072022) IA112/10/2021 RESOLVED 1. THAT the report for the period ending 10 January 2022, submitted by the Chief Financial Officer, regarding the Irregular Expenditure for October – December 2021, be and is hereby received and noted; 2. THAT it be noted that there was no Irregular Expenditure incurred for October to December 2021	
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FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	<p>OVERTIME REPORT FOR THE MONTH OF OCTOBER, NOVEMBER AND DECEMBER 2021 (5/5/1/2021) (CFO0042022)</p> <p>IA113/10/2021 RESOLVED</p> <p>1. THAT the report for the period ending 10 January 2022, submitted by the Chief Financial Officer, regarding the Overtime report for the month of October, November and December 2021, be and is hereby received and noted;</p> <p>2. THAT the overtime report for October, November and December 2021 was as follows: -</p> <table border="0"> <thead> <tr> <th>REPORT</th> <th>OCTOBER</th> <th>NOVEMBER</th> <th>DECEMBER</th> </tr> </thead> <tbody> <tr> <td>Overtime</td> <td>R1 361 562.32</td> <td>R1 454 052.61</td> <td>R1 009 213.25</td> </tr> <tr> <td>standby allowance</td> <td>R340 311,36</td> <td>R 331 148.14</td> <td>R346 645.83</td> </tr> <tr> <td>nightshift allowance</td> <td>R106 383.04</td> <td>R 110 126.18</td> <td>R109 355.35</td> </tr> </tbody> </table>	REPORT	OCTOBER	NOVEMBER	DECEMBER	Overtime	R1 361 562.32	R1 454 052.61	R1 009 213.25	standby allowance	R340 311,36	R 331 148.14	R346 645.83	nightshift allowance	R106 383.04	R 110 126.18	R109 355.35	
REPORT	OCTOBER	NOVEMBER	DECEMBER															
Overtime	R1 361 562.32	R1 454 052.61	R1 009 213.25															
standby allowance	R340 311,36	R 331 148.14	R346 645.83															
nightshift allowance	R106 383.04	R 110 126.18	R109 355.35															

FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	ASSET MANAGEMENT REPORT FOR DECEMBER 2021 (7/1/1) (CFO0032022) IA114/10/2021 RESOLVED 1. THAT the report for the period ending 10 January 2022, submitted by the Chief Financial Officer, regarding the Asset Management report for December 2021, be and is hereby received and noted; and 2. THAT the Repairs and Maintenance expenditure relating to Assets for the quarter, be included on the report.	Yes
FRIDAY, 21 JANUARY 2022, SPECIAL MEETING	REPORT ON CONTINGENT LIABILITY REGISTER AS AT DECEMBER 2021 (9/1/2/5) (DCS0012022) IA115/10/2021 RESOLVED THAT the report for the period ending 10 January 2022, submitted by the Acting Head of Department Corporate Services, regarding the Contingent Liability Register as of December 2021, be and is hereby received and noted.	Yes

<p>FRIDAY, 21 JANUARY 2022, SPECIAL MEETING</p>	<p>SECTION 72 REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021 (10/1/2/5) (CFO0242022)</p> <p>IA116/10/2022 RESOLVED</p> <p>1. THAT the report for the period ending 10 January 2022, submitted by the Chief Financial Officer, regarding the Section 72 report for the period ending 31 December 2021, be and is hereby received and noted;</p> <p>2. THAT the Section 72 report on the Mid-year budget and Performance Assessment of the Municipality during the first half of the financial year, for the period ended on 31 December 2021, be and is hereby received and noted; and</p> <p>3. THAT all amendments be made in the report prior to adoption by Council.</p>	<p>Yes</p>
<p>FRIDAY, 21 JANUARY 2022, SPECIAL MEETING</p>	<p>PROGRESS REPORT ANNUAL AUDIT PLAN 2021 - 2022 AS AT DECEMBER 2021 (10/2/1/1) (J/OMM/IA211012022)</p> <p>IA117/01/2022 RESOLVED</p> <p>1. THAT the report dated 23 August 2021 submitted by the Manager Internal Audit and Risk Management, regarding the progress report Annual Audit Plan 2021 - 2022 as at December 2021, be and is hereby received and noted; and</p> <p>2. THAT the reports due for Quarter 2, be submitted to the next Audit Committee meeting.</p>	<p>Yes</p>

<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>RISK MANAGEMENT PROGRESS REPORT FOR QUARTER 3 (220042022) (“J”/OMM/IA 220042022)</p> <p>IA104/05/2022 RESOLVED</p> <p>1. THAT the report dated 26 April 2022, submitted by the Manager: Internal Audit and Risk Management, regarding the Risk Management progress report for Quarter three (3), be and is hereby received and noted;</p> <p>2. THAT it be noted that the monitoring process of following-up on implementation of action plans/mitigation measures was done with management on all action plans that were due;</p> <p>3. THAT it be noted that where the department has not responded, it is indicated as a “no response” on the register;</p> <p>4. THAT it be noted that continuous monitoring and follow-up on the implementation of risk mitigation measures will be done as and when they are due; and</p> <p>5. THAT the report on the alignment of the Risk Management processes with respect to the 2022/2023 financial year, be presented by the Internal Audit detailing the alignment with the IDP, SDBIP, Performance Management Agreements of section 54 and 56 Managers, Procurement Plan, and the Asset Management Plan.</p>	<p>Yes</p>
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<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>STATUS ON IMPLEMENTATION OF COMPLIANCE REGISTER – DECEMBER 2021, JANUARY, FEBRUARY & MARCH 2022 (9/1/2/5) (“J”/OMM/IA 221042022)</p> <p>IA105/05/2022 RESOLVED</p> <p>1. THAT the report dated 26 April 2022, submitted by the Manager: Internal Audit and Risk Management, regarding the Compliance Register for December 2021, January, February & March 2022, be and is hereby received and noted;</p> <p>2. THAT it be noted that the Compliance Register is monitored monthly by the Internal Audit and Risk Management Unit and reports to the Corporate Management Committee; and</p> <p>3. THAT it be noted that the municipality has had some instances of non-compliance with some reporting requirements during the month of January and February 2022.</p>	<p>Yes</p>
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<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>PROGRESS REPORT ANNUAL AUDIT PLAN 2021 - 2022 AS AT APRIL 2022 (10/2/1/1) ("J"/OMM/IA – 222042022)</p> <p>IA106/05/2022 RESOLVED</p> <p>1. THAT the report dated 28 April 2022, submitted by the Manager: Internal Audit and Risk Management, regarding the progress report on the Annual Audit Plan 2021 - 2022, be and is hereby received and noted;</p> <p>2. THAT a Special Audit Committee meeting be held to address outstanding Internal Audit reports before the end of the 2021/2022 financial year; and</p> <p>3. THAT a closeout report regarding the annual head count and payroll verification process, be submitted to the next Audit Committee meeting.</p>	<p>Yes</p>
<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>2020/2021 CORRECTIVE ACTION PLAN (10/1/2/5) (CFO1452022)</p> <p>IA107/05/2022 RESOLVED</p> <p>1. THAT the report dated 13 April 2022, submitted by the Chief Financial Officer, regarding the 2020/2021 Corrective Action Plan, be and is hereby received and noted; and</p> <p>2. THAT the user Department was commended on outstanding work.</p>	<p>Yes</p>

<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>2022/23 DRAFT ANNUAL BUDGET (6/1/1-2020/21) (CFO1412022)</p> <p>IA108/05/2022 RESOLVED</p> <p>1. THAT the report for the period ending 13 April 2022, submitted by the Chief Financial Officer, regarding the 2022/23 Draft Annual Budget, be and is hereby received and noted;</p> <p>2. THAT the proposed service tariffs and charges increase reflected for the budget year 2022/23, in terms of Section 17(3) be and are hereby noted for the 2022/23 financial year commencing on 1 July 2021 as follows: -</p> <p>2.1 Refuse removal at 4.8 %;</p> <p>2.2 Other municipal charges at 4.8 %;</p> <p>2.3 Electricity tariffs 9.6 % as per NERSA approval; and</p> <p>2.4 Property Rates 4.8 %.</p> <p>3. THAT the following Draft Budget-related Policies, be and are hereby noted: -</p> <p>3.1 Asset Management Policy;</p> <p>3.2 Budget Policy;</p> <p>3.3 Budget Virement Policy;</p> <p>3.4 Consumer Care Credit Control and Debt Collection Policy;</p> <p>3.5 Contract Management Policy;</p> <p>3.6 Creditors and Staff Payment Policy;</p> <p>3.7 Cost Containment Policy for Ray Nkonyeni Municipality;</p> <p>3.8 Indigent Policy;</p> <p>3.9 Rates Policy;</p>	<p>Yes</p>
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FRIDAY, 6 MAY 2022, ORDINARY MEETING	<p>DEVIATIONS FROM THE SUPPLY CHAIN MANAGEMENT POLICY FOR MARCH 2022 (8/1/P) (CFO1422022)</p> <p>IA110/05/2022 RESOLVED</p> <p>1. THAT the report dated 31 March 2022, submitted by the Chief Financial Officer, regarding the Deviations from the Supply Chain Management Policy for March 2022, be and are received and noted;</p> <p>2. THAT the deviations for the month of March 2022 amounting to R 63 250.00, was noted;</p> <p>3. THAT it be noted that the Head of Departments ensure that deviations are minimized / eliminated;</p> <p>4. THAT deviation forms be completed to support reasons as per section 36(a) and (b) of the Municipal Finance Management Act (MFMA) 2003; and</p> <p>5. THAT all deviation forms be supported by the Chief Financial Officer or the delegated authority.</p>	Yes
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FRIDAY, 6 MAY 2022, ORDINARY MEETING	IRREGULAR EXPENDITURE FOR MARCH 2022 (8/1/P) (CFO1442022) IA112/05/2022 RESOLVED 1. THAT the report dated 31 March 2022, submitted by the Chief Financial Officer, regarding the Irregular Expenditure for March 2022, be and is hereby received and noted; and 2. THAT it be noted that an amount of R 384 735.00 on Irregular Expenditure was incurred for March 2022.	Yes
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<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>OVERTIME REPORT FOR THE MONTHS : JANUARY, FEBRUARY AND MARCH 2022 (5/5/1/2021) (CFO1352022)</p> <p>IA113/05/2022 RESOLVED</p> <p>1. THAT the report dated 11 April 2022, submitted by the Chief Financial Officer, regarding the Overtime report for the month of January, February & March 2022, be and is hereby received and noted;</p> <p>2. THAT the overtime report for January, February and March 2022 was as follows: -</p> <table data-bbox="477 678 1267 893"> <thead> <tr> <th>REPORT</th> <th>JANUARY</th> <th>FEBRUARY</th> <th>MARCH</th> </tr> </thead> <tbody> <tr> <td>Overtime</td> <td>R3 573 373.34</td> <td>R1 098 584.65</td> <td>R 888 927.08</td> </tr> <tr> <td>standby allowance</td> <td>R563 468.57</td> <td>R765 149.39</td> <td>R330 118.15</td> </tr> <tr> <td>nightshift allowance</td> <td>R132 216.55</td> <td>R124 334.62</td> <td>R105 323.58</td> </tr> </tbody> </table> <p>3. THAT it be noted that the Overtime report, be removed as a standing item from the Audit Committee agenda and be included in a concise manner as part of the Section 52 (d) report.</p>	REPORT	JANUARY	FEBRUARY	MARCH	Overtime	R3 573 373.34	R1 098 584.65	R 888 927.08	standby allowance	R563 468.57	R765 149.39	R330 118.15	nightshift allowance	R132 216.55	R124 334.62	R105 323.58	<p>Yes</p>
REPORT	JANUARY	FEBRUARY	MARCH															
Overtime	R3 573 373.34	R1 098 584.65	R 888 927.08															
standby allowance	R563 468.57	R765 149.39	R330 118.15															
nightshift allowance	R132 216.55	R124 334.62	R105 323.58															

<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>ASSET MANAGEMENT REPORT FOR MARCH 2022 (7/1/1) (CFO1382022)</p> <p>IA114/05/2022 RESOLVED</p> <p>THAT the report dated 08 April 2022, submitted by the Chief Financial Officer, regarding the Asset Management report for March 2022, be and is hereby received and noted.</p>	<p>Yes</p>
<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>CONTRACT REGISTER AS AT MARCH 2022 (8/1/5) (CFO1432022)</p> <p>IA115/05/2022 RESOLVED</p> <p>1. THAT the report dated 05 April 2022, submitted by the Chief Financial Officer, regarding the Contract Register for March 2022, be and is hereby received and noted;</p> <p>2. THAT the Departments commence with procurement processes on contracts that expires within eight (08) months; and</p> <p>3. THAT the Departments submits the draft Service Level Agreement (SLA's), within two (02) weeks after the letter of appointment has been signed by the Municipal Manager, to the Supply Chain Management Manager to be processed.</p>	<p>Yes</p>

<p>FRIDAY, 6 MAY 2022, ORDINARY MEETING</p>	<p>REPORT ON CONTINGENT LIABILITY REGISTER AS AT MARCH 2022 (9/1/2/5) (DCS12042022)</p> <p>IA116/05/2022 RESOLVED</p> <p>1. THAT the report dated 12 April 2022, submitted by the Head of Department Corporate Services, regarding the Contingent Liability Register as of March 2022, be and is hereby received and noted; and</p> <p>2. THAT the significance of the claims made against the Municipality with respect to damages caused by poor road conditions in particularly potholes, was noted with concern.</p> <p>3. THAT it be noted that Corporate Management Committee (Corpmanco) has been made aware of the status quo with respect to the claims being made, and that the issue, be included in the top ten of either the strategic or operational risks of the municipality to deal with on an ongoing basis; and</p> <p>4. THAT the committee concurs with the recommendation that adequate signage should be included to alert drivers/users of the road of impending potholes that may cause damages.</p>	<p>Yes</p>
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FRIDAY, 6 MAY 2022, ORDINARY MEETING	2020/21 FINAL ANNUAL PERFORMANCE AND FINAL ANNUAL REPORT (4/8/2) (DSPG0372022) IA117/05/2022 RESOLVED 1. THAT the report dated 11 April 2022, submitted by the Head of Department Strategic Planning and Governance, regarding the 2020/21 Final Annual Performance and Final Annual report, be and is hereby received and noted; 2. THAT it be noted that the report was discussed with Management and information contained therein is as per information received from them; and 3. THAT the Audit Committee provides input/comments on the report and that the report, be submitted by Council to the Auditor General before 31 August 2022 as prescribed by the Local Governance: Financial Management Act. 2003 (Act No. 56 of 2003).	Yes
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Appendix K 1: Revenue Collection Performance by Vote

KZN216 Ray Nkonyeni - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M12 June

Vote Description	Ref	2020/21 Audited Outcome	Budget Year							
			Original Budget	Adjusted Budget	Monthly Actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Mayor and Council		267 278	233 214	233 214	-	233 133	233 214	(81)	0.0%	233 214
Vote 2 - Finance and Administration		491 601	503 815	506 441	4 570	502 472	506 441	(3 970)	-0.8%	506 441
Vote 3 - Internal Audit		-	-	-	-	-	-	-	-	-
Vote 4 - Community and Social Services		14 724	16 085	15 181	422	14 923	15 181	(258)	-1.7%	15 181
Vote 5 - Sport and Recreation		42	46	46	1	63	46	17	37.0%	46
Vote 6 - Public Safety		19 295	28 077	23 827	31	16 744	23 827	(7 083)	-29.7%	23 827
Vote 7 - Housing		56 961	78 015	81 238	4 591	46 634	81 238	(34 604)	-42.6%	81 238
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Planning and Development		81 693	139 504	172 810	40 250	157 402	172 810	(15 408)	-8.9%	172 810
Vote 10 - Road Transport		10 001	9 502	10 439	829	12 204	10 439	1 764	16.9%	10 439
Vote 11 - Environment Protection		435	349	374	9	381	374	7	2.0%	374
Vote 12 - Energy Sources		142 122	175 039	175 422	13 392	162 436	175 422	(12 986)	-7.4%	175 422
Vote 13 - Other		7 928	6 980	6 912	74	1 166	6 912	(5 746)	-83.1%	6 912
Vote 14 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 15 - Waste Management		64 691	79 279	78 246	1 075	68 084	78 246	(10 162)	-13.0%	78 246
Total Revenue by Vote	2	1 156 771	1 269 906	1 304 151	65 243	1 215 642	1 304 151	(88 508)	-6.8%	1 304 151

Appendix K 2: Revenue Collection Performance by Source

KZN216 Ray Nkonyeni - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M12 June

Description	Ref	2020/21 Audited Outcome	Budget Year 2021/22							
			Original Budget	Adjusted Budget	Monthly Actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue - Functional	1									
Governance and administration		758 880	737 029	739 655	4 570	735 605	739 655	(4 050)	-1%	739 655
Executive and council		267 278	233 214	233 214	-	233 133	233 214	(81)	0%	233 214
Finance and administration		491 601	503 815	506 441	4 570	502 472	506 441	(3 970)	-1%	506 441
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		72 145	94 146	96 633	5 022	61 706	96 633	(34 927)	-36%	96 633
Community and social services		14 724	16 085	15 181	422	14 923	15 181	(258)	-2%	15 181
Sport and recreation		42	46	46	1	63	46	17	37%	46
Public safety		418	-	168	7	86	168	(82)	-49%	168
Housing		56 961	78 015	81 238	4 591	46 634	81 238	(34 604)	-43%	81 238
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		111 006	177 432	207 282	41 112	186 645	207 282	(20 637)	-10%	207 282
Planning and development		81 693	139 504	172 810	40 250	157 402	172 810	(15 408)	-9%	172 810
Road transport		28 878	37 579	34 098	853	28 862	34 098	(5 236)	-15%	34 098
Environmental protection		435	349	374	9	381	374	7	2%	374
Trading services		206 813	254 318	253 668	14 466	230 520	253 668	(23 148)	-9%	253 668
Energy sources		142 122	175 039	175 422	13 392	162 436	175 422	(12 986)	-7%	175 422
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		64 691	79 279	78 246	1 075	68 084	78 246	(10 162)	-13%	78 246
Other	4	7 928	6 980	6 912	74	1 166	6 912	(5 746)	-83%	6 912
Total Revenue - Functional	2	1 156 771	1 269 906	1 304 151	65 243	1 215 642	1 304 151	(88 508)	-7%	1 304 151

Appendix L: Conditional Grants (Excluding MIG)

Conditional Grants: excluding MIG						R' 000
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
National Government:	76 262	90 458	75 873			
Integrated Urban Development Grant	65 313	64 509	64 509	-1%	0%	
Neighbourhood Development Partnership Grant	5 000	20 000	5 415	8%	-269%	
Expanded Public Works Programme Integrated Grant	3 949	3 949	3 949	0%	0%	
Local Government Financial Management Grant	2 000	2 000	2 000	0%	0%	
<i>* This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in the main report, see T 5.8.3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. Obtain a list of grants from national and provincial government. T L</i>						

Appendix M: Service backlogs at schools and backlogs due to another sphere of government

There is currently no updated report on the outcomes for 2021-2022 available for inclusion in the annual report.

Appendix N: Loans & grants granted by the municipality

The municipality has a grants in aid programme where it provides assistance to NGOs and individuals requiring assistance, there is an application process and a committee awards the grants after assessing the applications.

Project Long Description	TotalBudget	TotalActual
Operational:Typical Work Streams:Local Economic Development:Project Implementation:Development facilitation	R 2 000 004.00	R 1 977 164.60
Operational:Typical Work Streams:Local Economic Development:Project Implementation:LED Research	R 249 996.00	R 241 384.35
Operational:Typical Work Streams:Communication and Public Participation:Public Participation Meeting:Public Participation	R 849 996.00	R 846 727.36
Operational:Typical Work Streams:Communication and Public Participation:Public Participation Meeting:Public Participation	R 100 000.00	R 89 900.00
Operational:Typical Work Streams:Community Development:Youth Projects:Youth Development:Youth Month Activities	R 908 920.00	R 843 532.85
Operational:Typical Work Streams:AIDS/HIV; Tuberculosis and Cancer:Awareness and Information:HIV awareness programme	R 100 000.00	R 80 785.64
Operational:Typical Work Streams:Community Development:Youth Projects:Youth Development:Matric Excellence Awards	R 50 000.00	R 49 374.00
Operational:Typical Work Streams:Community Development:Youth Projects:Youth Development:Youth Entrepreneurship Funding	R 1 330 000.00	R 1 322 738.61
Operational:Typical Work Streams:Community Development:Disability:DISABILITY EMPOWERMENT	R 250 000.00	R 85 521.00
Operational:Typical Work Streams:Community Development:Gender Development:WOMEN EMPOWERMENT	R 250 000.00	R 241 819.00
Operational:Typical Work Streams:Community Development:Gender Development:WOMEN EMPOWERMENT	R 300 000.00	R 300 000.00
Operational:Typical Work Streams:Community Development:Youth Projects:Youth Development:YOUTH EMPOWERMENT	R 220 000.00	R 204 369.20
Operational:Typical Work Streams:Community Development:Entrepreneurial Support System:Poverty Alleviation Projects	R 599 996.00	R 598 165.90
Operational:Typical Work Streams:Community Development:Youth Projects:Youth Development:YOUTH SUMMIT	R 300 000.00	R 266 724.80
Operational:Typical Work Streams:Community Development:Youth Projects:Youth Development:YOUTH EMPOWERMENT	R 350 004.00	R 343 913.17
Operational:Typical Work Streams:Community Development:Entrepreneurial Support System:Investment Promotions	R 420 000.00	R 419 571.00
Operational:Typical Work Streams:Community Development:Entrepreneurial Support System:Business Retention	R 260 004.00	R 122 000.00
Operational:Typical Work Streams:Community Development:Entrepreneurial Support System:Informal Traders Development	R 500 004.00	R 454 432.00
Operational:Typical Work Streams:Community Development:Entrepreneurial Support System:SMME Development	R 699 996.00	R 608 695.65
Operational:Typical Work Streams:Community Development:Entrepreneurial Support System:Tourism and Marketing Events	R 200 004.00	R 190 670.00
Operational:Typical Work Streams:Local Economic Development:Project Implementation:Market Stalls	R 817 000.00	R 817 000.00
Operational:Typical Work Streams:Ward Committees:Ward Initiatives:UGU Sout Coast Tourism Grant	R 2 139 996.00	R 1 875 794.43

Appendix O: Section 71 reports not made in due time

The municipality submitted all section 71 returns within legislated time frames.

Appendix P: National and Provincial outcomes on Local government

There is currently no updated report on the outcomes for 2020-2021 available for inclusion in the annual report.

Volume II: Annual Financial Statements (Attached separately Annexure B - Final)

